

PROPOSED

MINUTES OF THE REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL

August 21, 2017

Council convened at 7:06 p.m. with Council President Patrick presiding.

Present: Council Pro Tem McDonald, Councilmember Woodard, Councilmember Lewis, Councilmember Marshall and Council President Patrick. (5).

Absent: None

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA

Moved by Councilmember Lewis

Supported by Councilmember Marshall

To approve the agenda as submitted. Yeas (5), Nays (0), Absent (0).

APPROVAL OF MINUTES

Moved by Councilmember Lewis

Supported by Councilmember Woodard

To approve the minutes from the Workshop Meeting held August 7, 2017. Yeas (5), Nays (0), Absent (0).

Moved by Councilmember Lewis

Supported by Council Pro Tem McDonald

To approve the minutes from the Regular Meeting held August 7, 2017. Yeas (5), Nays (0), Absent (0).

PUBLIC HEARING:

08-21-1

The Clerk stated this was the place and time to hold a public hearing to obtain comments from citizens on the proposed rates for Permit and Building Department fees.

Council President Patrick opened the hearing with the CED Director Robinson, explaining the reason for the fees, however Council didn't have the fee schedule so questions couldn't be asked. Council voted that Director Robinson supply each member with the necessary information and scheduled another public hearing on Tuesday, September 5, 2017. Yeas (5), Nays (0), Absent (0).

Moved by Councilmember Woodard
Supported by Councilmember Marshall

To close the Public Hearing. Yeas (5), Nays (0), Absent (0). The Public Hearing closed at 7:30 p.m.

08-21-2

The Clerk stated this was the place and time to hold a public hearing to obtain comments from citizens regarding the FY 2018 Water Department budget and Water & sewer rates.

Council President Patrick opened the hearing with the Water Director from MCA explaining the FY 2018 Budget and rate increases. Several citizens and councilmembers asked questions and gave comments.

Moved by Councilmember Lewis
Supported by Councilmember Woodard

To close the Public Hearing. Yeas (5), Nays (0), Absent (0). The Public Hearing closed at 8:10 p.m.

BID OPENING:

08-21-3

The Clerk stated this was the place and time to open bids for Three (3) Tractors w/brush hog.

Six (6) bids were received.

1-Wolverine Rental
5475 S. State Street
Ann Arbor, MI. Bid amount: \$106,809

2- AIS Const. Equipment
65809 Gratiot Ave.
Lenox, MI 48050 Bid amount: \$94,054.62

3-Sell's Equipment
25151 Allen Rd.
Woodhaven, MI. 48183
Bid amount: \$66,397.05

4-D & G Equipment
2 Industrial Park Dr.
Williamston, MI 48895
Bid amount: \$106,689

5- Weingartz
46061 Van Dyke Ave.
Utica, MI. 48317
Bid amount: \$109,992

6-Tri County Equipment
989 W. Sanilac
Sandusky, MI 48471
Bid amount: \$95, 310

Moved by Councilmember Woodard
Supported by Councilmember Lewis

To refer the bids to Legal and DPW. Yeas (5), Nays (0), Absent (0).

08-21-4

The Clerk stated this was the place and time to open bids for a used diesel powered Dodge Ram Crew cab dump truck.

NO BIDS WERE RECEIVED

ADMINISTRATION:

08-21-5

The following resolution was submitted for approval.

Council President Patrick requested to abstain due to conflict of interest.

Moved by Councilmember Woodard
Supported by Council Pro Tem McDonald

To approve Council President Patrick's request to abstain. Yeas (4), Nays (0), Absent (0).

Moved by Councilmember Lewis
Supported by Councilmember Marshall

**RESOLUTION AUTHORIZING THE ENGAGEMENT OF GREGORY TERRELL & COMPANY TO PROVIDE
AUDITING SERVICES**

BE IT RESOLVED, that the Highland Park City Council hereby approves the engagement letter between the City of Highland Park and Gregory Terrell & Company to complete the audit for the City of Highland Park for the fiscal year ending June 30, 2017 for an amount not to exceed Thirty thousand (\$30,000) dollars. Yeas (4), Nays (0), Abstain (1).

FIRE DEPARTMENT:

08-21-6

The following request was submitted from the Fire Chief for approval.

The City of Highland Park has been without a ladder truck since March of this year. For the past 6 months I have searched several states for a truck suitable to our budget and needs. I have

finally located a 2004 Pierce 105 Foot Ladder Truck in Orland Park, Illinois, a suburb of Chicago for \$270,000. The Fenton Fire Equipment Company is the broker. Attached are the specification sheet and invoice.

The insurance reimbursement for the 2000 ladder truck donated in 2013 (which cost \$320,000 is \$110,000. I am asking the Council for a Fire Department budget amendment of \$160,000 and the permission to purchase this truck.

Moved by Council Pro Tem McDonald
Supported by Councilmember Lewis

WHEREAS, the City of Highland Park Fire Department is in dire need of a ladder fire truck to replace the ladder truck destroyed by fire on March 8, 2017, resulting in a total loss, and;

WHEREAS, the Highland Park Fire Department is requesting permission to purchase a 204 Pierce 105-foot ladder truck from the Fenton Fire Department for the price of \$270,000 and;

WHEREAS, the Highland Park Fire Department has \$110,000 of the purchase price received from its insurance claim on the destroyed fire truck and will need to amend its budget for an additional \$160,000;

NOW THEREFORE, BE IT RESOLVED, that the City Council approves the purchase of the fire truck and the amendment of the Highland Park Fire Department budget of \$160,000. Yeas (4), Nays (1) Councilmember Woodard, Absent (0).

WATER DEPARTMENT:

08-21-7

The following resolution was received for approval.

RESOLUTION TO CONDUCT A SECOND PUBLIC HEARING FOR FISCAL YEAR (FY) 2018 WATER DEPARTMENT WATER AND SEWER RATES

WHEREAS, pursuant to Chapter 1040.17 and 1042.01 of the City Code of Ordinances, it is the responsibility of the City of Highland Park to establish water and sewer rates; and

WHEREAS, the City Council has received and reviewed the Water Department Director's recommended water and sewer rates for FY 2018; and

WHEREAS, the Highland Park City Council has reviewed comments on the recommended water and sewer rates from citizens at a duly advertised public hearing on August 21, 2017; and

WHEREAS, it is the intent of the Water Department that rates shall adhere to the proposed budget funds for FY 2018; and

BE IT RESOLVED, that all comments received from citizens at a duly advertised public hearing will be documented; and

RESOLVED FURTHER, AFTER DOCUMENTATION OF ALL COMMENTS RECEIVED FROM CITIZENS, THAT THE Water Department Director is authorized to take all necessary actions to give this resolution effect pending City Council approval after September 5, 2017 Public Hearing @ 7:00 p.m. Yeas (5), Nays (0), Absent (0).

08-21-8

The following resolution was submitted for approval.

A RESOLUTION TO APPROVE THE WATER DEPARTMENT TO PUBLICLY ADVERTISE A REQUEST FOR PROPOSAL FOR A LEAK STUDY.

WHEREAS, The City of Highland Park was notified on April 11, 2016 by the Michigan Department of Environmental Quality with a Significant Deficiency Violation Notice indicating the City of Highland Park was in violation of the Michigan Safe Drinking Water Act, 1976 PA 399 as amended (SDWA); and

WHEREAS, The City of Highland Park was notified on November 10, 2016 of the Michigan Department of Environmental Quality’s requirement to execute the Office of Drinking Water and Municipal Assistance’s Administrative Consent Order ACO-399-06-2017

WHEREAS, the Highland Park City Council and the Highland Park Water Department are satisfied the ACO timelines are acceptable; and

WHEREAS, the City of Highland Park and the Highland Park Water Department agrees to Comply with and be bound by the terms of the ACO; and

WHEREAS, the City of Highland Park and the Highland Park Water Department agree in principle with the ACO executed on July 28, 2017, the City of Highland Park will reserve the right for the City of Highland Park to use financial discretion and revise item completion dates based on current pursuit of funding sources, amount of award by those sources, pending financial obligations, and revenue collected for completion of improvements identified in the Significant Deficiency Violation Notice and ACO; and

RESOLVED FURTHER, the Water Department Director is authorized to take all necessary actions to give this resolution effect. Yeas (5), Nays (0), Absent (0).

OUTSIDE COMMUNICATION:

08-21-9

The following communication was received from D.I.V.A.S. in Black and HP Local Boys.

D.I.V.A.S. in Black and HP Local Boys for the community organization 5th Annual Black to School Celebration. This is the time of year where we begin to distribute school supplies to the community of Detroit and Highland Park. We were able to distribute 300 back packs and 100 school uniforms to 350 children ranging in ages 5 thru 14 last year.

This year we are asking for your help and permission to utilize the space adjacent to Highland Park City Council Building, 12050 Woodward, on Saturday August 26, 2017. From 10:00 a.m. to 1:30 p.m. to distribute school supplies and information to the community.

Our goal for this year's Back to School Celebration is to reach the community and celebrate the children. For this event we will be distribute free school supplies, free hotdogs, chips and beverage for the children. Also, there will be a bouncer that will obtain liability insurance for safety of children and other activities offered. Detroit Public Library Bookmobile will be onsite to do library cards for the parents and children alone with other informational vendors. We also welcome any vendors or organization that want to participate in our Back to Schools Celebration passing out information or any supplies.

Thank you for your attention to our request. We can be reached at email divasinblackfor@gmail.com or hpboy586@yahoo.com

Moved by Councilmember Woodard
Supported by Council Pro Tem McDonald

To approve the use of the parking lot across from city hall with the submission of a liability insurance certificate with the City of Highland Park as the insured. Yeas (5), Nays (0), Absent (0).

CITY COUNCIL AFFAIRS:

08-21-10

Moved by Councilmember Woodard
Supported by Councilmember Lewis

To approve a second Public Hearing for Permits and Building inspection fees on Tuesday, September 5, 2017 at 7:30 p.m. Yeas (5), Nays (0), Absent (0).

*

08-21-11

Council will hold a Council Town Hall meeting on Monday, September 25, 2017 from 6 to 8 p.m. at the Recreation Center, 10 Pitkin. More information to follow.

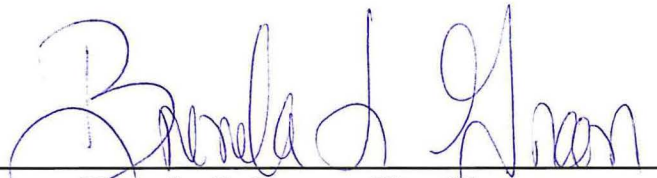
ADJOURNMENT:

Moved by Councilmember Marshall
Supported by Councilmember Woodard

To adjourn this meeting; motion carried meeting adjourned at 9:25 p.m.

CERTIFICATE

I, hereby certify that the attached is a copy of the minutes of a Regular Meeting held on the 21st day of August 2017. Minutes are available for public inspection at the address designated on the posted public notice.



Brenda J. Green, City Clerk