

**MINUTES OF THE  
VIRTUAL REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL  
DECEMBER 6, 2021**

Council convened at 7:01 p.m. with Council President Clyburn presiding.

Present: Council Pro Tem Patrick remotely from Highland Park, MI; Councilmember McDonald remotely from Highland Park, MI; Councilmember Bates remotely from Highland Park, MI; Councilmember Armstrong remotely from Highland Park, MI and Council President Clyburn remotely from Highland Park, MI (5).

Absent: (0).

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Armstrong

To approve the agenda with the addition of a City Council resolution mandating speed control devices and the removal of items V c from Administration and VII c from Community Development. Yeas (5), Nays (0), Absent (0).

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**APPROVAL OF MINUTES**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Armstrong

To approve the minutes of the Virtual Workshop Meeting held November 15, 2021. Yeas (5), Nays (0), Absent (0).

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Moved by Councilmember McDonald  
Supported by Council Pro Tem Patrick

To approve the minutes of the Virtual Regular Meeting held November 15, 2021. Yeas (5), Nays (0), Absent (0).

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Moved by Council Pro Tem Patrick  
Supported by Councilmember Armstrong

To approve the minutes of the Virtual Special meeting held November 23, 2021 with corrections. Yeas (5), Nays (0), Absent (0).

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**ADMINISTRATION**  
**12-06-21 V a**

The following resolution was submitted for approval.

**RESOLUTION TO REPLACE FLOORING AT THE HIGHLAND PARK  
RECREATION CENTER DAMAGED BY THE FLOOD**

Moved by Councilmember Bates  
Supported by Councilmember McDonald

**WHEREAS**, Highland Park experienced a significant flood event on June 25<sup>th</sup> & 26<sup>th</sup> causing extensive damage to the Recreation Center; and

**WHEREAS**, the flood water damaged both the gym flooring and the composite tile in the common areas; and

**WHEREAS**, Highland Park issued an RFQ to solicit bids to remove and replace the flooring (see attached bid summary); and

**WHEREAS**, Kuhn Specialty Flooring submitted the lowest bid at \$174,780 (\$143,400 for the gym flooring and \$31,380 for the common area flooring); and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the City approves entering into a contract with Kuhn Specialty flooring to remove and replace the Recreation Center flooring in the gym and common areas at a cost not to exceed \$174,780, plus a 10% contingency if additional damages are identified. Yeas (5), Nays (0), Absent (0).

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**12-06-21 V b**

The following resolution was submitted for approval.

**RESOLUTION TO REPAIR FLOOD DAMAGE TO HIGHLAND PARK CITY HALL  
ELEVATOR**

Moved by Councilmember Armstrong  
Supported by Councilmember Bates

**WHEREAS**, Highland Park experienced a significant flood event on June 25<sup>th</sup> & 26<sup>th</sup> causing extensive damage to City Hall; and

**WHEREAS**, the flood water filled the City Hall elevator pit and, subsequently, Kone, Inc. assessed the damage and made recommendations to ensure safe operation of the elevator; and

**WHEREAS**, Kone estimated the cost of repairs to be \$14,628; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the City approves engaging Kone, Inc. to make the necessary repairs to the Highland Park City Hall elevator at a cost not to exceed \$14,628, plus a 10% contingency if additional damages are identified. Yeas (5), Nays (0), Absent (0).

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**12-06-21 V c**

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE CONTRACT FOR AN AERIAL FIRE TRUCK**

Moved by Councilmember Bates  
Supported by Councilmember McDonald

**WHEREAS**, on September 7<sup>th</sup>, the City approved a resolution to solicit bids for fire equipment; and

**WHEREAS**, an RFQ was issued and three bids were received for an aerial fire engine (see attached) with Emergency Vehicles Plus from Milan, Michigan, submitting the lowest bid of \$852,292; and

**WHEREAS**, on November 15<sup>th</sup> the City accepted an \$850,000 Michigan Enhancement Grant to pay for the purchase of a fire truck; and

**WHEREAS**, the City requires new apparatus that will be safe and dependable for our firefighters to protect our city and its residents; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City approves the contract with Emergency Vehicles Plus for an aerial fire truck for a price of \$852,292 with up to an additional \$15,000 that may include warranties, maintenance, etc. Yeas (5), Nays (0), Absent (0).

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**CITY ADMINISTRATOR  
12-06-21 VI**

The following resolution was submitted for approval.

**RESOLUTION TO SELL THE VACANT RESIDENTIAL SIDE LOT AT 213  
FLORENCE TO THE ADJACENT PROPERTY OWNER AT 207 FLORENCE**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Bates

**WHEREAS**, the City of Highland Park, County of Wayne, State of Michigan (the "City"), desires to authorize the engagement of Miller, Canfield, Paddock and Stone, P.L.C. ("Miller Canfield") as counsel for the City and the Highland Park Tax Increment Finance Authority (the "Authority") (together with the City, the "Client") to review certain documentation in connection with a development abatement request for renovation of the Manchester Place Apartments; and

**WHEREAS**, the Client has received an engagement letter from Miller Canfield that provides for Miller Canfield's responsibilities as counsel to the Client; and

**WHEREAS**, the scope of Miller Canfield's engagement shall include representation of the Client in connection with the establishment of the Authority, the approval of brownfield plans by the Authority, and the negotiation and drafting of related documents for certain developments within the City. Any engagement of Miller Canfield for services as bond counsel in connection with the issuance of any bonds by the City shall be governed by separate engagement.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Highland Park City Council hereby approves the engagement of Miller Canfield to represent the Client in connection with the foregoing review and transaction.
2. The Mayor and the City Clerk are authorized to sign the engagement letter of Miller Canfield.
3. This resolution is given immediate effect.

Yeas (5), Nays (0), Absent (0).

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**COMMUNITY DEVELOPMENT  
12-06-21 VII a**

The following resolution was submitted for approval.

**RESOLUTION TO SELL THE VACANT RESIDENTIAL SIDE LOT AT 208  
PASADENA TO THE ADJACENT PROPERTY OWNER AT 212 PASADENA**

Moved by Councilmember Bates  
Supported by Council Pro Tem Patrick

**WHEREAS**, The City of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

**WHEREAS**, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

**WHEREAS**, the City of Highland Park is the owner of the vacant side lot at 208 Pasadena,(vacant lot adjacent to resident's home); and

**WHEREAS**, If all fees have been previously paid, and required clearances obtained from (Water, Treasury, Engineers and CED) are signed off and ready to purchase; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council approve the sale of the vacant lot located in Highland Park, MI at the cost of \$500. Yeas (5), Nays (0), Absent (0).

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**12-06-21 VII b**

The following resolution was submitted for approval.

**RESOLUTION TO SELL THE VACANT RESIDENTIAL SIDE LOT AT 137 PASADENA TO THE ADJACENT PROPERTY OWNER AT 135 PASADENA**

Moved by Councilmember Bates  
Supported by Councilmember McDonald

**WHEREAS**, The City of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

**WHEREAS**, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

**WHEREAS**, the City of Highland Park is the owner of the vacant side lot at 208 Pasadena,(vacant lot adjacent to resident's home); and

**WHEREAS**, If all fees have been previously paid, and required clearances obtained from (Water, Treasury, Engineers and CED) are signed off and ready to purchase; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council approve the sale of the vacant lot located in Highland Park, MI at the cost of \$500. Yeas (5), Nays (0), Absent (0).

**CITY COUNCIL  
12-06-21 VIII a**

Moved by Councilmember Bates  
Supported by Councilmember Armstrong

To approve the City Council 2022 meeting schedule. Yeas (5), Nays (0), Absent (0).

**Workshop & Regular Meetings**

January 18 <sup>th</sup>	July 5 <sup>th</sup> & 18 <sup>th</sup>
February 7 <sup>th</sup> & 22 <sup>nd</sup>	August 15 <sup>th</sup>
March 7 <sup>th</sup> & 21 <sup>st</sup>	September 6 <sup>th</sup> & 19 <sup>th</sup>
April 4 <sup>th</sup> & 18 <sup>th</sup>	October 3 <sup>rd</sup> & 17 <sup>th</sup>
May 2 <sup>nd</sup> & 16 <sup>th</sup>	November 21 <sup>st</sup>
June 6 <sup>th</sup> & 21 <sup>st</sup>	December 5 <sup>th</sup> & 19 <sup>th</sup>

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**12-06-21 VIII b**

The following resolution was submitted for approval.

**RESOLUTION MANDATING THE PURCHASE AND INSTALLATION OF SPEED CONTROL DEVICES TO PROTECT THE RESIDENTS IN THE CITY OF HIGHLAND PARK**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Armstrong

**WHEREAS**, the City of Highland Park has and is experiencing an increase in the number of automobile speeders and speed related unlawful incidents in the City, **and**,

**WHEREAS**, these speed related incidents are not unique to the City of Highland Park and is a part of an increasing national urban trend in recent years, **and**,

**WHEREAS**, this increasing urban trend has adversely affected the residents in the City of Highland Park causing anxiety and fear for their own safety and the safety of others, **and**,

**WHEREAS**, our neighboring city, Detroit, Michigan, has made this issue a priority to address this same urban trend by purchasing and installing speed control devices in the form of plastic ‘speed humps’ and/or asphalt ‘speed bumps’ through a neighborhood justification application, **and**,

**WHEREAS**, the Highland Park City Council has addressed this issue in a number of City Council meetings based on residential safety concerns and actual reported incidents which parallels our City of Detroit neighbors and the national trend, **and**,

**WHEREAS**, there has been no solution presented to the Highland Park City Council from the administration to protect its residents from these incidents of vehicular speeding and acknowledge that success of speed control devices that *already exist* in the City of Highland Park on Gerald Street between Oakland Avenue and John R. Street to protect the residents that reside there, **and**

**WHEREAS**, the Highland Park City Council, *with this Resolution*, is now taking a '*Proactive*' approach to limit any harm that may occur to any resident or residential property, **NOW**,

**THEREFORE, BE IT RESOLVED**, that the Highland Park City Council mandates the purchase and installation of speed control devices (asphalt speed bumps) on the north/south streets of Brush, John R., Second Avenue, and Third Avenue from the northern city limit to the southern city limit as *Phase One of a 2 Phased* approach to calm down speeders that continuously terrorize our residents on their own residential streets and threaten public safety due to their unlawful actions. Yeas (5), Nays (0), Absent (0).

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#### **12-06-21 VIII c**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Bates

To declare May 28<sup>th</sup> as Frank Ross Day. Yeas (5), Nays (0), Absent (0).

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#### **ADJOURNMENT**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Bates

To adjourn the meeting, motion carried, meeting adjourned at 8:23 p.m.

**CERTIFICATE**

I hereby certify that the attached is a copy of the minutes of the Virtual Regular Meeting held the 6<sup>h</sup> day of December 2021 and that said minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk