

**MINUTES OF THE REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**APRIL 3, 2017**

Council convened at 7:04 p.m. with Council President Patrick presiding.

Present: Councilmember Woodard, Councilmember Lewis, Councilmember McClary and Council President Patrick. (4).

Absent: Council Pro Tem McDonald (1) excused.

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA**

Moved by Councilmember McClary

Supported by Councilmember Woodard

To approve the agenda with the following change remove item # VI-a resolution setting CDBG annual allocation Public Hearing for program year 2017 from the agenda. Yeas (4), Nays (0), Absent (1).

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**APPROVAL OF MINUTES**

Moved by Councilmember Lewis

Supported by Councilmember Woodard

To approve the minutes from the Workshop Meeting held March 20, 2017. Yeas (4), Nays (0), Absent (1).

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Moved by Councilmember Lewis

Supported by Councilmember Woodard

To approve the minutes from the Regular Meeting held March 20, 2017. Yeas (4), Nays (0), Absent (1).

**4-3-17- 1 WATER DEPARTMENT- Metro Consulting Associates:**

The following request was submitted from Metro Consulting Associates.

We are requesting the opportunity to be placed on the agenda for a public hearing at the April 3<sup>rd</sup> and April 17<sup>th</sup> City Council Meetings, for the purpose of receiving public comments concerning the DWRP Project Plan Application being submitted to the State of Michigan on May 1<sup>st</sup> funding of the replacement of water main in designated parts of the city.

Moved by Councilmember McClary  
Supported by Councilmember Woodard

To hold a Public Hearing at the April 3<sup>rd</sup> and April 17<sup>th</sup> City Council Meeting concerning the DWRP Project Plan application. Yeas (4) Nays (0), Absent (1).

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**4-3-17-2 PUBLIC HEARING:**

The Clerk stated this was the time and place to hold a public hearing for the purpose of receiving public comments concerning the DWRP Project Plan application being submitted to the State of Michigan for funding of the replacement of water main in designated parts of the city.

The hearing opened at 7:33 p.m. with Damon Garrett, Water Director giving an overview of the replacement of water main in designated parts of the city and application process. Damon entertained questions from citizens and council members.

Moved by Councilmember Woodard  
Supported by Councilmember Lewis

To close the Public Hearing. Yeas (4), Nays (0), Absent (1). The hearing was closed at 8:25 p.m.

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Moved by Councilmember Lewis  
Supported by Councilmember Woodard

**4-3-17-3 A RESOLUTION FOR FIRST PUBLIC HEARING AND COMMENT FOR DRINKING WATER  
REVOLVING FUND PROJECT PLAN APPLICATION FOR THE CITY OF HIGHLAND PARK**

WHEREAS, it is necessary for the City of Highland Park Water Department to address water main improvements identified in the 2016 MDEQ Violations Notice and the MDEQ Administrative Consent Order; and

WHEREAS, the City Council has received and reviewed the DWRP Project Plan Application; and

**WHEREAS, the Highland Park City Council has received comments from the first public hearing on the DWRP Project Application from citizens at a duly advertised public hearing; and**

**WHEREAS, it is the intent of the Water Department Director, that if funds are awarded, shall be applied to improvements identified in the 2017 DWRP Project Plan Application for the City of Highland Park; and**

**BE IT RESOLVED, that all comments received from citizens at a duly advertised public hearing, will be incorporated into final document after second hearing; and**

**RESOLVED FURTHER, that the Water Department Director is authorized to take all necessary actions to give this resolution effect. Yeas (4), Nays (0), Absent (1).**

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**4-3-17-4 COMMUNITY DEVELOPMENT:**

**The following resolution was submitted for approval.**

**RESOLUTION AUTHORIZING THE SUBMISSION OF THE ANNUAL CDBG APPLICATION TO WAYNE COUNTY DEPARTMENT OF HEALTH, VETERANS & COMMUNITY WELLNESS FOR THE 2017 ALLOCATION**

**Moved by Councilmember McClary**

**Supported by Councilmember Woodard**

**WHEREAS, Public Hearings were conducted on Friday, March 3, 2017 @ 1:00 p.m. and Monday, March 6, 2017 at 7:00 p.m. to allow for public comment for the proposed use of the 2016 CDBG allocation; and**

**WHEREAS, Notice of the CDBG Public Meetings were published in the City's official newspaper of daily circulation and in general public areas; and**

**WHEREAS, local citizens were provided an opportunity to comment verbally and in writing on proposed activities before and on March 6, 2017 at 7 pm; and**

**NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Highland Park that;**

**The City Council authorizes a resolution approving the submission of the annual application to Wayne County for the 2017 allocation of CDBG funds, and to authorize expenditure of said funds in accordance with the CDBG regulations. Yeas (4), Nays (0), Absent (1).**

4-3-17-5 The following resolution was submitted for approval.

Moved by Councilmember McClary  
Supported by Councilmember Lewis

**RESOLUTION OF INTENT TO ENGAGE IN THE MEDC REDEVELOPMENT READY CERTIFICATION PROGRAM**

WHEREAS, the City of Highland Park desires to increase the marketability and economic growth of the City; and

WHEREAS, the City of Highland Park seeks to find new and innovated ways to engage and encourage development in the City; and

WHEREAS, the City of Highland Park recognizes that a clear and streamlined process aids in the attraction of development; and

WHEREAS, the Administration with the assistance of the Michigan Economic Development Corporation (MEDC) has begun training and intense review of the City's current development process; and

WHEREAS, the City Council recognizes need and supports the Administration's efforts to review and adopt the MEDC Six Best Practices; and

WHEREAS, the City recognizes that effective October 1, 2017, the MEDC will prioritize funding based upon communities status in the RRC program;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Highland Park that;

The City Council declares the City of Highland Park's Intent to engage in the MEDC RRC Program. Yeas (4), Nays (0), Absent (1).

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4-3-17-6 POLICE DEPARTMENT:

The following resolution was submitted for approval.

**RESOLUTION APPROVING LEASE AGREEMENT BETWEEN CITY OF HIGHLAND PARK AND VERIZON CREDIT, INC.**

WHEREAS, the Verizon devices currently used by the City of Highland Park Police Department are experiencing connectivity issues; and

WHEREAS, Verizon is able to supply an air link modem, antenna, and provisioning to resolve these issues through a lease agreement in the amount of \$11,580.60 and

**WHEREAS, this agreement will not cost anything additional monthly, as the police department will be trading their current USB-style modems to truck-mounted modems with vehicle tracking capabilities, which will allow greater oversight ability for administration.**

**NOW THEREFORE BE IT RESOLVED, that City Council approves the proposed Verizon Credit, Inc. lease agreement. Yeas (4), Nays (0), Absent (1).**

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**4-3-17-7 The following resolution was submitted for approval.**

**RESOLUTION TO APPROVE THE PURCHASE OF A LIVE SCAN MACHINE FOR THE POLICE DEPARTMENT**

**WHEREAS, the Highland Park Police Department is in need of a Live Scan Machine; and**

**WHEREAS, the County of Wayne is no longer providing this service; and**

**WHEREAS, A Live Scan Machine is critical to the safety and operation for the Police Department;**

**NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland Park that; the City Council authorizes an amount not to exceed \$12,000 for the Police Department to purchase a Live Scan Machine for I.D. Network, Inc. Yeas (4), Nays (0), Absent (1).**

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**4-3-17- 8 WATER DEPARTMENT:**

**The following resolution was submitted for approval.**

**RESOLUTION AUTHORIZING THE EXECUTION OF THE ADMINISTRATIVE CONSENT ORDER BETWEEN THE CITY OF HIGHLAND PARK AND THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY**

**Moved by Councilmember McClary  
Supported by Councilmember Lewis**

**WHEREAS, The City of Highland Park was notified on April 11, 2016 by the Michigan Department of Environmental Quality with a Significant Deficiency Violation Notice indicating the City of Highland Park was in violation of the Michigan Safe Drinking Water Act, 1976 PA 399 as amended (SDWA); and**

**WHEREAS, The City of Highland Park was notified on November 10, 2016 of the Michigan Department of Environmental Quality's requirement to execute the Office of Drinking Water and**

**Municipal Assistance's Administrative Consent Order from the Michigan Department of Environmental Quality on November 10, 2016 and**

**WHEREAS, the City of Highland Park and the Highland Park Water Department received the proposed Administrative Consent Order from the Michigan Department of Environmental Quality on November 10, 2016; and**

**WHEREAS, the Highland Park City Council and the Highland Park Water Department are satisfied that the ACO incorporates timelines that have been negotiated and that are acceptable; and**

**WHEREAS, the City of Highland Park and the Highland Park Water Department agree to comply with and be bound by the terms of the ACO; and**

**WHEREAS, the City of Highland Park and the Highland Park Water Department agree in principle with the revised ACO, the City of Highland Park will reserve the right for the City of Highland Park to use financial discretion and revise item completion dates based on current pursuit of funding sources, amount of award by those sources, other pending financial obligations, and revenue collected for completion of improvements identified in the ACO; and**

**WHEREAS, the City of Highland Park and the Highland Park Water Department agree in principle with the revised ACO and understand by agreeing in principle, reserve the right to appeal to the Michigan Department of Environmental Quality any scoring deductions to the application during the Drinking Water Revolving Fund Project Plan application review process; and**

**BE IT RESOLVED, that the Highland Park City Council APPROVES, in principle, the ACO attached to this resolution and to comply with its terms.**

**Councilmember Lewis requested to remove her supported. Request was granted. This resolution was then supported by Councilmember Woodard to approve the agreement with principles. Yeas (3), Nays (1) Council President Patrick, Absent (1).**

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**4-3-17-9 CITY COUNCIL AFFAIRS:**

**The following resolution was submitted for approval.**

**RESOLUTION TO CONTRACT FOR EMERGENCY REPAIRS AT FORD RECREATION CENTER**

**Moved by Councilmember Lewis  
Supported by Councilmember McClary**

**WHEREAS, the cost of repairs for both burglary events at the Ford Recreation Center ("Rec Center") has result in a need to increase the funds originally allocated for the Rec Center repairs; and**

WHEREAS, additional funds are needed for burglary repairs and architectural services related to those repairs, which include:

Replacement of Existing Fire Alarm System/Panel and all ancillary components for approval by the State of Michigan Fire Marshal

Estimated Cost for All Emergency Electrical Power Restoration for the Second Burglary Event. Electrical Service Work to include replacement of Exit and 10 Emergency Light Units, New Service

Panel to include 40 circuits, New 45KVA Transformer, Replacement of Light Fixtures in the Gymnasium, Office Area and Score Board that were damaged due to the Burglary

All Emergency Board-Up Work performed the day after the Burglary on Tuesday, January 17<sup>th</sup> and Sunday February 12<sup>th</sup>

Replacement of Hollow Metal Rear Entry Door, Replacement of IT Closet Doors, Cleanup and Ancillary Ceiling Tile Replacement

EBC Project Management based upon approx. 40 hrs. Daily Inspections, Compliance W/Specification, CED interface, Punch List Development, Warranty/Turnover Operations;

Field

Measuring, Design Development, Construction Drawings, Specifications, Preliminary Interior Concept & Preliminary Estimate for each Phase of Work.

and;

WHEREAS, the cost for these repairs has been estimated in the amount of \$79, 977.13; and

WHEREAS, a budget amendment in the amount of \$80,000.00 was approved to cover the cost of the repairs stated above.

NOW THEREFORE, BE IT RESOLVED, that the City Council approves the contract for Plus 1 Electric in the amount of \$43,685.45

## **COUNCILMEMBER LEWIS WITHDREW HER MOTION NO OTHER MOTION WAS MADE ITEM FAILED**

Moved by Councilmember Lewis

Supported by Councilmember Woodard

To recess this meeting; to meet in a closed session. Yeas (4), Nays (0), Absent (1).  
Meeting recessed at 10: 17 p.m.

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Moved by Councilmember McClary

Supported by Councilmember Woodard

To reconvene the regular meeting at 10:45 p.m... Yeas (4), Nays (0), Absent (1).


**Moved by Councilmember Lewis**  
**Supported by Councilmember McClary**

**To adjourn; motion carried meeting adjourned at 10:47 p.m.**



**CERTIFICATE**

**I, hereby certify that the attached is a copy of the proposed minutes of a Regular Meeting held on the 3<sup>rd</sup> day of April 2017 and that said proposed minutes are available for public inspection at the address designated on the posted public notice.**

  
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**Brenda J. Green, City Clerk**