

**MINUTES OF THE  
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**MARCH 2, 2015**

**Council convened at 7:05 p.m. with Council President Christopher Woodard presiding.**

**Present: Council Pro Tem Lewis, Councilmember Moore, Councilmember Patrick,  
Councilmember McClary and Council President Woodard (5)**

**Absent: None (0).**

**A quorum being present, Council was declared in session.**

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**APPROVAL OF AGENDA:**

**Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick**

**To remove the minutes of the Regular Meeting held February 16, 2015 from the  
agenda. Yeas (4), Nays (1) Councilmember McClary, Absent (0).**

**To remove agenda item VII b. Request approval a resolution authorizing an  
amendment to reciprocal lease agreement between the City of Highland Park and the  
Highland Park School District dated November 6, 1972. Yeas (4), Nays (1) Councilmember  
McClary, Absent (0).**

**Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis**

**To approve the agenda with the changes. Yeas (5), Nays (0), Absent (0).**

**TABLED ITEM:**

**Moved by Councilmember McClary  
Supported by Councilmember Patrick**

**To remove the following resolution from the table. Yeas (5), Nays (0), Absent (0)**

**WHEREAS, the properties located various addresses and are owned by the City of Highland Park; and**

**WHEREAS, the City of Highland Park passed the ordinance allowing for commercial and residential lots sale; and**

**WHEREAS, the proposed purchaser meets the criteria approved by the City Council for the lot sale program; and**

**WHEREAS, the purchaser agrees to comply with the provisions of the program and the city ordinance regarding such purchase; and**

**NOW HEREBY BE IT RESOLVED that the Highland Park City Council approve the sale of 21, 27, 37, 39 and 43 Avalon at the cost of \$200.00 per vacant lot for a total of \$1,000.00.**

**Moved by Councilmember McClary**

**To approve. THE MOTION RECEIVED NO SUPPORT FOR APPROVAL.**

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**Moved by Councilmember McClary  
Supported by Councilmember Patrick**

**To remove the following resolution from the table. Yeas (5), Nays (0), Absent (0).**

**RESOLUTION AUTHORIZING A LETTER OF INTENT BETWEEN THE CITY OF HIGHLAND PARK AND BOJI GROUP, LLC FOR THE DEVELOPMENT OF THE DEPARTMENT OF HUMAN SERVICES (“DHS”) BUILDING LOCATED ON HAMILTON STREET IN THE CITY OF HIGHLAND PARK**

**BE IT RESOLVED that the Highland Park City Council hereby approves the Letter of Intent submitted by BOJI GROUP LLC to develop the DHS Building and begin negotiations with the State of Michigan, on behalf of the City of Highland Park, to secure a lease for occupancy of the new building by DHS.**

**Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick**

**To remove this resolution from the agenda. Yeas (4), Nays (1) Councilmember McClary, Absent (0).**

**Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick**

**To put the previous resolution back on the agenda. Yeas (5), Nays (0), Absent (0).**

**A representative from the BOJI GROUP, LLC gave an overview of their intent and desire for the development of the Department of Human Services (“DHS”) building located on Hamilton Street.**

**Moved by Councilmember Patrick  
Supported by Council Pro Tem Lewis**

**To approve the resolution authorizing a letter of intent between the City of Highland Park and BOJI GROUP, LLC for the development of the Department of Human Services (“DHS”) building located on Hamilton Street. Yeas (5), Nays (0), Absent (0).**

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**COMMUNITY DEVELOPMENT:**

**Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick**

**RESOLUTION TO APPROVE PURCHASE OF VACANT LOTS LOCATED AT 19, 25,  
29, 33 AND 37 GLENDALE**

**WHEREAS, the properties located various addresses and are owned by the City of Highland Park; and**

**WHEREAS, the City of Highland Park passed the ordinance allowing for commercial and residential lots sale; and**

**WHEREAS, the proposed purchaser meets the criteria approved by the City Council for the lot sale program; and**

**WHEREAS, the purchaser agrees to comply with the provisions of the program and the city ordinance regarding such purchase; and**

**NOW HERBY BE IT RESOLVED, that the Highland Park City Council approve the sale of 19, 25, 29, 33 and 37 Glendale at the cost of \$300.00 each to the applicant Laughter in the Sun, LLC.**

**To approve with discussion. After a lengthy discussion amongst the C.E.D. Director and the applicant Council Pro Tem Lewis withdrew her motion.**

**Moved by Councilmember Moore  
Supported by Council Pro Tem Lewis**

**To table the resolution. Yeas (2), Council Pro Tem Lewis and Councilmember Moore, Nays (3) Councilmembers Patrick, McClary and Council President Woodard, Absent (0).**

**Moved by Councilmember McClary  
Supported by Councilmember Moore**

**To approve the sale of the lots located at 19, 25, 29, 33 and 37 Glendale to Laughter in the Sun, LLC at a cost of \$300.00 each.. Yeas (4), Nays (1) Council Pro Tem Lewis, Absent (0).**

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**The following resolution was submitted for approval.**

**Moved by Councilmember Patrick  
Supported by Council Pro Tem Lewis**

**RESOLUTION TO AUTHORIZE PUBLIC HEARING ON THE REALLOCATION OF  
2014 CDBG FUNDS FROM DEMOLITION TO PARKS AND RECREATION  
IMPROVEMENTS**

**WHEREAS, the Citizen Participation Regulations Act 24 CPR Part 570.486 (a) requires that Citizens be given a reasonable opportunity to be a part of CDBG activities; and**

**WHEREAS, the City of Highland Park received \$5,000,000 in Hardest Hit Funds for housing demolition and now would like to reallocate CDBG Demolition funds of \$100,000 to roof repairs at the Ernest T. Ford Recreation Center as an eligible use, and**

**NOW HEREBY BE IT RESOLVED that the Highland Park City Council publish notice of a Public Hearing and set the date of Public Hearing as March 16, 2015 at 7:00 p.m. in City Council Chambers regarding the reallocation of Demolition Funds to Parks and Recreation Improvements. Yeas (4), Nays (1) Councilmember Moore, Absent (0).**

**The following resolution was submitted for approval.**

**Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis**

**RESOLUTION TO APPROVE HOUSING REHABILITATION CONTRACTOR TO  
REHAB 364 GENEVA A RESIDENTIAL STRUCTURE WITHIN THE CITY OF  
HIGHLAND PARK**

**WHEREAS, the City of Highland Park is a participant in the Community  
Development Block Grant (CDBG) program: and**

**WHEREAS, the CDBG Housing Rehabilitation program assist homeowners with  
repairs to eliminate existing safety, health and code violations; and**

**WHEREAS, the City has selected an applicant and identified areas in need of  
repairs and/or replacements, and advertised its bid specification in order to obtain a  
contractor to make those repairs and/or replacements; and**

**WHEREAS, the City Council has accepted and reviewed the requests for proposals  
and selected A-1 Builders, Inc. the lowest, responsive and responsible bidder to perform the  
rehabilitation work at 364 Geneva (See attachment);**

**WHEREAS, the owner of A-1 Builders, Inc. notified the CED Department that due  
to unforeseen circumstances he would be out of the United States for one month or more;**

**WHEREAS, DMC Construction, Inc. is the next lowest, responsive, and responsible  
bidder and the repairs are urgently needed to make the home habitable,**

**NOW HEREBY BE IT RESOLVED, that the Highland Park City Council approves  
the selection of DMC Construction, Inc. located at 13500 Foley Street, Detroit, MI 48227  
Bid Price \$23,283 to rehabilitate 364 Geneva within the City of Highland Park or the next  
qualifying contractor if the selected contractor is unable to fulfill the contract. Yeas (5),  
Nays (0), Absent (0).**

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**The following resolution was submitted for approval.**

**Moved by Councilmember Patrick  
Supported by Councilmember McClary**

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF  
HIGHLAND PARK AND REMEDY CONSULTATION SERVICES, INC. TO PROVIDE  
GRANT WRITING/ADMINISTRATING SERVICES TO THE COMMUNITY AND  
ECONOMIC DEVELOPMENT DEPARTMENT**

**BE IT RESOLVED**, that the Highland Park City Council hereby approves the agreement between the City of Highland Park and Remedy Consultation Services, Inc. to provide grant writing/administrating services to the community and economic development department. Funds for this contract are to be paid from allowable funds pursuant to the rules and regulations of awarded grants only. No funds will be paid from the general fund to honor this agreement. Yeas (5), Nays (0), Absent (0).

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**MAYOR**

**The following resolution was submitted for approval.**

**RESOLUTION AUTHORIZING SEWER AND WATER LINE MARKETING LICENSE  
AGREEMENT BETWEEN THE CITY OF HIGHLAND PARK AND UTILITY  
SERVICE PARTNERS PRIVATE LABEL, INC. TO PROVIDE CITY RESIDENTS THE  
OPPORTUNITY TO PURCHASE A SERVICE LINE WARRANTY**

**BE IT RESOLVED** that the Highland Park City Council hereby approves the Sewer and Water Line Marketing License Agreement between the City and Utility Service Partners Private Label Inc. dba Service Line Warranties of America to provide optional service line warranties to Highland Park residents.

**Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick**

**To discuss. Councilmember Patrick withdrew his support.**

**Moved by Councilmember Patrick  
Supported by Council Pro Tem Lewis**

**To table this resolution. Yeas (5), Nays (0), Absent (0).**

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**The following resolution was submitted for approval.**

**Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis**

**A RESOLUTION ACCEPTING A PROPOSAL FROM CPI EXCAVATING LOCATED AT 41900 EXECUTIVE DRIVE, HARRISON TWP, MI 48045 FOR (2) WATER REPAIRS IN THE CITY OF HIGHLAND PARK, MICHIGAN**

**BE IT RESOLVED** that the Highland Park City Council does hereby accept a proposal from CPI Excavating to perform the following water main service repairs in the City of Highland Park, MI.

Brighton & 12<sup>th</sup> for an amount not to exceed \$5,000.00 for a water break.  
Lincoln & LaBelle for an amount not to exceed \$5,000.00 or a water main break.  
Yeas (5), Nays (0), Absent (0).

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**FIRE DEPARTMENT:**

The following resolution was submitted for approval.

Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis

**RESOLUTION AUTHORIZING THE AGREEMENT BETWEEN THE CITY OF HIGHLAND PARK AND THE LIFE SUPPORT TRAINING INSTITUTE TO EMT TRAINING TO THE HIGHLAND PARK FIRE DEPARTMENT**

**BE IT RESOLVED** that the Highland Park City Council hereby approves the agreement between the City of Highland Park and Life Support Training Institute located at 25400 W Eight Mile Rd., Southfield, Michigan 48033 to provide EMT training to the Highland Park Fire Department for an amount not to exceed One Hundred Ninety Eight Thousand Eight Hundred Thirty Seven and 00/100 (\$202,000) to be paid from FEMA Assistance to Firefighters Grant. Yeas (5), Nays (0), Absent (0).

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**OUTSIDE COMMUNICATIONS:**

The following communication was received from the Highland Park Business Association.

The Highland Park Business Association (HPBA) is requesting to be added to the agenda for the next City Council meeting on Monday, March 2, 2015, to discuss plans for the 6<sup>th</sup> Annual Highland Park Music Festival on the grounds of the McGregor Library.

We are requesting permission to use the library grounds on the following dates:

July 17<sup>th</sup>, July 18<sup>th</sup> and July 19<sup>th</sup> 2015.

**Thank You in advance for your assistance. I can be reached at 313-995-1144 with any questions or concerns.**

**Moved by Councilmember McClary  
Supported by Councilmember Patrick**

**To approve the request of the Highland Park Business Association to hold their annual Highland Park Music Festival on the grounds of the McGregor Library July 17<sup>th</sup> 18<sup>th</sup> and 19<sup>th</sup> . Yeas (5), Nays (0), Absent (0).**

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**COUNCIL AFFAIRS:**

**Councilmember Moore requested an update on the flood repairs, the security at the water plant and permission to attend the Michigan Municipal Conference in Lansing with Councilmember McClary.**

**Moved by Councilmember Patrick  
Supported by Councilmember McClary**

**To approve the request to attend the conference. Yeas (5), Nays (0), Absent (0),**

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**Moved by Councilmember Patrick  
Supported by Councilmember McClary**

**Requested that the Mayor have Mona King, Water Director to attend the next council to be held on March 16, 2015 at 7:00 p.m. to answer questions and concerns that council may have.**

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**Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis**

**To adjourn this meeting; motion carried meeting adjourned at 9:40 p.m.**



**CERTIFICATE**

**I, hereby certify that the attached is a copy of the proposed minutes of a Regular Meeting held on the 2<sup>nd</sup> day of March 2015 and that said proposed minutes are available for public inspection at the address designated on the posted public notice.**

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**Brenda J. Green, City Clerk**