

**MINUTES OF THE  
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**NOVEMBER 16, 2015**

Council convened at 7:09p.m. with Council President Christopher Woodard presiding.

Present: Council Pro Tem Lewis, Councilmember Patrick, Councilmember McClary, Council President Woodard (4).

Absent: Councilmember Moore (excused) (1)

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA:**

Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick

To approve the agenda with the following additions:

- Resolution from Public Works for emergency sewer repairs
- Resolution from Administration authorizing installation of fire and carbon monoxide system

Yeas (4), Nays (0), Absent (1).

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**APPROVAL OF MINUTES:**

Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick

To approve the Minutes of the Regular October 19, 2015 meeting. Yeas (4), Nays (0), Absent (1).

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Moved by Council Pro Tem Lewis  
Supported by Councilmember McClary

To approve the minutes of the Special November 10, 2015 meeting. Yeas(4), Nays (0), Absent (1).

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**BID PROPOSALS:**

The Clerk stated this was the place and time to open bid proposals for HUD EDI Neighborhood Cleanup.

One (1) bid was received.

Able Demolition, Inc.  
5675 Auburn Rd.  
Shelby Twp, MI 48317  
Bid Amount: \$89,430

Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick

To refer the proposal to the Director of Community Development. Yeas (4), Nays (0), Absent (1).

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The Clerk stated this was the place and time to open bid proposals for Act 54 Building Official Services.

One (1) bid was received.

Wade Trim Associates, Inc  
500 Griswold Ave., Ste. 2500  
Detroit, MI 48226  
313.961.3650  
Bid Amount: hourly rates were submitted

Moved by Councilmember Patrick  
Supported by Council Pro Tem Lewis

To refer the proposal to the Director of Community Development. Yeas (4), Nays (0), Absent (0).

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**CITY CLERK**

The following letter was received from the City Clerk.

Dear Commissioner McKenzie,

I regret to inform you that I must tender my resignation as Charter Commissioner for the great City of Highland Park effective November 5, 2015. As you know I was recently elected to the Highland Park City Council and no longer can serve on the Charter Commission according to our city charter.

While I regret that I am no longer able to represent my constituents in this capacity, I do look forward to serving the City of Highland Park in this new role on the Highland Park City Council. It has been my pleasure serving on the Charter Commission and I wish you and the other members the very best for the future.

Sincerely,  
Glenda McDonald

Moved by Council Pro Tem Lewis  
Supported by Councilmember McClary

To receive and file.

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The following letter was received from the City Clerk.

Dear Dr. Weatherspoon,

I regret to inform you that I must tender my resignation as School Board Member for the great School District of the City of Highland Park effective November 10, 2015 at 9 pm. As you know I was recently elected to the Highland Park City Council and no longer can serve on the School Board.

While I regret that I am no longer able to represent my constituents in this capacity, I do look forward to serving the City of Highland Park in this new role on the Highland Park City Council. It has been my pleasure serving on the School Board and I wish you and the members of the board the very best for the future.

Sincerely,  
Glenda McDonald

Moved by Council Pro Tem Lewis  
Supported by Councilmember McClary

To receive and file.

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#### **COMMUNITY DEVELOPMENT:**

The following item was submitted for approval.

Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick

To approve issuance of Class C Liquor License for Club Empire Entertainment, LLC at 146 & 150 Victor. Yeas (4), Nays (0), Absent (1).

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The following resolution was submitted for approval.

RESOLUTION TO APPROVE PURCHASE OF RESIDENTIAL VACANT LOT LOCATED  
AT 304 AVALON HIGHLAND PARK MI 48203 PIN: 43 011 01 0506 000

**WHEREAS**, the properties located various addresses and are owned by the City of Highland Park; and

**WHEREAS**, the City of Highland Park passed the ordinance allowing for commercial and residential lot sales; and

**WHEREAS**, the proposed purchasers, Eric Sanford Sr. and Eric Sanford Jr., meet the criteria approved by the City Council for the lot sale program; and

**WHEREAS**, the Sanfords agree to comply with the provisions of the program and the city ordinance regarding such purchase;

**NOW HEREBY BE IT RESOLVED** that the Highland Park City Council approves the sale of the vacant lot located at 304 Avalon, Highland Park MI at the cost of \$250 to Eric Sanford Sr. and Eric Sanford Jr.

Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick

To approve the purchase of the residential lot located at 304 Avalon by Eric Sanford Sr. and Eric Sanford Jr. at a cost of \$250. Yeas (4, Nays (0), Absent (1).

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The following resolution was submitted for approval.

RESOLUTION TO APPROVE PURCHASE OF RESIDENTIAL STRUCTURE LOCATED  
AT 46 TUXEDO HIGHLAND PARK MI 48203 PIN: 43 017 02 0096 000

**WHEREAS**, the properties located various addresses and are owned by the City of Highland Park; and

**WHEREAS**, the City of Highland Park passed the ordinance allowing for commercial and residential lot sales; and

**WHEREAS**, the proposed purchaser, Curtis Jordan, meets the criteria approved by the City Council for the lot sale program; and

**WHEREAS**, Mr. Jordan agrees to comply with the provisions of the program and the city ordinance regarding such purchase;

**NOW HEREBY BE IT RESOLVED** that the Highland Park City Council approves the sale of the structure located at 46 Tuxedo, Highland Park MI at the cost of \$2,334 to Curtis Jordan.

Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick

To table the purchase of 46 Tuxedo. Yeas (4), Nays (0), Absent (1).

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The following resolution was submitted for approval.

**RESOLUTION TO APPROVE PURCHASE OF RESIDENTIAL STRUCTURE LOCATED  
AT 55 TUXEDO HIGHLAND PARK MI 48203 PIN: 43 017 02 0017 000**

**WHEREAS**, the properties located various addresses and are owned by the City of Highland Park; and

**WHEREAS**, the City of Highland Park passed the ordinance allowing for commercial and residential lot sales; and

**WHEREAS**, the proposed purchaser, Curtis Jordan, meets the criteria approved by the City Council for the lot sale program; and

**WHEREAS**, Mr. Jordan agrees to comply with the provisions of the program and the city ordinance regarding such purchase;

**NOW HEREBY BE IT RESOLVED** that the Highland Park City Council approves the sale of the structure located at 55 Tuxedo, Highland Park MI at the cost of \$2,287 to Curtis Jordan.

Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick

To table the purchase of 55 Tuxedo. Yeas (4), Nays (0), Absent (1).

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The following resolution was submitted for approval.

**RESOLUTION TO APPROVE PURCHASE OF RESIDENTIAL STRUCTURE LOCATED  
AT 165 WAVERLY HIGHLAND PARK MI 48203 PIN: 43 012 01 0099 000**

**WHEREAS**, the properties located various addresses and are owned by the City of Highland Park; and

**WHEREAS**, the City of Highland Park passed the ordinance allowing for commercial and residential lot sales; and

**WHEREAS**, the proposed purchasers, Meghan Richards and Cynthia McClure Richards, meet the criteria approved by the City Council for the lot sale program; and

**WHEREAS**, the Richards' agree to comply with the provisions of the program and the city ordinance regarding such purchase;

**NOW HEREBY BE IT RESOLVED** that the Highland Park City Council approves the sale of the vacant lot located at 165 Waverly, Highland Park MI at the cost of \$1,776 to Meghan Richards and Cynthia McClure Richards

Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick

To approve the purchase of the residential structure located at 165 Waverly by Meghan Richards and Cynthia McClure Richards at a cost of \$1,776. Yeas (4), Nays (0), Absent (1).

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The following resolution was submitted for approval.

RESOLUTION TO APPROVE PURCHASE OF RESIDENTIAL VACANT LOT LOCATED  
AT 252 WAVERLY HIGHLAND PARK MI 48203 PIN: 43 012 01 0070 002

**WHEREAS**, the properties located various addresses and are owned by the City of Highland Park; and

**WHEREAS**, the City of Highland Park passed the ordinance allowing for commercial and residential lot sales; and

**WHEREAS**, the proposed purchasers, Christopher Ducomb, meet the criteria approved by the City Council for the lot sale program; and

**WHEREAS**, Christopher. Ducomb agrees to comply with the provisions of the program and the city ordinance regarding such purchase;

**NOW HEREBY BE IT RESOLVED** that the Highland Park City Council approves the sale of the vacant lot located at 252 Waverly, Highland Park MI at the cost of \$250 to Christopher Ducomb.

Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick

To table the purchase of 252 Waverly. Yeas (4), Nays (0), Absent (1).

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The following resolution was submitted for approval.

RESOLUTION TO APPROVE PURCHASE OF RESIDENTIAL VACANT LOT LOCATED  
AT 256 WAVERLY HIGHLAND PARK MI 48203 PIN: 43 012 01 0071 002

**WHEREAS**, the properties located various addresses and are owned by the City of Highland Park; and

**WHEREAS**, the City of Highland Park passed the ordinance allowing for commercial and residential lot sales; and

**WHEREAS**, the proposed purchasers, Christopher Ducomb, meet the criteria approved by the City Council for the lot sale program; and

**WHEREAS**, Christopher Ducomb agrees to comply with the provisions of the program and the city ordinance regarding such purchase;

**NOW HEREBY BE IT RESOLVED** that the Highland Park City Council approves the sale of the vacant lot located at 256 Waverly, Highland Park MI at the cost of \$250 to Christopher Ducomb.

Moved by Councilmember McClary  
Supported by Councilmember Patrick

To approve the purchase of the residential lot located at 256 Waverly by Christopher Ducomb at a cost of \$250. Yeas (4), Nays (0), Absent (1).

Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick with questions

To remove from the table the purchase of 252 Waverly. Yeas (4), Nays (0), Absent (1)

Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick

To approve the purchase of the residential lot located at 252 Waverly by Christopher Ducomb at a cost of \$250. Yeas (4), Nays (0), Absent (1).

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**FINANCE:**

Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis

To received the monthly Financial Statement ending September 30, 2015. Yeas (4), Nays (0), Absent (1).

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**LEGAL DEPARTMENT:**

The following resolution was submitted for approval.

**RESOLUTION AUTHORIZING SETTLEMENT AGREEMENT**

BE IT RESLOVED that the Highland Park City Council hereby approves the settlement of the matter of Sandra Barnett v. Lant, Bynum and Hollowell, Case No. 13-cv-14063, US District Court in the amount of Twelve Thousand Dollars and 00/100 (\$12,000.00).

Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis

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**DEPARTMENT OF PUBLIC WORKS:**

The following resolution was submitted for approval.

**RESOLUTION TO LEASE SERVICE VEHICLES  
FOR THE DEPARTMENT OF PUBLIC WORKS' FLEET**

BE IT RESOLVED that the Highland Park City Council hereby approves the lease of two (2) 2016 GMC Sierra 3500 HD 4WD Trucks with dump bodies, salt spreaders and snow plows from Red Holman Buick GMC as a part of the Municipal Lease Option of 48 Months at \$1,168 per month per vehicle (totaling \$112,128 after 48 months) for Department of Public Works' snow removal, deicing and road patching operations, respectively.

Moved by Councilmember McClary  
Supported Bu Council Pro Tem Lewis

To approve the lease of two (2) service vehicles at a cost of \$1,168 per month per vehicle for 48 months for the Department of Public Works' fleet. Yeas (4), Nays (0), Absent (1).

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The following resolution was submitted for approval.

**RESOLUTION FOR EMERGENCY SEWER REPAIR SERVICES**

BE IT RESOLVED that the Highland Park City Council hereby approves the proposal submitted by CPI Excavating, Inc. for \$4,850 to repair collapsed sewer infrastructure on Rosa Parks Boulevard, north of Brighton.

Moved by Councilmember Patrick  
Supported by Councilmember McClary

To approve the proposal submitted by CPI Excavating Inc. for \$4850 to repair collapsed sewer infrastructure on Rosa Parks Boulevard, north of Brighton. Yeas (4), Nays (0), Absent (1).



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**ADMINISTRATION:**

The following resolution was submitted for approval.

**RESOLUTION AUTHORIZING AMERI-ALARM TO INSTALL A FIRE AND CARBON MONOXIDE SYSTEM AND A CELLULAR FIRE RADIO AT THE HIGHLAND PARK MUNICIPAL CITY HALL BUILDING**

BE IT RESOLVED that the City of Highland Park City Council hereby authorizes Ameri-Alarm to install a Fire and Carbon Monoxide System and Cellular Fire Radio at City Hall, located at 12050 Woodward Avenue, Highland Park, Michigan for an amount not to exceed Fifteen Thousand Two Hundred and 00/100 (\$15,200.00).

Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis

To authorize the installation of a Fire and Carbon Monoxide System and Fire Radio by Ameri-Alarm for an amount not to exceed Fifteen Thousand Two Hundred Dollars (\$15,200). Yeas (4), Nays (0), Absent (1).

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**ADJOURNMENT:**

Moved by Councilmember McClary  
Supported by Council Pro Tern Lewis

To adjourn this meeting; motion carried, meeting adjourned 8:23 p.m.

**CERTIFICATE**

I, hereby certify that the attached is a copy of the proposed minutes of a Workshop Meeting held on the 16<sup>th</sup> day of November, 2015 and that said proposed minutes are available for public inspection at the address designated on the posted public notice.



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Cidia Wicker-Brown, Deputy City Clerk