

**MINUTES OF THE  
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**JULY 7, 2014**

**Council convened at 7:00 p.m. with Council President Christopher Woodard presiding.**

**Present: Council Pro-Tem Lewis, Councilmember McClary  
and Council President Woodard (3).**

**Absent: Councilmember Moore & Councilmember Patrick (excused) (2)**

**A quorum being present, Council was declared in session.**

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**APPROVAL OF AGENDA**

**Moved by Council Pro Tem Lewis  
Supported by Councilmember McClary**

**To approve the agenda with the additions of a resolution honoring the late John  
Thomas Patrick. Yeas (3), Nays (0), Absent (2).**

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**APPROVAL OF MINUTES:**

**Moved by Council Pro Tem Lewis  
Supported by Councilmember McClary**

**To approve the minutes from the Regular Meeting held June 16, 2014. Yeas (3),  
Nays (0), Absent (2).**

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**Moved by Council Pro Tem Lewis  
Supported by Councilmember McClary**

**To approve the minutes from the Special Meeting held June 19, 2014. Yeas (3), Nays  
(0), Absent (2).**



**BID OPENINGS:**

**The Clerk stated this was the place and time to open proposals for Combined Sewer Repair & Replacement.**

**One (1) bid was received.**

**Norwood Boyle Construction, 25334 Five Mile Rd., Redford Township, Mi.**

**Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis**

**To refer the proposal to the Department of Public Works. Yeas (3), Nays (0), Absent (2).**

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**The Clerk stated this was the place and time to open bids for bid package#12 demolition of structures located on Elmhurst. Four bids (4) were received.**

<b>Homrich</b>	<b>Blue Star</b>
<b>4195 Central S. Ste. H</b>	<b>21950 Hoover</b>
<b>Detroit, Mi.</b>	<b>Warren, Mi.</b>

<b>Statewide Recycling &amp; Recovery</b>	<b>O'Brien Construction Co.</b>
	<b>966 Livernois Rd.</b>
	<b>Troy, Mi.</b>

**Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis**

**To refer the bids for bid pack#12 to the Community Development Dept. Yeas (3), Nays (0), Absent (2).**

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**The Clerk stated this was the place and time to open bids for bid packs #13 & #14 demolition of structures located on Monterey and Tuxedo. Bids were received from the following bidders for bid pack#13 &14.**

**Homrich, Blue Star and Statewide**

**Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis**

**To refer bid pack #13 & 14 to the Community Development Department. Yeas (3), Nays (0), Absent (2).**



**TABLED ITEMS:**

**The following resolution remain tabled.**

**RESOLUTION AUTHORIZING BALLOT LANGAUGE TO EFFECTUATE THE SALE OF 1406 E. AVON, ROCHESTER HILLS, MICHIGAN (COMMONLY REFERRED TO AS THE "TREE FARM") PARCEL NUMBER 15-24-100-050**

**WHEREAS, Storage Operations LLC (Lessee desires to purchase approximately 32.49 acres of City owned property at 1406 E. Avon, Rochester Hills, Michigan Parcel Number 15-24-100-050 from the City of Highland Park for One Million (\$1,000,000) Dollars after due diligence to construct a housing development; and**

**WHEREAS, Section 3-3 of the Highland Park City Charter provides that no (public) property of the value in excess of twenty cents per capita according to the last preceding U.S. census, nor any park or any part thereof, shall be sold, unless such sale be first approved by a majority of the electors voting thereon at any general or special elections; and**

**WHEREAS, Storage Operations LLC and the City Council of the City of Highland Park both favor a sale of 1406 E. Avon, Rochester Hills, Michigan over a long term lease and to effectuate said sale is submitting a local proposal to vote by electors in a General Election in November 4, 2014; and**

**WHEREAS, the Storage Operations LLC will pay the City of Highland Park Twenty Thousand (\$20,000) Dollars over and above the One Million (\$1,000,000) dollar purchase price in the event the electors pass the local proposal on November 4, 2014; and**

**NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Highland Park that;**

**The City Council authorizes the following Ballot Wording to the Local Proposal to sell 1406 E. Avon, Rochester Hills, Michigan to Storage Operations LLC as follows: "Shall 1406 E. Avon, Rochester Hills, Michigan (Tree Farm) be sold by the City of Highland Park to Storage Operations LLC for a total cash price of One Million (\$1,000,000.00) Dollars?"**



**The following resolution remained tabled.**

**RESOLUTION TO APPROVE THE FEE SCHEDULE FOR REGISTRATION OF SINGLE-FAMILY, DUPLEX, AND MULTI-FAMILY RENTAL BUILDING RENTAL FEES**

**WHEREAS, there are numerous rental properties located in the City of Highland Park; and**

**WHEREAS, the City of Highland Park passed the ordinance allowing for the registration of both residential, duplex and multi-family building and structures; and**

**WHEREAS, the policy and procedure instructions and applications required a defined fee schedule; and**

**WHEREAS, the City Council has reviewed and accepted the revisions and attached fee schedule; and**

**NOW HEREBY BE IT RESOLVED; that the Highland Park City Council approves the attached fee schedule for registration of single-family, duplex, and multi-family rental buildings located within the City of Highland Park.**

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**The following resolution remained tabled.**

**RESOLUTION TO APPROVE THE ATTACHED FEE SCHEDULE FOR REGISTRATION OF VACANT STRUCTURES AND VACANT LOTS**

**WHEREAS, there are numerous vacant structures and vacant lots located in the City of Highland Park; and**

**WHEREAS, the City of Highland Park passed the ordinance allowing for the registration of vacant residential, duplex, and tow-family structures and lots, and vacant multi-family, commercial, industrial, and institutional structures and lots;**

**WHEREAS, the policy and procedure instructions and applications required a defined fee schedule; and**

**WHEREAS, the City Council has reviewed and accepted the attached fee schedule; and**

**NOW HEREBY BE IT RESOLVED, that the Highland Park City Council approves the attached fee schedule for registration of vacant single-family,**



**duplex, multi-family, commercial ,industrial, and institutional vacant structures and vacant lots located within the City of Highland Park.**

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**MAYOR:**

**The following VETO was submitted by Mayor Windom.**

**Re: Authorization of the Highland Park City Council to approve all employee handbooks/manuals prior to distribution**

**During the City Council Meeting held on June 16, 2014 the Highland Park City Council passed a resolution, authorizing the City Council to approve all employee handbooks/manuals prior to the distribution of these materials.**

**Pursuant to Chapter 6, Section 3 of the Highland Park City Charter, entitled Veto of Council Action; I hereby veto the passing of this resolution. The employee handbook as well as the guidelines and expectations of city employees are strictly within the purview of Administration. Therefore, the passing of this resolution is contrary to the Highland Park City Charter, and it is officially VETO.**

**Moved by Council Pro Tem Lewis  
Supported by Councilmember McClary**

**To table the VETO. Yeas (3), Nays (0), Absent (2).**

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**The following resolutions were received from the Mayor.**

**Moved by Council Pro Tem Lewis  
Supported by Councilmember McClary**

**A RESOLUTION ACCEPTING A PROPOSAL FROM CPI EXCAVATING LOCATED AT 41900 EXECUTIVE DRIVE, HARRISON TWP, MI 48045 FOR WATER MAIN BREAK REPAIR ON 71 CORTLAND IN THE CITY OF HIGHLAND PARK, MI.**

**BE IT RESOLVED, that the Highland Park City Council does hereby accept a proposal from CPI Excavating to perform water main repair on 71 Cortland in Highland Park, MI. for an amount not to exceed Five Thousand Dollars (\$5,000.00) Yeas (3), Nays (0), Absent (2).**

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**Moved by Council Pro Tem Lewis  
Supported by Councilmember McClary**

**A RESOLUTION ACCEPTING A PROPOSAL FROM CPI EXCAVATING LOCATED AT 41900 EXECUTIVE DRIVE, HARRISON TWP, MI, 48045 FOR WATER MAIN BREAK REPAIR ON CORTLAND BETWEEN WOODWARD AND SECOND IN THE CITY OF HIGHLAND PARK, MI.**

**BE IT RESOLVED, that the Highland Park City Council does hereby accept a proposal from CPI Excavating to perform water main repair on Cortland between Woodward and Second in Highland Park, Mi. for an amount not to exceed Five Thousand Dollars (\$5000.00). Yeas (3), Nays (0), Absent (2).**

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**Moved by Council Pro Tem Lewis  
Supported by Councilmember McClary**

**A RESOLUTION ACCEPTING A PROPOSAL FROM CPI EXCAVATING LOCATED AT 41900 EXECUTIVE DRIVE, HARRISON TWP, MI. 48045 FOR A SERVICE REPAIR AT 190 BUENA VISTA IN THE CITY OF HIGHLAND PARK, MI.**

**BE IT RESOLVED, that the Highland Park City Council does hereby accept a proposal from CPI Excavating to perform water main repair on 190 Buena Vista in Highland Park, Mi. for an amount not to exceed One Thousand Nine Hundred-Fifty Dollars (\$1,950.00) Yeas (3), Nays (0), Absent (2).**

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**CITY CLERK:**

**The following communication was received from the Clerk.**

**I respectfully request your approval of the rates of pay for all Election Workers and the establishment of polling places for the Primary Election to be held on Tuesday, August 5, 2014.**

**Moved by Council Pro Tem Lewis  
Supported by Councilmember McClary**

**BE IT RESOLVED, that all persons serving on the Election Board for the Primary Election to be held on Tuesday, August 5, 2014 shall be paid on a fee basis; and the fee to be paid for Chairman shall be the sum of \$150.00 each and the fee to be paid for Inspector shall be the sum of \$125.00 each which includes the \$10.00 fee for attending the training session prior to the election.**



**BE IT RESOLVED, that the following places are hereby designated as the polling places within each of the Election Precincts of the City of Highland Park for the Primary Election to be held on August 5, 2014.**

<b>PRECINCT</b>	<b>LOCATION</b>
<b>1</b>	<b>God's House of Prayer Baptist Church 11843 Hamilton</b>
<b>4 &amp; 15</b>	<b>Highland Park Recreation Center 10 Pitkin</b>
<b>7 &amp; 8</b>	<b>Faith Tabernacle Church 16548 Hamilton</b>
<b>12 &amp; 20</b>	<b>New Mt. Moriah Baptist Church 13100 Woodward</b>
<b>18</b>	<b>Robert B. Blackwell Municipal Bldg. 12050 Woodward</b>
<b>23</b>	<b>Downes Manor 13725 John R</b>
<b>25</b>	<b>Soul Harvest Ministries Church 16300 Woodward</b>

**THEREFORE, BE IT RESOLVED, the pay for all election workers and the establishment of polling places for the Primary Election to be held Tuesday, August 5, 2014 be approved. Yeas (3), Nays (0), Absent (2).**

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**The following rental agreement was submitted for approval.**

**The Clerk submitted a rental agreement from Young Men and Women in Transition to use Ernest T. Ford Fieldhouse on July 12, 2014 for a fashion show.**

**Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis**

**To approve the rental agreement from Young Men and Women in Transition to use Ernest T. Ford Fieldhouse on July 12, 2014. Yeas (3), Nays (0), Absent (2).**

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**COUMMUNITY DEVELOPMENT:**

**The following resolution was received from Louis Starks, CED Director.**

**RESOLUTION TO APPROVE DIMENIONAL USE VARIANCE FOR WHPR TV (TV 33) TO ALLOW HEIGHT AND SETBACK VARIANCES FOR PROPERTY AT 160 VICTOR IN HIGHLAND PARK, MICHIGAN.**



**Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis**

**Resolution approving the Issuance of a Dimensional-height and setback of Monopole Variance Request pertaining to the height and setback of a newly proposed Monopole Wireless Communication Tower by the City of Highland Park City Council acting as the Zoning Variance Board of Appeals, for the radio and television facility located at 160 Victor, Highland Park, Mi.**

**WHEREAS, The owner of WHPR TV (TV 33) submitted an Application for Dimensional Variance Request to erect a 200 foot wireless communications tower because Chapter 1228 of the Zoning Ordinance states (a) that the height of a communications tower cannot exceed 100 feet, and (b) the wireless communication tower shall be setback from all property lines at a distance at least equal to one-half (1/2) of the height of the tower, and;**

**WHEREAS, the City's Planning and Zoning Commission reviewed and unanimously approved the variance request, and;**

**WHEREAS, as the City Council acting in its capacity as the Zoning Board of Appeals ("ZBA") conducted a Public Hearing on the variance request on June 16, 2014, as required by the Ordinance, and;**

**WHEREAS, TV 33 must also comply additionally with both federal FCC and State of Michigan requirements and regulations relating to the construction of the wireless communications tower, and;**

**NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Highland Park that in its capacity as the Zoning Board of Appeals;**

**The City Council acting as the ZBA hereby approves the issuance of a Dimensional Use Variance for TV 33 that allows TV 33 to erect a wireless communications tower 200 feet in height and permitting a setback of twenty feet (20') on the front and eighty feet (80') on the side of the property at 160 Victor, Highland Park, Michigan. Yeas (3), Nays (0), Absent (2).**

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**COUNCIL AFFAIRS:**

**Council submitted the following resolution honoring the late John Thomas Patrick.**

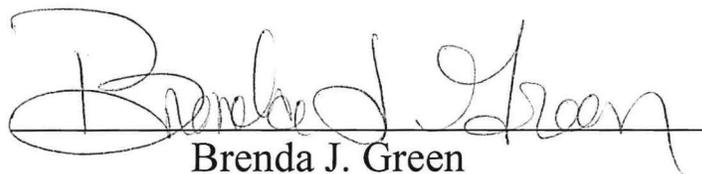
**CITY OF HIGHLAND PARK RESOLUTION**

**WHEREAS, The Community has come together to mourn the loss of a most distinguished and longtime resident of the City of Highland Park; and**



CERTIFICATE

I, hereby certify that the attached is a true copy of the proposed minutes of the Regular Meeting held on the 7<sup>th</sup> day of July 2014 and that said proposed minutes are available for public inspections at the address designated on the posted public notice.

A handwritten signature in cursive script, reading "Brenda J. Green", written over a horizontal line.

Brenda J. Green  
City Clerk

