

**PROPOSED MINUTES OF THE VIRTUAL & IN-PERSON
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

April 15, 2024

Council convened at 7:00 p.m. with Council President Thomas presiding.

Present: Councilman Ash-Shafii, Councilwoman Martin, Councilwoman Manica, Council Pro Tem Robinson, and Council President Thomas (5).

Absent: (0).

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA

Moved by Council Pro Tem Robinson
Supported by Councilman Ash-Shafii

To add the resolution regarding the Interim Treasurer Lisa Stolarski. Yeas (3) Robinson, Martin and Ash-Shafii, Nays (2) Thomas and Manica, Absent (0).

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Moved by Councilwoman Manica
Supported by Councilman Ash-Shafii

To add the resolution approving Trust Agreement amendments. Yeas (5), Nays (0), Absent (0).

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Moved by Councilman Ash-Shafii
Supported by Council Pro Tem Robinson

To remove item VI b from Community Development recommending revision of the zoning ordinance regarding Planning Commission membership. Yeas (5), Nays (0), Absent (0).

APPROVAL OF MINUTES

Moved by Councilwoman Martin
Supported by Councilman Ash-Shafii

To approve the minutes of the In-Person and Virtual Regular Meeting held April 1, 2024. Yeas (5), Nays (0), Absent (0).

**BID OPENING
04-15-24 V**

The Clerk stated this was the place and time to open bids received for Ambulance Transportation Services.

No bids were received.

The deadline for bids was posted incorrectly on Bidnet for Friday, April 12 instead of the correct date of Wednesday, April 10.

Moved by Councilman Ash-Shafii
Supported by Council Pro Tem

To extend the deadline to receive bids for Ambulance Transportation Services to Friday, May 3, 2024, at 12:00 p.m.. Bids will be opened at the Regular Meeting Monday, May 6, 2024,. Yeas (5), Nays (0), Absent (0).

**CITY ADMINISTRATOR
04-15-24 VI**

The following resolution was submitted for approval.

RESOLUTION APPROVING TRUST AGREEMENT AMENDMENTS

Moved by Councilwoman
Supported by Councilman Ash-Shafii

WHEREAS, the City has been engaged in long-term litigation (the "Litigation") with the Great Lakes Water Authority ("GLWA") related to the provision of wholesale water supply and sewage disposal services by GLWA to the City and the related payment for such services; and

WHEREAS, the City has been represented by Grigsby & Associates, Inc., Danville, CA, and Morganroth & Morganroth, PLLC, Birmingham, MI (together, "Litigation Counsel"), during the course of the Litigation; and

WHEREAS, the State of Michigan (the "State") has been assisting the City and GLWA to resolve the Litigation in the best interests of each of the parties; and

WHEREAS, the City and GLWA have resolved the Litigation pursuant to the terms of that certain Settlement Agreement and Mutual Release (including all exhibits and attachments thereto, the "Settlement Agreement"), being entered into by and between the City, GLWA, and the State; and

WHEREAS, the terms of the Settlement Agreement require the City to provide for the intercept and distribution by a trustee, pursuant to a trust agreement (the "Trust Agreement"), of the revenues derived from services provided by the City's water supply and sewage disposal system; and

WHEREAS, this City Council previously approved the Trust Agreement; and

WHEREAS, since the previous Council approval, GLWA has requested two clarifications in the definitions section of the Trust Agreement; and

WHEREAS, as part of the approval of the Settlement Agreement, the City Council previously approved, the provisions of the Water Services Agreement, which contained one typographical error included therein; and

WHEREAS, Litigation Council recommends the City Council approve the correction of the typographical error in the Water Services Agreement; and

WHEREAS, Litigation Counsel each approve the revised terms of the Trust Agreement and recommend that the City Council approve the Trust Agreement as amended and authorize and direct the Mayor, the City Clerk, the City Treasurer, or any person acting in the role of an interim or deputy City Treasurer (the "Treasurer"), and any other officers, employees, attorneys, and agents to execute such Settlement Documents.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. **Approval of Trust Agreement.** The City Council hereby approves the amendments to the Trust Agreement as attached hereto as Exhibit A, and hereby authorizes and directs the Mayor and the City Clerk to execute such documents with such additional changes as may be (a) required by either U.S. Bank Trust Company, National Association, as trustee under the Trust Agreement, or Comerica Bank, as depository for the Receiving Fund (as defined in the Trust Agreement) and (b) approved by Litigation Counsel.
2. **Approval of Water Services Agreement.** The City council hereby approves the correction of the typographical error in the Water Services Agreement.
3. **Rescission.** All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.
4. **Immediate Effect.** This resolution is given immediate effect.

Yeas (5), Nays (0), Absent (0).

**CITY COUNCIL
04-15-24 VII**

Moved by Councilwoman Manica
Supported by Council President Thomas

To have Tony Lampkin serve as the Interim City Treasurer. Yeas (2) Thomas and Manica, Nays (3) Robinson, Martin and Ash-Shafii, Absent (0).

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The following resolution was submitted for approval.

**A RESOLUTION REGARDING THE AMENDMENT OF THE BONDING REQUIREMENT
FOR INTERIM TREASURER LISA STOLARSKI**

Moved by Councilman Ash-Shafii
Supported by Council President Thomas

WHEREAS, on March 18, 2024, the City Council for the City of Highland Park ("City Council") appointed

Lisa Stolarski to the position of Interim Treasurer, to serve until the Wayne County Board of Canvassers certifies the results of the November 5, 2024, Special Election selecting a Treasurer for the City of Highland Park; and

WHEREAS, on March 18, 2024, the City Council, per Charter Section 4-8, determined that an appropriate sum to be determined for the Interim Treasurer's bond was Two Million & 00/100 (\$2,000,000.00) dollars, and resolved that the Interim Treasurer seek a bond for that amount prior to assuming the duties of Interim Treasurer; and

WHEREAS, the Interim Treasurer Lisa Stolarski was sworn into office on March 19, 2024; and

WHEREAS, securing a bond of Two Million (\$2,000,000.00) Dollars would require the City of Highland Park to produce documents to the bonding company that Interim Treasurer Stolarski has been unable to locate to date, despite cooperation with the offices of the current and former City Attorney, the Wayne County Treasurer's Office, as well as other City officials; and

WHEREAS, Interim Treasurer Stolarski cannot execute her duties as Interim Treasurer without being bonded.

NOW, THEREFORE, BE IT RESOLVED; that the City Council amends the Two Million & 00/100 (\$2,000,000.00) Dollar-bonding requirement for Interim Treasurer Stolarski to an amount in excess of \$500,000, and not to exceed \$2,000,000; and

BE IT FURTHER RESOLVED; that the City Council authorizes up to a maximum of \$10,000 to pay for the required bond; and

BE IT FURTHER RESOLVED; that Interim Treasurer Stolarski may retain a bonding agent of her own choosing, so long as the City Councils directives are being met and the City Attorney approves the bond as required under Article 4.8 of the City Charter; and

BE IT FURTHER RESOLVED; that upon receiving her bond, Interim Treasurer Stolarski is to file her bond with the City Clerk's office, as per the Charter, and assume the duties of Interim Treasurer; and

BE IT FURTHER RESOLVED; that Interim Treasurer Stolarski shall submit to the City Clerk a copy of her bonding certificate, to be included in the packet for the City Council meeting dated May 6, 2024; and

BE IT FURTHER RESOLVED; that, after being bonded, Interim Treasurer Stolarski is to present her bond to the Wayne County Treasurer's Office for its review and determination whether an additional bond is required for the processing of Wayne County funds, and whether a higher dollar amount of bond would be appropriate for Interim Treasurer Stolarski; and

BE IT FURTHER RESOLVED; that, if a larger, or additional bond is advised for Interim Treasurer Stolarski by the Wayne County Treasurer's Office, approval for such will be brought before this Honorable Body for consideration; and

BE IT FURTHER RESOLVED; that City Council clarifies its March 18, 2024, resolution, that Lisa Stolarski shall serve in the position of Interim Treasurer until the Wayne County Board of Canvassers certifies the results of the November 5, 2024, Special Election selecting a Treasurer for the City of Highland Park. Yeas (3) Robinson, Martin and Ash-Shafii, Nays (2) Thomas and Manica, Absent (0).

**ADMINISTRATION
04-15-24 VIII**

The following resolution was submitted for approval.

RESOLUTION TO APPROVE THE LOCATION AGREEMENT DTE KIOSK BILL PAYMENT SYSTEM BETWEEN THE CITY OF HIGHLAND PARK AND DTE

Moved by Councilwoman Martin
Supported by Council Pro Tem Robinson

WHEREAS, for the convenience of Highland Park residents to pay their DTE Energy utility bills at an in-person location, the City believes it is in the best interest of its resident to partner with DTE Energy to install a DTE Kiosk Bill Payment System; and

WHEREAS, said DTE Kiosk Bill Payment System will be installed at the Highland Park Police Department located at 13233 Hamilton, Highland Park, Michigan; and

WHEREAS, DTE Energy has provided a Location Agreement DTE Kiosk Bill Payment System, which after review and negotiation has been approval by the City Attorney.

NOW, THEREFORE, BE IT RESOLVED, that the City approves the Location Agreement DTE Kiosk Bill Payment System. Yeas (2) Thomas and Manica, Nays (3) Robinson, Martin and Ash-Shafii, Absent (0).

**COMMUNITY DEVELOPMENT
04-15-24 IX a**

The following resolution was submitted for approval.

A RESOLUTION PETITIONING FOR THE VACATION OF PUBLIC STREET AND ALLEYWAYS FOR 274 WEST GRAND

Moved by Councilwoman Manica
Supported by Council President Thomas

WHEREAS, the Highland Park City Council recognizes the importance of balanced and strategic development within the city limits; and

WHEREAS, the Highland Park Planning Commission, at its meeting on March 20, 2024, recommended the vacation of a portion of the public street and alleyway for the property located at 274 West Grand; and

WHEREAS, Ashley Capital, as part of an original land assemblage, has formally requested the vacation of the public street and alleyway to facilitate the completion of a parking lot and landscaping berm for the overall site; and

WHEREAS, it is noted that the streets and alleyways for the overall site were previously vacated through City Council proceedings, with the original public hearing held on December 7, 2020, and approved by City Council on April 4, 2020; and

NOW, THEREFORE, BE IT RESOLVED the City Council acknowledges the recommendation made by the Highland Park Planning Commission for the vacation of the public street and alleyway for 274 West Grand and directs the City Clerk to schedule a public hearing regarding the petition to vacate the public street and alleyway, in accordance with Highland Park Code of Ordinance 1246.04 which provides at least 15

days' notice to all landowners of land abutting the affected public right of way of the petition to vacate the same, as well as of the time, place, and date of the Council meeting at which the vacation petition will be considered. Yeas (4) Thomas, Manica, Martin and Ash-Shafii, Nays (1) Robinson, Absent (0).

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04-15-24 IX b

The following resolution was submitted for approval.

RESOLUTION TO SELL THE VACANT RESIDENTIAL ADJACENT LOT AT 128 CANDLER TO THE ADJACENT PROPERTY OWNER AT 132 CANDLER, KELVIN JONES

Moved by Council Pro Tem Robinson
Supported by Council President Thomas

WHEREAS, the City of Highland Park holds in its inventory a surplus of parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of parcels it owns and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant adjacent lot at 128 Candler (vacant lot immediately adjacent to 132 Candler), a residence owned by the Applicant, Kelvin Jones; and

WHEREAS, all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500.00. Yeas (5), Nays (0), Absent (0).

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04-15-24 IX c

The following resolution was submitted for approval.

RESOLUTION TO SELL THE VACANT RESIDENTIAL ADJACENT LOT AT 347 ELMHURST TO THE ADJACENT PROPERTY OWNER AT 353 ELMHURST, ANTHONY TOONE

Moved by Council Pro Tem Robinson
Supported by Councilwoman Martin

WHEREAS, the City of Highland Park holds in its inventory a surplus of parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of parcels it owns and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant adjacent lot at 347 Elmhurst (vacant lot immediately adjacent to 353 Elmhurst), a residence owned by the Applicant, Anthony Toone; and

WHEREAS, all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500.00. Yeas (5), Nays (0), Absent (0).

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04-15-24 IX d

The following resolution was submitted for approval.

RESOLUTION TO SELL THE VACANT RESIDENTIAL ADJACENT LOT AT 400 HIGHLAND TO BEES R E LLC, A FLORIDA LIMITED LIABILITY COMPANY, THE ADJACENT PROPERTY OWNER OF 396 HIGHLAND

Moved by Council Pro Tem Robinson
Supported by Council President Thomas

WHEREAS, the City of Highland Park holds in its inventory a surplus of parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of parcels it owns and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant adjacent lot at 400 Highland (vacant lot immediately adjacent to 396 Highland, a residence owned by the Applicant, Bees R E LLC, a Florida Limited Liability company); and

WHEREAS, all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500.00. Yeas (2) Thomas and Robinson, Nays (3) Manica, Martin and Ash-Shafii, Absent (0).

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04-15-24 IX e

The following resolution was submitted for approval.

RESOLUTION TO SELL THE VACANT RESIDENTIAL ADJACENT LOT AT 220 MIDLAND TO SHERRELLE BUCHANAN JACKSON, THE ADJACENT PROPERTY OWNER OF 216 MIDLAND

Moved by Council Pro Tem Robinson
Supported by Councilman Ash-Shafii

WHEREAS, the City of Highland Park holds in its inventory a surplus of parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of parcels it owns and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant adjacent lot at 220 Midland (vacant lot immediately adjacent to 216 Midland, a residence owned by the Applicant, Brandon Lopez); and

WHEREAS, all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500.00. Yeas (5), Nays (0), Absent (0).

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04-15-24 IX f

The following resolution was submitted for approval.

RESOLUTION TO SELL THE VACANT RESIDENTIAL ADJACENT LOT AT 39 WINONA TO THE ADJACENT PROPERTY OWNER OF 45 WINONA BRANDON LOPEZ

Moved by Council Pro Tem Robinson
Supported by Councilman Ash-Shafii

WHEREAS, the City of Highland Park holds in its inventory a surplus of parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of parcels it owns and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant adjacent lot at 39 Winona (vacant lot immediately adjacent to 45 Winona, a residence owned by the Applicant, Sherrelle Buchanan Jackson); and

WHEREAS, all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500.00. Yeas (4) Thomas, Robinson, Martin, and Ash-Shafii, Nays (1) Manica, Absent (0).

**ENGINEERING
04-15-24 X**

The following resolution was submitted for approval.

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF ADDITION AND DELETION OF CERTAIN MAJOR AND LOCAL STREETS WITHIN THE CITY OF HIGHLAND PARK PUBLIC RIGHT OF WAY, UNDER THE ACT-51 MILEAGE CERTIFICATION FOR CITIES AND VILLAGES

Moved by Councilman Ash-Shafii
Supported by Councilwoman Martin

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place the streets listed in Attachment A, within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended,

WHEREAS, the City of Highland does wish to decertify/vacate a portion of streets as listed in Attachment B. This decertification/vacation of said streets account for a total decertification/vacation length of 7,539.28 linear feet.

NOW, THEREFORE, BE IT RESOLVED, that the Highland Park City Council approves the following:

1. That the center line of said added streets is as described in Attachment A to this resolution.
2. That said added streets are located within the City of Highland Park Right-of-Way and is under the control of City of Highland Park.
3. That said added streets are public streets and are for public street purposes.
4. That said added street is accepted into the municipal street system and is open to the public use before December 31, 2023.
5. That said deleted streets are listed in Attachment B to this resolution.
6. That said added and deleted streets are marked up in Attachment C to this resolution.

Yeas (3) Thomas, Manica and Martin, Nays (2) Robinson and Ash-Shafii, Absent (0).

FINANCE
04-15-24 XI a

Moved by Councilwoman Manica
Supported by Council President Thomas

To receive and file the Monthly Financial Statement March 30, 2024. Yeas (2) Thomas and Manica, Nays (3) Robinson, Martin and Ash-Shafii, Absent (0).

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04-15-24 XI b

Moved by Councilwoman Manica
Supported by Council President Thomas

To receive and file the Proposed Fiscal Year 2025 Budget. Yeas (2) Thomas and Manica, Nays (3) Robinson, Martin and Ash-Shafii, Absent (0).

SENIOR COORDINATOR
04-15-24 XII

The following resolution was submitted for approval.

APPLY FOR DETROIT AREA AGENCY ON AGING GRANT OPENING APRIL/MAY 2024

Moved by Council Pro Tem Robinson
Supported by Councilman Ash-Shafii

WHEREAS, the DAAA, Detroit Area Agency on Aging, is a non-profit organization responsible for planning, coordinating, developing, and finding services for older adults in Region 1-A, which includes the City of Highland Park, **and**,

WHEREAS, the City of Highland Park Senior Department is currently running the DAAA Friendly Reassurance program going from zero to 160 seniors, where we provide monthly wellness calls and share senior programming, **and**,

WHEREAS, the City of Highland Park Senior Department plans to continue creating more programs and services benefiting the senior residents, **and**,

WHEREAS, the City of Highland Park Senior Department is proactively seeking your approval to apply for a grant from Detroit Area Agency on Aging (Request for Proposal) during their upcoming brief grant window April/May 2024, **and**,

NOW, THEREFORE, BE IT RESOLVED, that the City of Highland Park Senior Department would like to apply for the grant and will return to City Council to share the details of the application submitted.
Yeas (5), Nays (0), Absent (0).

ADJOURNMENT

Meeting adjourned by President Thomas at 10:52 p.m.

CERTIFICATE

I hereby certify that the attached is a copy of the minutes of the In-Person and Virtual Regular Meeting held the 15th day of April 2024 and that said minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk