

**City of Highland Park Water Department** 14110 Woodward Ave Highland Park, MI 48203

# In continued efforts to better communicate to our customers, Highland Park Water Department has updated and improved its water bill.

# **1. SERVICE INFORMATION:**

This section highlights all of your personal information. You can find the following items in this section: Account Number Service Address: (address of where usage occurs) Billing Period Last payment information

# 2. USAGE HISTORY

This section is a graphical representation of your property total water usage over a 12-month period of time. This allows the you to compare each month of usage, as well as identify, much earlier, any leak issues or discrepancies in billed usage amounts.

# **3. ANNOUNCEMENTS**

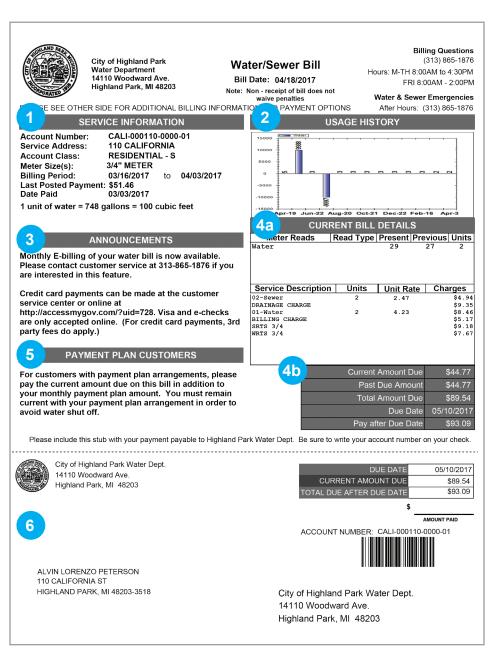
Look here for important announcements regarding the water department, your bill or payment options.

#### 4a. CURRENT BILL DETAILS

- Water Reads total units used during billing period
- Service Description, Units, Unit Rate, Charges: i. Service description - list of the individual
  - billing items charged to a particular property(s)
    **1. Water/Sewer** the amount of water used during the billing period by the customer
    - Drainage/Stormwater Charge charge for runoff estimated to enter the combined sewer system from the property
    - Billing Charge department administrative and management services, mailings, and billing correspondences
    - 4. WRTS/SRTS (Water/Sewer Ready to Serve) Charge – charge for general overall maintenance and repair of the public water/ sewer infrastructure
  - ii. Units the amount of water and sewer used
  - iii. **Unit Rate** the cost per unit of usage for water or sewer
  - iv. Charges total charge to customer

# 4b. PAYMENT DETAILS

- Current Amount Due Current charges from current billing period due by customer. Amount does not include approved payment arrangements amount
- Past Due Amount Total account balance and unpaid charges, including amounts in approved payment arrangements
- Total Amount Due Current Amount Due and Past Due Amount to be paid by customer. Amount may differ from approved payment arrangement amount
- **Due Date** Date payment must be received by water department
- Pay After Due Date Amount of payment due, if payment not received by due date



# 5. PAYMENT PLAN CUSTOMERS

If you're on a payment plan, general information regarding arrangements and bill payment will be placed here.

### 6. PAYMENT SLIP

Need to mail in a payment or want to make payments easier when paying in person? Use this slip to mail your payment or take to the customer service center when paying in person for faster transaction It is our goal for the customer to understand billing and usage charges. If you have any suggestion, questions or concerns please feel free to contact the Water Department. Need to update your information? Please visit the Customer Service Center to have your information updated.