



City of Highland Park Offer to Purchase Developer Intake Form

(If you need additional space, please attach response on a separate sheet of paper, include section)

Developer/Company Name: _____ Date: _____

Contact Person: _____

Phone: _____ Fax: _____ Mobile: _____

Email: _____ Website: _____

PROJECT PROFILE

Project Name: _____ Location: _____

Current zoning site: _____ Will the site need rezoning: _____ Yes _____ No

If yes, what is the proposed zoning: _____

Project Sponsor(s)/Partner(s): _____

Name/Organization: _____

Address: _____

Phone (_____) _____ Fax (_____) _____ Mobile: (_____) _____

Email: _____ Website: _____

Type of Project: Residential Commercial Industrial

Project Description: Example – Developer seeks to construct 35 single family detached House.

Projected Market:

Commercial: Office space, retail, industrial Residential: Subsidized Tax credit, Affordable, Market rate. _____

Number of Units: _____ Type of Units (For Sale, Rental, and Mix Use) _____

Projected Total _____

Development Costs: _____

Project Financing Preliminary Commitment(s): _____

Proposed Project Start Date _____

Phases (How many project phases will be required, please outline): _____

Project Completion: When will the project be completed?

Environmental Concerns: Are there any known environmental concerns? Has there been a phase 1 or phase 2 investigations? If so, list below. Investigations:

Support from the City: What action are you currently, or anticipating, requesting from the City of Highland Park? Please be specific.

Please include at least two (2) sets of preliminary site plans; including Performa and renderings/sketches/concept, elevations, and floor plans; as applicable.

DEVELOPER PROFILE

Please include on a separate sheet or submit a Company/Organization/Developer Resume/Portfolio answering the following questions.

1. Applicant Profile
 - a. Background
 - b. Experience

2. Do you have experience successfully completing similar projects? If yes, please provide a brief description and supporting documentation.

DEVELOPER AFFILIATIONS

Have you previously submitted any proposals or correspondence to any city officials regarding this project? Yes No

To whom: _____

When: _____

Does any officer, official or employee of the City of Highland Park have any personal interest in the Developer or the proposed project? Yes No

If yes, please explain:

Has the Developer or any corporation, organization or party affiliated with the Developer been adjudged bankrupt within the past 5 (five) years? Yes No

If yes, please list relevant details:

I certify that neither I nor any of my affiliates possess any indebtedness to the City of Highland Park.

Signature

Date