

**MINUTES OF THE
SPECIAL MEETING OF THE HIGHLAND PAK CITY COUNCIL
JUNE 8, 2012**

Council convened at 5:15 p.m. with Council President Christopher Woodard presiding.

- **Council Pro Tem Lewis entered the meeting at 5:25 p.m.**

Present: Council Pro Tem Lewis, Councilmember Moore, Councilmember Patrick, Councilmember McClary and President Woodard. (3)

Absent: None

A quorum being present, Council was declared in session.

The Clerk read the following notice.

I, Council President Woodard do hereby call a Special Meeting of the Highland Park City Council on Friday, June 8, 2012 at 5:00 p.m. pursuant to Section 5-3 (b) of the Highland Park City Charter.

The purpose of the meeting:

- 1. Re-opening of Bid Pack 7 –School property Demolition**
- 2. Recommendation & Contract for Marketing Coordinator for NSP-2.**
- 3. Consider application for carnival.**

BID OPENING:

The Clerk stated this was the place and time to open bids for NSP2 Bid package #7 (RE-BID). Request for Quotation – 179 Midland, 16245 Woodward Ave and 13321 Hamilton.

Bids were received from six (6) contractors for the three (3) properties listed:

179 Midland

Able	\$199,900.00
Adamo	\$310,000.00
Blue Star	\$220,900.00
Farrow	\$205,590.00
Homrich	\$397,000.00
Joy	\$184,400.00

13321 Hamilton

Able	\$499,900.00
Adamo	\$440,000.00
Blue Star	\$508,900.00
Farrow	\$545,760.00
Homrich	\$643,000.00
Joy	\$520,520.00

16345 Woodward

Able	\$154,150.00
Adamo	\$19,000.00
Blue Star	\$16,900.00
Farrow	\$43,650.00
Homrich	\$27,000.00
Joy	\$13,932.00

**Moved by Council Pro Tem Lewis
Supported by Councilmember Moore**

To refer the bids received to the Community Development Director & Project Manager for a recommendation before the end of this meeting. Yeas (5), Nays (0), Absent (0).

**Moved by Councilmember McClary
Supported by Council Pro-Tem Lewis**

To approve the recommendations of the Community Development Director and the Project Manager to award the bid to Joy Construction for 179 Midland in the amount of \$184,400 and 16345 Woodward in the amount of \$13,932.00 and the bid for 13321 Hamilton in the amount of \$440,000 is awarded to Adamo Construction. Yeas (5) Nays (0), Absent (0).

The following resolution was received from CEDD.

**RESOLUTION TO APPROVE AMENDMENT OF CONTRACT TO PROVIDE
FOR AN NSP2 MARKETING COORDINATOR**

WHEREAS, the City of Highland Park through its Community Development and Economic Development Department created an RFQ to solicit bidders to provide marketing, buyer qualification review and outreach efforts to support its NSP2 sales efforts; and

WHEREAS, the bids received initially requested compensation in excess of funds budgeted for this effort; and

WHEREAS, the City subsequently contacted the three bidders who were the finalists who best met the request of the city with a revised scope of services; and

WHEREAS, all three bidders re-submitted new bids to the revised RFP for a NSP2 Marketing Coordinator; and

WHEREAS, Trinity Marketing Group, LLC submitted the lowest bid to the RFP at \$39,000;

NOW THEREFORE BE IT RESOLVED THAT THE City Council approves the award of a contract for NSP2 Marketing Coordinator to Trinity and authorizes the administration to execute an agreement with them to serve as marketing coordinator for the NSP2 marketing efforts of the City.

**Moved by Councilmember McClary
Supported by Councilmember Patrick**

To approve the above resolution and award a contract for NSP2 Marketing Coordinator to Trinity Marketing Group, LLC to serve as marketing coordinator for the NSP2 marketing efforts. Yeas (5), Nays (0), Absent (0).

The following request was submitted by Elliott Amusement.

Re: "Re Birth of Highland Park" Family Summer Fest Carnival June 13- June 17, 2012.

The Highland Park Family Summer Fest Carnival will consist of space 200x400 approx. 80,000 which will occupy Amusement rides, food trailers and concession games.

Reign Fall Media Groups and Elliott's Amusement have joined forces to bring an outdoor carnival event that provides family-friendly enjoyment for all. The Highland Park Family Summer Fest comes to Highland Park, Mi June 13, 2012 through June 17, 2012 outside the Glory Foods parking lot (Woodward and Manchester). Hours are Wednesday-Sunday from 4 p.m.- 10 p.m.: Friday-Saturday from 11 am-10 pm and Sunday from 11 am – 9p.m.

The goal between Reign Fall Media Group and their partnership with Elliott's Amusements are to bring safe, family-oriented and fun-filled entertainment to southeast Michigan Admission is free, Carnival ride wristband cost \$15-\$20 and can be purchased on site.

**Moved by Councilmember Patrick
Supported by Councilmember Moore**

To refer this request to our legal department for a report and recommendation.. Yeas (5), Nays (0), Absent (0).

ADJOURNMENT:

**Moved by Councilmember Patrick
Supported by Council Pro Tem Lewis**

To adjourn this meeting, motion carried meeting adjourned at 6:30 p.m.



Return to Excellence

CITY COUNCIL

ROBERT B. BLACKWELL MUNICIPAL BUILDING
12050 Woodward Avenue - Highland Park, Michigan 48203-2618
Telephone: 313 252-0050

Christopher Woodard, Council President, Ext. 396
Norma Lewis, Council President Pro Tem, Ext. 397
Mamie Posey Moore, Council Member, Ext. 395
Rodney Patrick, Council Member, Ext. 399
Titus McClary, Council Member, Ext. 398

NOTICE OF SPECIAL MEETING OF THE HIGHLAND PARK CITY COUNCIL

Robert B. Blackwell Municipal Complex

12050 Woodward Ave.

Council Chambers

Highland Park, Mi. 48203

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2. Recommendation & Contract for Marketing Coordinator for NSP-2
3. Consider application for carnival.

Christopher Woodard, Council President

CERTIFICATE

I, hereby certify that the attached is a true copy of the proposed minutes of a Special Meeting held on the 8th day of June, 2012 and that said proposed minutes are available for public inspection at the address designated on the posted public notice.



Brenda J. Green, City Clerk