

BROWNFIELD REDEVELOPMENT AUTHORITY MEETING MINUTES

Date: August 20, 2024

Location: 25 Gerald, Highland Park, Michigan

Time: 6:30 PM

I. Call to Order

- The meeting was called to order by **Madame Chair Kaci Jackson** at 6:30 PM.
 - **Motion to Call to Order:** Seconded by Gregoire Louis.
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II. Approval of Minutes

- **Motion:** To approve the minutes from the July 16 meeting.
 - **Moved by:** Kaci Jackson
 - **Seconded by:** Chris Woodard
 - **Outcome:** The minutes were approved.
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III. Nomination of Secretary

- **Motion:** To nominate Trevor Sarter as Secretary.
 - **Outcome:** All in favor.
 - **Absent:** Scott Boswell
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IV. Fee Schedule Approval

- **Motion:** To approve the fee schedule.
- **Moved by:** Gregoire Louis
- **Seconded by:** Trevor Sarter

Discussion:

- The fee schedule was derived from the Grand Rapids model, available on their website.

Vote Results:

- **Madame Chair Kaci Jackson:** YES
- **Bishop Thomas:** YES

Outcome: The fee schedule was approved.

V. Public Comment

- No public comments were made.
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VI. Chair Comments

- **Chris Woodard:**
 - Provided updates on pending projects.
 - Mentioned anticipation of three new projects submitting applications.
 - Explained that the Brownfield Redevelopment Authority (BRA) has capture from Brownfield and receives application fees.
 - Noted that the BRA will have capture this year and possibly from last year.
 - Mentioned discussions with Eleanor and Karl in the Finance Department regarding what is due for the BRA.
 - Shared that the Community and Economic Development (CED) department is having conversations with groups interested in doing a Brownfield project.
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VII. Adjournment

- **Motion:** To adjourn the meeting at 6:59 PM.
- **Seconded by:** Chris Woodard
- **Outcome:** The meeting was adjourned.