

**MINUTES OF THE
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

June 15, 2015

Council convened at 7:05 p.m. with Council President Christopher Woodard presiding.

**Present: Council Pro-Tem Lewis, Councilmember Patrick,
Councilmember McClary and Council President Woodard (4).**

Absent: Councilmember Moore (1) (excused).

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA:

**Moved by Councilmember McClary
Supported by Councilmember Moore**

**To approve the agenda with the removal of agenda item # VII b. Yeas (4), Nays (0),
Absent (1).**

PUBLIC HEARING:

**The Clerk stated this was the time and place to hold a Public Hearing to consider a
Proposed Water Rate Increase.**

**There was a lively and lengthy discussion amongst the City Administrator, Cathy
Square, Councilmembers and citizens. Citizens expressed their concerns opposing the
Proposed Water Rate increase.**

**Moved by Councilmember McClary
Supported by Councilmember Patrick**

**To close the Public Hearing Yeas (4), Nays (0), Absent (1). The hearing was closed at
8:25 p.m.**

TABLED ITEM:

**Moved by Councilmember Patrick
Supported by Council Pro Tem Lewis**

To remove the resolution to authorize Belfor Construction to make repairs to City Hall and the Recreation Center from the table. Yeas (4), Nays (0), Absent (1).

**Moved by Councilmember Patrick
Supported by Council Pro Tem Lewis**

To remove the resolution from the agenda. Yeas (4), Nays (0), Absent (1).

ADMINISTRATION:

The following resolution was submitted for approval.

**Moved by Councilmember Patrick
Supported by Council Pro Tem Lewis**

**TO AMEND THE GENERAL FUND ACTIVITY BUDGET AS PRESENTED BY THE
FINANCE DEPARTMENT AND MAYOR DEANDRE WINDOM AS OF JUNE 15, 2015
FOR THE FISCAL YEAR 2014-2015**

WHEREAS, the City of Highland Park is required by the State of Michigan to periodically amend the annual operating budget to accurately reflect current operations; and

WHEREAS, members of the Highland Park City Council held a meeting on June 1, 2015 to review General Fund budget amendments for the year ending June 30, 2015;

NOW, THEREFOR, BE IT RESOLVED that the Highland Park City Council adopts the amended General Fund activity budget as presented by the Finance department and Mayor DeAndre Windom.

BE IT FINALLY RESOLVED that a copy of this resolution become a part of the official records of the City of Highland Park. Yeas (3), Nays (1) Councilmember Patrick, Absent (1).

The following resolution was submitted for approval.

Moved by Councilmember McClary
Supported by Councilmember Patrick

**RESOLUTION ACCEPTING MONETARY DONATION FROM SNETHKAMP
AUTOMOTIVE GROUP/BILL SNETHKANP, INC.**

Whereas, Bill Snethkamp, Inc. (The Snethkamp Automotive Group), located at 16400 Woodward Ave. Highland Park, Mi. 48203 desires to donate the sum of Three Thousand Dollars (\$3,000.00) for the purpose of purchasing cold patch to repair Stevens Street in the City of Highland Park, and

WHEREAS, no goods or services were provided in exchange for said donation and gifts in-kind; and

WHEREAS, the Mayor of the City of Highland Park avers that this donation will assist in the cold patching of the Stevens Street; and now therefore

BE IT RESOLVED, that the Highland Park City Council hereby accepts the donation from Bill Snethkamp, Inc. (The Snethkamp Automotive Group) and directs that this donation be placed in the appropriate coffer and be used for the specific purpose of cold patching Stevens in the City of Highland Park. Yeas (4), Nays (0), Absent (1).

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The following resolution was submitted for approval.

Moved by Councilmember McClary
Supported by Councilmember Patrick

**RESOLUTION INTRODUCING AN AMENDMENT TO 1040.18 (a), 1042.03, AND
1040.20 (e), AND REPEALING 1040.18 (b), OF THE MUNICIPAL CODE FOR THE
CITY OF HIGHLAND PARK AND SETTING A PUBLIC HEARING**

BE IT RESOLVED that the Highland Park City Council hereby introduces an ordinance to amend Chapter 1040 and Chapter 1042 of the City Code by amending the timeframe by when water meters in the City of Highland Park will be read and by amending the time frame for when water bills will be due and establishing water shutoff policy due to nonpayment of bills, and be it:

FURTHER RESOLVED that the Highland Park City Council hereby sets a Public Hearing on July 6, 2015 at 7:15 p.m. to hear testimony from the public. Yeas (4), Nays (0), Absent (1).

The City Treasurer submitted the Assessment contract for WCA Assessing for approval.

WHEREAS, City of Highland, hereinafter called "City", with its principal offices located at 12050 Woodward, Highland Park, Mi. is interested in having all real property and all personal property assessed and having said assessments maintained on an annual basis.

WHEREAS, WCA Assessing, with principal offices located at 38110 Executive Drive, Suite 100, Westland, Michigan is interested in the contract for assessment and maintenance work for city property effective June 15, 20015;

WHEREAS, the company agrees to plan, administer and provide overall supervision of property appraisal programs for assessment purposes; maintain appropriate levels of qualified staff, agrees to respond to inquiries and request for assessment information from the public.

Moved by Councilmember McClary
Supported by Council Pro Tem Lewis

To approve the contract of WCA Assessing located at 38110 Executive Drive, Suite#100, Westland, Michigan to provide assessing services to the City of Highland Park in an amount of \$99,500 annually. Yeas (4), Nays (0), Absent (1).

COMMUNITY DEVELOPMENT:

The CED Director submitted the following resolution for approval.

RESOLUTION TO APPROVE DEMOLITION CONTRACTORS TO DEMOLISH DILAPIDATED RESIDENTIAL STRUCTURES WITHIN THE CITY OF HIGHLAND PARK BID PACKAGE 15

Moved by Councilmember McClary
Supported by Council Pro Tem Lewis

WHEREAS, properties located at various addresses are owned by the City of Highland Park; and

WHEREAS, some of these properties owned by the City of Highland Park are dilapidated and must be demolished; and

WHEREAS, State Law requires that demolition be done by a licensed demolition contractor company to demolish dilapidated residential structures within the City of Highland Park

WHEREAS, the City Council has accepted and reviewed the requests for bids and selected the lowest, responsive, and responsible qualified contractor to perform the demolition work of the dilapidated structures;

WHEREAS, THE INTIAL CONTRACTOR SELECTED FOR AWARD, International Construction, failed to include the costs of cutting and capping the water main in their bid making their bid quote inaccurate;

NOW HEREBY BE IT RESOLVED, that the Highland Park City Council approves the selection of Rickman Enterprises Group, LLC 15333 Woodrow Wilson, Detroit, MI, Bid Price \$152,668 to demolish 7 dilapidated residential structures within the City of Highland Park. Yeas (4), Nays (0), Absent (1).

The CED Director submitted the following resolution for approval.

**Moved by Council Pro Tem Lewis
Supported by Councilmember McClary**

**RESOLUTION TO APPROVE DEMOLITION CONTRACTOR TO DEMOLISH
DILAPIDATED RESIDENTIAL STRUCTURES WITHIN THE CITY OF HIGHLAND
PARK BID PACKAGE 16**

WHEREAS, properties located at various addresses are owned by the City of Highland Park; and

WHEREAS, some of these properties owned by the City of Highland Park are dilapidated and must be demolished and;

WHEREAS, State Law requires that demolition be done by a licensed demolition contractor company to demolish dilapidated residential structures within the City of Highland Park;

WHEREAS, the initial contractor selected for award, International Construction, failed to include the costs of cutting and capping the water main in their bid making their bid quote inaccurate;

WHEREAS, the City Council has accepted and reviewed the requests for bids and selected the next lowest, responsive, and responsible qualified contractor to perform the demolition work of the dilapidated structures;

NOW HEREBY BE IT RESOLVED that the Highland Park City Council approves the selection of Rickman Enterprises Group, LLC 15333 Woodrow Wilson, Detroit, Mi. Bid Price \$66,430 to demolish 5 dilapidated residential structures within the City of Highland Park. Yeas (4), Nays (0), Absent (1).

POLICE DEPARTMENT:

The following request was received from the Chief.

The Police Department is requesting permission to sale six (6) police cars.

**Moved by Council Pro Tem Lewis
Supported by Councilmember McClary**

**To approve the request from the Chief to sale six (6) police cars. Yeas (4), Nays (0),
Absent (1).**

The following request was received from the Chief.

**Moved by Councilmember McClary
Supported by Councilmember Patrick**

The Police department is requesting permission to put a vending machine in City Hall. This would be maintained by the police department and all monies from the machine would go to the Police department.

To approve the request from the Chief to put a vending machine in City Hall. Yeas (3), Nays (1) Council President Woodard, Absent (1).

ADJOURNMENT:

**Moved by Councilmember McClary
Supported by Council Pro Tem Lewis**

To adjourned this meeting; motion carried meeting adjourned at 10:25 p.m.

CERTIFICATE

I, hereby certify that the attached is a true copy of the proposed minutes of the Regular Meeting held on the 15th day of June 2015 and that said proposed minutes are available for public inspections at the address designated on the posted public notice.



Brenda J. Green
City Clerk