

**PROPOSED MINUTES OF THE VIRTUAL & IN-PERSON  
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**November 6, 2023**

Council convened at 7:04 p.m. with Council President Thomas presiding.

Present: Council President Thomas, Council Pro Tem Robinson, Councilwoman Martin and Councilman Ash-Shafii (4).

Absent: Councilwoman Manica (1) (excused)

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA**

Moved by Councilman Ash Shafii

Supported by Council Pro Tem Robinson

To approve the agenda with the removal of agenda item VII a. Resolution to hold a Public Hearing December 4, 2023, for the FY 2024 Water Department budget and rates and to move the presentation by Wayne Metro after citizen participation. Yeas (3), Nays (1) Councilwoman Martin, Absent (1).

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**APPROVAL OF MINUTES**

Moved by Councilwoman Robinson

Supported by Councilman Ash -Shafii

To approve the minutes of the In-Person and Virtual Workshop meeting held October 16, 2023. Yeas (4), Nays (0), Absent (1).

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Moved by Council Pro Tem Robinson

Supported by Councilwoman Martin

To approve the minutes of the in-Person and Virtual Regular meeting held October 16, 2023. Yeas (4), Nays (0), Absent (1).

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Moved by Councilwoman Martin

Supported by Council President Thomas

To approve the minutes of the in- Person and Virtual Special Meeting and Closed session held October 18, 2023. Yeas (3), Nays (1) Council Pro Tem Robinson, Absent (1).

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**COMMUNITY DEVELOPMENT:**

**V. 11-6--23**

The following resolution was submitted for approval.

**RESOLUTION TO SUBMIT APPLICATION FOR MSHDA ROUND 9 NEIGHBORHOOD ENHANCEMENT GRANT**

Moved by Council Pro Tem Robinson

Supported by Councilman Ash Shafii

**WHEREAS** MSHDA announced Round 9 of the Neighborhood Enhancement Program (NEP) that will provide up to Two Million Dollars in MSHDA funding statewide for activities directly ties to stabilization and enhancement of Michigan's rural communities and urban neighborhoods; and

**WHEREAS** the program's intent is to fund tangible housing-oriented activities that are; implementation ready; highly visible; impactful to the area and resident's quality of life; and where there is buy-in and demonstrated support within the area and where people are engaged and facilitating change; and

**WHEREAS** cities may request up to \$75,000 with at least 50% going towards exterior renovations in a selected neighborhood; and

**WHEREAS** the City desires to apply for funding in line with its goal to create a livable and sustainable community by providing a high quality of life for all citizens while retaining the city's historic character and creating opportunities for new investment; and

**NOW, THEREFORE, BE IT RESOLVED**, that the city approves applying for Round Nine of the Neighborhood Enhancement Program (NEP). Yeas (4), Nays (0), Absent (1).

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**DEPARTMENT OF PUBLIC WORKS:**

**VI. 11-6-23**

The following resolution was submitted for approval.

**RESOLUTION TO REPAIR TWO HEAVY DUTY DPW TRUCKS**

Moved by Councilman Ash-Shafii

Supported by Council President Thomas

**WHEREAS** the mission of the Public Works Department (DPW) is to maintain a safe, healthy, and clean environment in the City of Highland Park; and

**WHEREAS** the DPW also has general responsibility for maintenance of city streets, parks, public grounds (including vacant lots); and

**WHEREAS** the DPW requires two heavy-duty trucks that can be used to plow snow on city streets and pick up street dumping, such as couches, concrete pavers, etc. throughout the city.

**WHEREAS** two 2008 model-year Sterling trucks currently owned by the city need significant repairs; and

**WHEREAS** the city received three quotes 1) J7J Truck & Trailer Repair Mobile Service for \$35,927.40 2) Fine Tune Diesel LLC for \$45,095.94, and 3) A! Truck & Trailer Repair Mobile for \$51,319.16; and

**WHEREAS** the DPW has selected the quote from J&J Trucks and Trailer Repair Mobile Services because: 1) they are the lowest quote, and 2) they have a long relationship with the city; and

**NOW, THEREFORE, BE IT RESOLVED** that the City of Highland Park approves DPW proceeding with the truck repairs in the amount \$35,927.40 plus or minus one percent. Yeas (2) Nays (2) Councilwoman Robinson and Councilwoman Martin, Absent (1).

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#### **WATER DEPARTMENT:**

#### **VII. a 11-6-23**

The following resolution was submitted for approval.

#### **RESOLUTION TO BEGIN THE PROCESS FOR UPDATES TO THE CITY OF HIGHLAND PARK, WATER, SEWER, AND DRAINAGE AND STORMWATER BILLING ORDINANCES (1040, 1042,1044, AND 1045)**

Moved by Council Pro Tem Robinson  
Supported by Councilman Ash-Shafii

The following resolution was submitted to Legal for their input.

**WHEREAS** Chapters 1040, a codification of Ordinances 316, 446, 473, 519, 544, 546, 579, 731 and 897, was enacted in 1959, with an addition of a reward program for illegal reconnections in 1998, with additional updates in 2018; and

**WHEREAS** Chapters 1042, a codification of Ordinances 337 and 578, was enacted in 1959, with additional updates in 2018; and

**WHEREAS** Chapters 1044, a codification of Ordinances 1153, passed December 15, 1986, and was re-enacted in its entirety by an unnumbered ordinance of Council, passed May 5, 1997, with additional updates in 2017 as mandated by the Administrative Consent Order (ACO) in 2017 from the

Michigan Department of Environmental Quality (MDEQ) now the Department of Environment, Great Lakes, and Energy (EGLE); and

**WHEREAS** Chapter 1045, the Drainage and Stormwater Billing Ordinance, was approved by City Council 2016; and

**WHEREAS** with the settlement of the lawsuit between the City of Highland Park, Great Lakes Water Authority, and the Detroit Water and Sewerage Department (DWSD), changes in requirements by the Environmental Protection Authority (EPA), and the State of Michigan Department of Environmental, Great Lakes, and Energy (EGLE) and since council passed the most original ordinances; and

**WHEREAS** the City of Highland Park Water Department shall include the Legal Department on all suggested revisions, in addition to the Water Department requesting a minimum of two (2) City Council workshops to review all tentative changes prior to requesting public hearings; and

**NOW, THEREFORE, BE IT RESOLVED**, the City of Highland Park Water Department is respectively requesting the commencement of the standard process for revising all water and sewer related ordinances. Yeas (4), Nays (0), Absent (1).

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**ADJOURNMENT:**

Council President Thomas called for a motion to adjourn; no motion was made; therefore, Council President Thomas adjourned the meeting at 8:42 p.m.

## CERTIFICATE

I, hereby certify that the attached is a copy of the proposed minutes of the In-Person and Virtual Regular Meeting held the 6th day of November 2023 and that said minutes are available for public inspections at the address designated on the posted public notice.

  
City Clerk