

**MINUTES OF THE
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

JUNE 1, 2015

Council convened at 7:05 p.m. with Council President Christopher Woodard presiding.

**Present: Council Pro-Tem Lewis, Councilmember Patrick,
Councilmember McClary and Council President Woodard (4).**

Absent: Councilmember Moore (1) excused.

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA:

**Moved by Councilmember McClary
Supported by Councilmember Patrick**

To approve the agenda as presented. Yeas (4), Nays (0), Absent (1).

TABLED ITEM:

**Moved by Councilmember McClary
Supported by Council Pro Tem Lewis**

To remove the following item from the table. Yeas (4), Nays (0), Absent (1).

HAZARDOUS TREE REMOVAL SERVICES:

The Department of Public Works (DPW) is committed to providing the best service possible to the citizenry of the City of Highland Park. Based on the Wayne County Public Facility Improvements funds currently available and the bids/quotes received, DPW recommends the following action be taken:

DPW recommends that the bid proposal for \$50,500 (grand total) submitted by Bowman Associates, Inc. be accepted.

**Moved by Councilmember McClary
Supported by Council Pro Tem Lewis**

To approve the recommendation of DPW that the bid proposal for \$50,500 (grand total) submitted by Bowman Associates, Inc. for Hazardous Tree Removal Services be accepted. Yeas (4), Nays (0), Absent (1).

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**Moved by Councilmember McClary
Supported by Council Pro Tem Lewis**

To remove the following item from the table. Yeas (4), Nays (0), Absent (1).

SIDEWALK REPLACEMENT SERVICES:

The Department of Public Works (DPW) is committed to providing the best service possible to the citizenry of the City of Highland Park. Based on the Wayne County Public Facility Improvements funds currently available and the bids/quotes received, DPW recommends the following action be taken:

DPW recommends that the bid proposal for \$8.00 per square foot (unit price) submitted by Bowman Associates, Inc. be accepted. Bowman Associates, Inc. did not have the lowest bid, but was considered to be most responsive based on inclusion of removal of tree roots located under sidewalk in their proposal. Yeas (4), Nays (0), Absent (1).

**Moved by Councilmember McClary
Supported by Council Pro Tem Lewis**

To approve the recommendation of DPW to accept the bid proposal submitted by Bowman Associates, Inc. for Sidewalk Replacement Services. Yeas (4), Nays (0), Absent (1).

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**Moved by Councilmember McClary
Supported by Council Pro Tem Lewis**

To remove the following item from the table. Yeas (4), Nays (0), Absent (1).

MANHOLE AND INLET REPAIR:

**Moved by Councilmember McClary
Supported by Council Pro Tem Lewis**

To remove the following item from the table. Yeas (4), Nays (0), Absent (1).

DPW recommends that the bid proposals for \$1,300 per location (unit price) submitted by Bowman Associates, Inc. be accepted. Yeas (4), Nays (0), Absent (1).

Moved by Councilmember McClary
Submitted by Council Pro Tem Lewis

To accept the recommendation of DPW to accept the bid proposal submitted by Bowman Associates, Inc. for Manhole and Inlet repair. Yeas (4), Nays (0), Absent (1).

ADMINISTRATION:

The following resolution was submitted for approval.

Moved by Councilmember McClary
Supported by Council Pro Tem Lewis

RESOLUTION TO SET THE PUBLIC HEARING FOR PROPOSED WATER RATE INCREASE IN THE CITY OF HIGHLAND PARK

BE IT RESOLVED that the Highland Park City Council hereby approves the adoption of the Water and Sewer System Rate Study Draft report issued by Tetra Tech dated February 20, 2015 that established proposed rates for water and sewer services; and be it

FURTHER RESOLVED, that the Highland Park City Council hereby sets a public hearing on Monday June 15, 2015 at 7:15 p.m. to hear testimony from the public regarding the proposed rate increases. Yeas (4), Nays (1) Councilmember Patrick, Absent (1).

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The following resolution was submitted for approval.

Moved by Councilmember Patrick
Supported by Council Pro Tem Lewis

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF HIGHLAND PARK AND GIFFELS WEBSTER TO PROVIDE PROFESSIONAL ENGINEERING SERVICES TO DETERMINE MDOT AND WAYNE COUNTY ROW RAINFALL VOLUMES

BE IT RESOLVED that the Highland Park City Council hereby approves an Agreement between the City of Highland Park and Giffels Webster, located at 28 W. Adams, Suite 1200, Detroit, Michigan 482226 to provide Professional Engineering Services relating to the determination of rainfall volumes from 1986 to present within MDOT and Wayne County road right-of-ways located in the City of Highland Park, for an amount not to exceed Eight Thousand Five Hundred Dollars and 00/100 (\$8,500). Yeas (4), Nays (0), Absent (1).

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The following resolution was submitted for approval.

RESOLUTION AUTHORIZING THE SERVICES OF BELFOR, INC. TO PROVIDE CONSTRUCTION REPAIR WORK FOR DAMAGE CAUSED BY THE AUGUST 2014 FLOOD TO THE LOWER LEVEL OF CITY HALL AND THE RECREATION CENTER

BE IT RESOLVED that the Highland Park City Council hereby authorizes the services of Belfor, Inc. to provide the construction repair services to the lower level of City Hall and the Recreation Center as outlined in the attached scope of repair that has been previously approved by the City's insurance carrier. The amount of the repairs shall not exceed One Hundred Ninety Thousand Dollars and 00/100 (\$190,000) to be paid from insurance proceeds under the City's current liability insurance policy.

Moved by Councilmember Patrick
Supported by Council Pro Lewis

To table to above resolution. Yeas (4), Nays (0), Absent (1).

CITY CLERK:

The Clerk submitted an application for a Firework License for Patriot Fireworks to be located at 14100 Woodward Ave. from June 16 thru July 7 2015 only.

Moved by Council Pro Tem Lewis
Supported by Councilmember Patrick

To approve the Firework License for Patriot Fireworks to be located at 14100 Woodward (Glory's Supermarket parking lot) to sell fireworks from June 16 thru July 7, 2015 only. Yeas (3), Nays (1) Council Pro Tem Lewis, Absent (1).

COMMUNITY DEVELOPMENT:

The following resolution was submitted for approval.

**RESOLUTION TO AUTHORIZE BID AWARD AND CONTRACT EXECUTION TO
BROWN-SCHROEDER & CO. INC FOR REPAIRS TO THE ERNEST T. FORD
RECREATION CENTER ROOF**

WHEREAS, the CED Staff published the opportunity to bid on roof repairs at the Ernest T. Ford Recreation Center in a paper of record, seeking competitive bids from qualified, licensed vendors/contractors in accordance with applicable laws and regulations;

WHEREAS, Brown-Schroeder Co. Inc. submitted a bid proposal in the amount of \$168,450 together with 5% bid bond that was opened on May 18, 2015 at regular meeting of City Council;

WHEREAS, the CED Department evaluated the bid received in terms of cost, qualifications, and responsiveness;

WHEREAS, the funding source for the successful bid awarded will be 2013 & 2014 CDBG Funds;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Highland Park that;

The City Council authorizes award of the bid to Brown-Schroeder Co. Inc. and for the Mayor and City Clerk to execute a contract with Brown-Schroeder Co. Inc. to complete roof repairs at the Ernest T. Ford Recreation Center. Yeas (4), Nays (0), Absent (1).

RECREATION:

Request approval of the Ernest T. Ford Fieldhouse Event Space Rental Agreement and Contract submitted by School District of Highland Park to hold a School Fair on June 8, 2015 from 6:00 p.m. to 9:00 p.m.

Moved by Councilmember McClary

MOTION FAILED DUE TO A LACK OF SUPPORT

COUNCIL AFFAIRS:

**Moved by Councilmember Patrick
Supported by Council Pro Tem Lewis**

That the City Administrator, Cathy Square meet with two other council members to get an RFP for the development of the library. Yeas (4), Nays (0), Absent (1).

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**Moved by Council Pro Tem Lewis
Supported by Councilmember Patrick**

To remove the resolution to authorize Belfor Construction to make repairs to City Hall and the Recreation Center as a result of the flood damage. Yeas (4), Nays (0), Absent (1).

**Moved by Council Pro Tem Lewis
Supported by Councilmember Patrick**

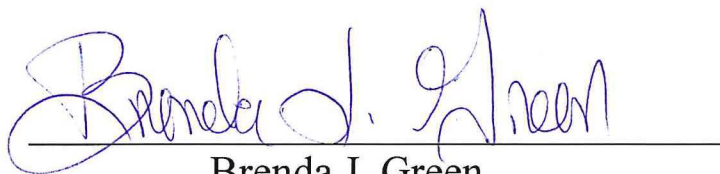
That an RFP for the Recreation Center and City Hall flood repairs thru the insurance be done by Cathy Square, City Administrator. Yeas (4), Nays (0), Absent (1).

**Moved by Councilmember McClary
Supported by Council Pro Tem Lewis**

To adjourned this meeting; motion carried meeting adjourned at 9:35 p.m.

CERTIFICATE

I, hereby certify that the attached is a true copy of the proposed minutes of the Regular Meeting held on the 1st day of June 2015 and that said proposed minutes are available for public inspections at the address designated on the posted public notice.



Brenda J. Green
City Clerk