

**MINUTES OF THE VIRTUAL & IN-PERSON REGULAR MEETING
OF THE HIGHLAND PARK CITY COUNCIL**

Monday, November 18, 2024

Council convened at 7:13 p.m. with Council President Thomas presiding.

Present: Council President Thomas, Council Pro Tem Robinson, Councilwoman Manica, and Councilman Ash-Shafii, Councilwoman Martin (5).

Absent: (0).

A quorum being present, the Council was declared in session.

APPROVAL OF AGENDA

Moved by Councilman Ash Shafii

Supported by Council Pro Tem Robinson

To approve the agenda with amendments Item XI-a should be placed under Community Development and item# XI-b should be placed under legal. Yeas (2) Councilman Ash Shafii and Council Pro Tem Robinson, Nays (3), Councilwoman Manica, Councilwoman Martin and Council President Thomas, Absent (0).

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Moved by Councilwoman Manica

Supported by Council President Thomas

To approve the agenda with the addition of an item from Administration – EPA Community Change Grant Partnership Agreement to be placed as item# VI on the agenda and move the rest of the agenda items numbers down. Yeas (3) Council Pro Tem Robinson, Councilwoman Manica and Council President Thomas, Nays (2) Councilman Ash Shafii and Councilwoman Martin, Absent (0).

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APPROVAL OF MINUTES

Moved by Councilman Ash Shafii

Supported Councilwoman Manica

To approve the minutes from the In-Person and Virtual Workshop Meeting held October 21, 2024 Yeas (5), Nays (0), Absent (0).

V-a

LEGAL:

11-18-24

Moved by Councilman Ash Shafii
Supported by Councilwoman Martin

A RESOLUTION TO CONVENE INTO CLOSED SESSION PURSUANT TO MCL 15.268 (1)(c) TO DISCUSS UNION CONTRACT STRATEGY AND NEGOTIATIONS OF COLLECTIVE BARGAINING WITH THE CITY ATTORNEY AND PURSUANT TO MCL 15.268(1)(e) TO DISCUSS PENDING LITIGATION

WHEREAS the City Attorney believes it is in the best interest of the City to convene into closed session to discuss union contract strategy and negotiations of collective bargaining; and

WHEREAS the City Attorney believes it is in the best interest of the city to convene into closed sessions to discuss pending litigation.

NOW THEREFORE, BE IT RESOLVED, the City of Highland Park City Council shall convene into closed session to discuss union contract strategy and negotiations of collective bargaining which is exempt pursuant to MCL 15.268(1)(c) and discuss pending litigation which is exempt pursuant to MCL 15.268 9(1)(e). Yeas (5), Nays (0), Absent (0).

**Council recess to closed session at 7:51 p.m.

Moved by Councilman Ash Shafii
Supported by Council President Thomas

Council reconvenes the regular meeting at 8:36 p.m.

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V-b

11-18-24

Moved by Councilman Ash Shafii
Supported by Councilwoman Manica

A RESOLUTION TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF HIGHLAND PARK AND THE HIGHLAND PARK FIRE FIGHTERS' UNION – LOCAL 355 INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS

WHEREAS the Collective Bargaining Agreement between the City of Highland Park and the Highland Park Fire Fighters Union – Local 355 international Association of Fire Fighters, expired on June 30, 3024; and

WHEREAS the parties to that Collective Bargaining Agreement have negotiated a tentative agreement, subject to City Council approval.

NOW THEREFORE, BE IT RESOLVED, that City of Highland Park City Council approves the renewed Collective Bargaining Agreement between the City of Highland Park and the Highland Park Fire Fighters Union – Local 355 International Association of Fire Fighters for a term of July 1, 2024, through June 30, 2027. Yeas (5), Nays (0), Absent (0).

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V-c

11-18-24

Moved by Councilwoman Manica
Supported by Councilman Ash Shafii

A RESOLUTION TO APPROVE SETTLEMENT OF CIVIL LAWSUIT

WHEREAS the City has been engaged in civil litigation (the “Litigation”) with the Plaintiffs, Felicia House and Deon Powell (“Plaintiffs”) related to an automobile accident and alleged injuries suffered by the Plaintiffs; and

WHEREAS, the City and Plaintiff have resolved the Litigation following mediation, which resolution has been reduced to a written Settlement Agreement and Mutual Release of All Claims (the “Settlement Agreement”) being entered into by and between the city the Plaintiffs; and

WHEREAS Litigation Counsel approves the terms of the Settlement Agreement and recommends that the City Council approve the Settlement Agreement.

NOW, THEREFORE BE IT RESOLVED THAT City Council hereby approves the settlement of the litigation entitled Felicia Houe and Deon Powell v City of Highland Park et al, Wayne Circuit Case No. 23-010283-NI in the amount recommended by the City Attorney in closed session. Yeas (4), Nays (1), Council Pro Tem Robinson, Absent (0).

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V-d

11-18-24

Moved by Councilwoman Manica
Supported by Councilman Ash Shafii

RESOLUTION APPROVING RELEASE AND SETTLEMENT AGREEMENT

WHEREAS the City has been engaged in litigation (the "Litigation") with the Wayne County Land Bank ("WCLB") in the Wayne County Circuit Court, Case No 2019-010949-CZ; and

WHEREAS, THE City has been represented by Morganroth & Morganroth, PLLC ("Litigation Counsel") during the course of the Litigation; and

WHEREAS the City and WCLB have resolved the Litigation pursuant to the terms of that certain Release and Settlement Agreement (including all exhibits and attachments thereto) (the "Settlement Agreement"), which is attached to this Resolution; and

WHEREAS Litigation Counsel approves the Settlement Agreement and recommends that the City Council approves the Settlement Agreement and authorizes and directs the Mayor, the City Clerk and any other officers, employees, attorneys and agents to execute such Settlement Agreement.

NOW, THEREFORE, BE RESOLVED THAT:

1. **Approval of Settlement Agreement.** The City Council hereby approves the Settlement Agreement (including all exhibits and attachments thereto) attached hereto, and hereby authorizes and directs the Mayor and the City Clerk to execute such documents.

2. **Rescission.** All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution and the same hereby are rescinded.

3. **Immediate Effect.** This resolution is given immediate effect. Yeas (5), Nays (0), Absent (0).

VI

ADMINISTRATION:

11-18-24

Moved by Council Pro Tem Robinson

Supported by Councilwoman Manica

RESOLUTION TO APPROVE EXECUTION OF EPA COMMUNITY CHANGE GRANT PARTNERSHIP AGREEMENT WITH HIGHLAND PARK URBAN DEVELOPMENT INITIATIVE TO APPLY FOR UP TO \$20 MILLION IN UNITED STATES ENVIRONMENTAL PROTECTION AGENCY COMMUNITY CHANGE GRANT FUNDS FOR THE RENOVATION AND RESTORATION OF THE MCGREGOR LIBRARY.

WHEREAS, The United States Environmental Protection Agency ("EPA") has Community Change Grant ("CCG") funds available which funds if awarded, and accepted by Council would be utilized to renovate and restore the City's McGregor Library; and

WHEREAS, up to \$20 million in grant funds may be available from the EPA's and CCG for the McGregor Library Project (the "Project"); and

WHEREAS, to become eligible for receipt of the CCG Funds, a local government must enter into a statutory partnership with a Community Based Organization ("CBO"); and

WHEREAS Highland Park Urban Development Initiative, a Michigan nonprofit corporation ("HPUDI") is a CBO which has been advocating for the renovation and restoration of the McGregor Library; and

WHEREAS HPDUI presented the City's administration with a proposed statutory partnership agreement, which has been reviewed and revised by the office of the City Attorney, and which, if approved by Council, and signed by both the City and HPUDI, would make application for the CCG funds; and

WHEREAS a copy of the proposed partnership agreement has been provided to Council; and

WHEREAS it would be a benefit to the city and its residents for the McGregor Library to be renovated and restored.

NOW THEREFORE, IT IS RESOLVED that the Council approves entering into the partnership agreement so that the partnership once created can make application for the CCG funds for the McGregor Library Project;

It is further resolved that the mayor is authorized to execute the Partnership Agreement on behalf of the city. Yeas (4), Nays (1) Councilwoman Martin, Absent (0).

VII
30TH DISTRICT COURT:
11-18-24

Moved by Councilman Ash-Shafii
Supported by Councilwoman Manica

**RESOLUTION TO ACCEPT MICHIGAN INDIGENT DEFENSE FUND GRANT #E20250045-00
FROM THE STATE OF MICHIGAN**

WHEREAS, the State of Michigan, under the Michigan Indigent Defense Commission Act of 2013 (MCL 780.981-780.1003) requires minimum standards that are designed to ensure that the provision of indigent criminal defense services meet constitutional requirements for effective assistance of counsel; and

WHEREAS the City of Highland Park applied to the Michigan Indigent Defense Commission (MIDC) for grants funds in order to implement the State-mandated requirements; and

WHEREAS the City has received notification from the Michigan Indigent Defense Commission advising of its intent to award the amount of \$115,189.61 in order to fund implementation; and

WHEREAS the city has a local match requirement of \$13,905.00 and now therefore,

BE IT RESOLVED, that the Highland Park City Council hereby authorizes the appropriate City officials to accept Michigan Indigent Defense Commission Grant #E20250045-00 in the amount of \$15,189.61 and to budget the appropriate revenue expenditure accounts in Fund 260 (indigent Defense Fund). Yeas (5), Nays (0), Absent (0).

VIII
FIRE DEPARTMENT
11-18-24

Moved by Councilwoman Manica
Supported by Councilman Ash Shafii

RESOLUTION TO APPROVE THE HIGHLAND PARK FIRE DEPARTMENT TO APPLY FOR THE MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC OPPORTUINITY GRANT FOR FIREFIGHTER TURNOUT GEAR

WHEREAS The City of Highland Park fire Department is a unit of the certified local government in which the City of Highland Park can apply for annual grants and;

WHEREAS, through the Michigan Department of Labor and Economic Opportunity (LEO) a firefight backup gear grant is available for certified local governments (CLGs) to provide funding to fire departments with full-time firefighters and;

WHEREAS the Fire Department, though internal review, has determined that each firefighter needs a second set of turnout gear;

Whereas a new set of turnout gear would allow repairs to be made to their primary set without fear of that firefighter gear would allow repairs to be made to their primary set without fear of that firefighter being without NFPA compliant gear while repairs are being made; and

WHEREAS a new set of secondary turnout gear would allow firefighters to immediately wash their primary set after exposure to harmful chemicals and/or biohazardous materials.

WHEREAS the State of Michigan Firefighter turnout gear grant request amount is for \$82,280 with 100% being paid by the State of Michigan; and

WHEREAS, the City of Highland Park Mayor, administrative departments, engineering and building department are supportive of the grant;

NOW THEREFORE BE IT RESOLVED that the City Council approves the Highland Park Fire Department to apply for Michigan's Labor and Economic Opportunity Firefighter Gear Grant. Yeas (5), Nays (0), Absent (0).

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IX.a

COMMUNITY DEVELOPMENT:

11-18-24

Moved by Councilman Ash-Shafii

Supported by Council President Thomas

RESOLUTION TO SELL THREE VACANT RESIDENTIAL LOTS AT 42 (1), 42 (2) AND 44 BERESFORD TO DMC PROPERTY MANAGEMENT, LLC

WHEREAS the City of Highland Park holds in its inventory a surplus of parcels that are not producing a taxable habitable, and general benefit to the city and its residents; and

WHEREAS it is the goal of the city to decrease the number of parcels under its control; and

WHEREAS, DMC Property Management LLC, a Michigan limited liability company, the owner of the retail center at the southeast corner of Woodward and Beresford and the residential lots at 26 36 and 40 Beresford has submitted an offer to purchase application and paid \$75 non-refundable fee to purchase the vacant residential lots at 42 (1), 42 (2) and 44 Beresford for the construction of a parking lot and community garden; and

WHEREAS all fees have been previously paid and there is no indebtedness to the City and all required clearances obtained from the Water Department, Treasurer, CED and Legal Departments are signed off and the purchaser is ready to purchase the side lots; and

WHEREAS the purchaser has not had any code violations within the past 18 months; and

WHEREAS the purchaser shall secure the vacant lots, remove debris, and maintain the land in accordance with City ordinance within 14 days after closing; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant residential side lot located in Highland Park, MI at the cost of \$1,500.00 which has been determined and certified by the Assessor. Yeas (4), Nays (1) Councilwoman Manica, Absent (0).

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IX. b

11-18-24

Moved by Councilwoman Manica
Supported by Councilman Ash Shafii

RESOLUTION TO ACCEPT THE GRANT AWARD FROM THE MICHIGAN STATE DEVELOPMENT HOUSING AUTHORITY (MSHDA) FOR THE HOUSING READINESS INCENTIVE GRANT, FOR THE PURPOSE OF UPDATES TO THE CITY OF HIGHLAND PARK ZONING ORDINANCE

WHEREAS, on January 1, 2024, the Michigan State Housing Authority (MSHDA) announced the availability of grant funds under the Housing Readiness Incentive Program for eligible communities, for the purpose of implementing actions that encourage increasing housing supply and affordability. A first-come, first serve grant offering \$50,000 for eligible grant activities, which does not require a matching grant from the City of Highland Park; and

WHEREAS, the City of Highland Park is eligible for the Housing Readiness Incentive Grant, as a Category B community that has an Engaged designation from the Michigan Economic Development Corporation's "Redevelopment Ready Communities program"; and

WHEREAS the City of Highland Park would gain substantial community and economic development benefits from implementing strategic actions and improvements to the Zoning Ordinance which supports increased housing supply and affordability for all residents; and

WHEREAS the City of Highland Park through its Economic and Development maintains the staff and capacity to administer and implement the proposed Zoning Ordinance Update;

NOW THEREFORE, IT IS RESOLVED, that the City of Highland Park directs the Economic Development Department accept the grant award from the Michigan State Development Housing Authority for the Housing Readiness Incentive Grant, pursuant to City Council authorizing the mayor to execute the Agreement on the City's behalf; and

NOW THEREFORE, IT IS FURTHER RESOLVED, the City of Highland Park approves the proposal of planning services for the relative to the administration of the grant funded Zoning Ordinance Update under the letter proposal dated November 11, 2024, which will be reimbursed by the MSHDA, the sum of \$50,000 for all eligible activities. Yeas (5), Nays (0), Absent (0).

IX-c

11-18-24

Moved by Councilwoman Manica

Supported by Councilman Ash-Shafii

RESOLUTION TO APPROVE 2024 HIGHLAND PARK BUILDING DEPARTMENT FEE SCHEDULE

WHEREAS, the City's administration submitted for this Council's consideration, a fee schedule for building department fees for 2024, a copy of which is attached to this resolution; and

WHEREAS this Council determines the submitted fees to be reasonable and necessary;

NOW THEREFORE BE IT RESOLVED that City Council approves fee schedule for Planning Service Fees for 2024. Yeas (5), Nays (0), Absent (0).

**CITY OF HIGHLAND PARK
WAYNE COUNTY, MICHIGAN**

**DETAILS AND POLICIES REGARDING THE FEE SCHEDULE ADOPTED BY CITY COUNCIL
FOR COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT SERVICES**

**CITY OF HIGHLAND PARK
BUILDING DEPARTMENT
12050 WOODWARD AVE.
HIGHLAND PARK, MI 48203
(313) 252-0050 EXT. 209**

**SCHEDULE OF FEES FOR PERMITS AND SERVICES
Effective July 1, 2016**

BUILDING FEES AND INSPECTION SCHEDULE

Notice for all permits: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if; 1) the authorized work is not commenced within one hundred eighty (180) days after issuance of the permit or; 2) if the authorized work is suspended or abandoned for a period of one hundred eighty (180) days after the time of commencing the work or; 3) if no inspections are requested and conducted within one hundred eighty (180) days of the date of issuance or the date of a previous inspection. Closed permits cannot be refunded. Closed permits may be reopened within thirty (30) days of the closure date. The charge to re-open a closed permit is \$75.00. Permits expired more than 30 days but less than 6 months may be renewed for 60% of the original fee. Permits may be renewed, *prior to their expiration*, one time for a period of one hundred eighty (180) days. Building permit fees for public schools that delegate their building authority to the City shall be fifty percent (50%) of adopted fee schedule. An investigative fee equal to the permit cost shall be assessed if any permit was not obtained prior to the commencement of work or relevant activities.

1.0 ELECTRICAL, MECHANICAL & PLUMBING PERMIT FEE SCHEDULE

- 1.1 All permits shall be assessed a non-refundable application fee of \$50.00.
- 1.2 The permit fees for any electrical, mechanical or plumbing permit shall be \$75.00 per inspection. A minimum of one inspection and the application fee are required on all permits. Permit renewals shall be \$75.00. Permit fees are non-refundable after work has started and non-transferable.
- 1.3 Contractor registration fee shall be \$15.00 for all categories of electrical, mechanical and plumbing contractors. Registrations shall be yearly unless required otherwise by law.
- 1.4 Permits shall be for the minimum number of inspections required in Section 3.
- 1.5 In addition to application and inspection fees, trade permit fixtures are itemized as listed at the end of this fee schedule. See "Trades Permit Fixtures."

2.0 BUILDING, MOVING, DEMOLITION AND SIGN PERMIT FEE SCHEDULE

- 2.1 All permits shall be assessed a non-refundable application fee of \$50.00.
- 2.2 The permit fees for building permits shall be an application fee plus the applicable permit fee. One inspection and the application fee are required on all permits. Permit renewals shall be \$75.00. Permit fees are non-refundable after work has started and non-transferable.

- 2.3 Contractor registration fee shall be \$15.00 annually for building, moving, demolition, concrete and sign contractors.
- 2.4 A fee of \$40.00 per inspection shall be charged for the re-inspection of all failed inspections.
- 2.5 FEE SCHEDULE

Building Permit and Plan Review Permit Fees

Building fees:

\$50.00 non-refundable application fee plus permit fees as follows:

<u>Improvement Cost</u>	<u>Fee</u>
\$0.00 to \$2,000.00	= \$93.00
\$2001.00 up	= \$93.00 plus an additional \$13.00 per thousand, or fraction thereof over \$2000.00

Plan review fees:

Residential alteration or accessory structure	= \$75.00
New residential construction	= \$200.00
Multi-family, Commercial and Industrial	= .005 x cost, minimum \$250.00

In the event that the Department requires review by outside consultants as part of the plan review, all costs for required outside architectural or engineering reviews shall be paid by the applicant in addition to the standard plan review fees.

Certificates of Occupancy

Residential (One and Two-family)

Certificate of Occupancy including replacement certificates = \$25.00

Multiple-Family, Commercial, Industrial

Additions/New Construction/Change in use, owner or occupant: = \$200.00.

Replacement certificates: = \$25.00

Temporary Certificate of Occupancy

One and Two Family residential - \$250.00 plus bond of \$500.00 per incomplete item or 100% of cost, whichever is greater. Bondable items are concrete, sod and final grade in the winter months only. Bond for an as-built plot plan shall be \$1000.00.

All other construction - \$250.00 plus bond for 100% of incomplete work.

All temporary certificates are 90 days maximum with one renewal.

Signs

All permits shall be assessed a non-refundable application fee of \$75.00.

Permit Fees: Permit fees are non-transferable.

Permanent signs

Signs: Up to 20 square feet = \$125.00
Over 20 square feet = \$250.00

Temporary signs

General information = \$100.00
Non-commercial signs No fee, must be on private property

Demolition

All permits shall be assessed a non-refundable application fee of \$50.00.

Permit Fees:

Residential = \$225.00 (Includes pre-inspection, open hole and final inspection)

Non-residential = \$100.00 + \$0.07 per square foot

Dumpster in Right-of-Way

\$5.00 per day, \$25.00 minimum

Code Inspections

\$95.00 per inspector/per hour, or fraction thereof.

Overtime Inspections

\$115.00 per hour.

Additional/Add-on Inspections, All Permits

\$75.00 per inspection.

3.0 INSPECTIONS: MINIMUM NUMBER AND WHEN REQUIRED

3.1 Electrical: One and Two Family Residential

For new construction a minimum of three inspections are required for each dwelling unit, a service, rough and final inspection. An additional inspection shall be required if temporary service is provided.

Remodels shall require a minimum of two inspections per unit, a rough and a final. For all other types of work of this class, inspections shall be required for each visit required from the electrical inspector.

3.2 Electrical: Multiple-Family, Commercial and Industrial

For a multiple-family structure or multi-tenant commercial or industrial building, a minimum of two inspections, a rough and a final, shall be required for each living or work unit. An inspection shall also be required for each service.

For all other buildings of this class, inspections shall be required for each visit required from the electrical inspector. The inspector shall estimate the number of visits required.

A separate inspection shall be required for temporary service.

3.3 Mechanical: One and Two Family Residential

1. For new construction a minimum of three inspections, a rough, final, and gas line inspection shall be required for each heating system. A separate inspection shall be required for each cooling system. A heating or cooling unit without a distribution system shall require one inspection.

Remodels shall require a minimum of a rough and final inspection. For all other types of work of this class, inspections shall be required for each visit required from the mechanical inspector.

2. Pre-fab fireplaces shall require a minimum of one inspection per dwelling unit. Multiple fireplaces in the same dwelling unit and inspected on the same visit shall require one inspection. Units may also require a separate gas line pressure test and inspection.

3.4 Mechanical: Multiple-Family, Commercial and Industrial

Each heating and/or cooling unit shall require one inspection. Each multi-family dwelling unit shall require a rough and final per dwelling unit. Installation or modification of any distribution system not involving the associated heating/cooling unit shall require one inspection. Where an underground inspection(s) is required, an additional inspection shall be charged per visit. Gas lines require an additional pressure test and inspection per system.

Refrigeration units of one horse-power or greater shall require one inspection per unit.

Concealed piping shall require an additional inspection per system.

3.5 Plumbing: One and Two Family Residential

For new construction an underground, rough and final plumbing inspection shall be required for each dwelling unit.

Remodels shall require a minimum of two inspections, a rough and final. For all other types of work of this class, inspections shall be required for each visit required from the plumbing inspector.

3.6 Plumbing: Multiple-Family, Commercial and Industrial

Each unit in a multiple-family structure or in a multi-tenant structure shall require a rough and a final inspection. An additional inspection for underground plumbing shall be required for each unit in a strip center. A multiple-family structure or other multi-tenant building shall require an additional inspection for underground plumbing at the rate of one inspection per building. An additional inspection shall be required for sewer and water service.

All other commercial and industrial buildings shall be charged at the rate of one inspection for each visit required from the plumbing inspector. The inspector shall estimate the number of visits required.

3.7 Building – Required Inspections: All Construction

Building inspections shall follow the schedule below to the extent applicable:

- a. Footing - before footing is poured. Property lines must be identified for the inspection.
- b. Backfill - before foundation wall is backfilled and before slab floors and with sill plate and foundation drain in place and anchor bolts and bracing installed.
- c. Brick Ledge - after first course of brick, flashing, weep holes, and pea stone are installed.
- d. Rough - before any framing is covered and after rough electrical, mechanical and plumbing inspections are approved.
- e. Insulation - prior to covering insulation.
- f. Slab - prior to pouring concrete slab with sub-base, forms and any reinforcement and insulation installed.
- g. Fireplace - Masonry - when damper and first flue liner are in place.
- h. Drywall - fastener inspection before drywall is taped.
- i. Final - after final electrical, plumbing, and mechanical inspections are approved.
- j. Final Site/Certificate of Occupancy - when all inspections are approved and prior to Occupancy. It is illegal to occupy a building before a Certificate of Occupancy is issued. As built drawings including the approved, existing, final grade elevations must be received before an occupancy certificate can be issued.

FIRE ALARM AND FIRE SUPPRESSION PERMITS
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CED Administration Fee: \$50.00 (Required on all permits)
FD Administration Fee: \$100.00 (Required on all permits)

Electrical Inspection – CED: \$75.00 each (One required on all alarm permits)
Mechanical Inspection - CED: \$75.00 each (One required on all suppression permits)

Re-Inspection Fee: \$75.00 each inspection (Charged on all failed inspections by CED and FD.
Must be paid prior to re-inspection.

FD Plan Review Fees: Minimum Fee: \$200.00*

*Fire suppression and fire alarm plans are reviewed by outside consultants. The actual cost for the consultants review shall be paid by the applicant at the time of application. The current fee schedule for the consultant is available at the Department office.

CONCRETE PERMITS

- 1.1 All permits shall be assessed a non-refundable application fee of \$50.00.
- 1.2 **Permit Fees:** Permit fees are non-refundable after work has started and non-transferable.
Concrete flatwork = \$75.00 per inspection
Restoration inspection = \$75.00
- 1.3 Contractor registration fee: = \$15.00

FENCE PERMITS

- 1.1 All permits shall be assessed a non-refundable application fee of \$50.00.
- 1.2 **Permit Fees:** Permits and fees are non-refundable after work has started and non-transferable.
Fences: Industrial/Commercial - First 100 feet - \$50.00
Each additional 100 feet - \$100.00
Residential - \$50.00
- 1.3 Contractor registration fee: = \$15.00
- 1.4 An investigative fee equal to the permit cost shall be assessed if a permit was not obtained prior to commencement of work.

PRIVATE SEWER AND WATER SERVICE

- 1.1 All permits shall be assessed a non-refundable application fee of \$50.00.
- 1.2 **Permit Fees:** Permit fees are non-refundable after work has started and non-transferable.
Private sewer and water leads (from the building to the storm sewer, sanitary sewer or water main) including replacements:
Storm or sanitary sewer lead = \$95.00 each.
Water lead = \$95.00
Gate wells or structures = \$95.00 each.
- 1.3 Contractor registration fee: Registration = \$15.00
- 1.4 An investigative fee equal to the amount provided for in Section 1.2, shall be assessed if a permit was not obtained prior to commencement of work.

RENTAL CERTIFICATES

One-time Landlord Owner Registration fee: = \$75.00

<u>Certificate Fees:</u>	<u>New Registrations and Renewals Up to the Renewal Date*</u>	<u>Late Fees**</u>
One & Two Family and Multiple-family	= \$150.00 per dwelling unit	= \$75.00 per unit

The license period for all new and renewal certificates shall be twelve (12) months from the application date or the expiration date of the previous certificate.

*The application fee includes an initial inspection and one re-inspection, if required. An additional fee of \$75.00 per inspection shall be charged for all locked-out inspections, the second and subsequent re-inspections, and any cancelled inspections with less than seventy-two hours notice.

Late fees are assessed if the application **and fee are not received before the current expiration date; if the renewal is not completed within fifteen (15) days after the renewal date; or if a new application for an occupied property is not completed within thirty (30) days of the application date.

VACANT PROPERTY REGISTRATION

Residential:	Initial Registration fee:	= \$275.00*	Renewal: = \$200.00
Commercial:	Initial Registration fee:	= \$375.00*	Renewal: = \$300.00

Additional Inspections: = \$75.00 each * Includes one initial inspection and one re-inspection, renewal required every 6 months.

BUSINESS LICENSE INSPECTIONS

Business License Inspection: Commercial = \$175.00 (Includes one re-inspection. Additional re-inspections and lock-outs = \$75.00 each)
Non-Owner Occupied = \$75.00

Trades Permit Fixtures

Plumbing

	Unit Fee	No.	Total Fee
Contractor Registration Fee	\$ 15.00		
Extra Inspection	\$ 75.00		
Special Inspection	\$ 90.00		
General Plumbing Permit Fees	Unit Fee	No.	Total Fee
Stacks/Conductors	\$ 20.00		
Sink	\$ 20.00		
Bathtub	\$ 20.00		
Water Closet	\$ 20.00		
Water Heater (New)	\$ 20.00		
Water Heater (Replacement)	\$ 50.00		
Laundry Stand Pipe	\$ 20.00		
Floor Drain, Water Receptor, Hub Drain	\$ 20.00		
Ejector Pump	\$ 20.00		
Drinking Fountain	\$ 20.00		
Grease Interceptor	\$ 20.00		
Urinal	\$ 20.00		
Shower	\$ 20.00		
Dishwashing Machine	\$ 20.00		
Humidifier	\$ 20.00		
Garbage Disposal	\$ 20.00		
Sump or Interceptor	\$ 20.00		
Hose Bibs	\$ 16.00		
Water Softener/Filter	\$ 20.00		
Dental Chair	\$ 20.00		
Inside Sub Soil Drain System	\$ 30.00		
Roof Sump	\$ 20.00		
Back Water Valve	\$ 20.00		
Backflow Prevention Device	\$ 20.00		
Medical Gas (Per Opening)	\$ 20.00		
Miscellaneous Fixtures	\$ 20.00		
Ice Maker	\$20.00		
Sump Pump	\$20.00		
AAV – Air Admittance Valve	\$20.00		
Rough Prep Per – Opening	\$10.00		
Water Distribution	Unit Fee	No.	Total Fee
3/4"	\$ 30.00		
1"	\$ 40.00		

1 - 1/4"	\$ 50.00		
1 - 1/2"	\$ 60.00		
2"	\$ 70.00		
2 - 1/2"	\$ 90.00		
3"	\$ 110.00		
4"	\$ 126.00		
Over 4"	\$ 150.00		
Total Due			\$

Electrical

	Unit Fee	No.	Total Fee
Extra Inspection	\$ 75.00		
Special Inspection	\$ 90.00		
Service – Sub Panel	Unit Fee	No.	Total Fee
Up to 100 Amps	\$ 32.00		
101-150 Amps	\$ 36.00		
151 – 200 Amps	\$ 40.00		
201 – 400 Amps	\$ 52.00		
401 – 800 Amps	\$ 66.00		
801 – 1500 Amps	\$ 80.00		
1501 – 2500 Amps	\$ 90.00		
Over 2500 Amps	\$ 110.00		
Meter Change	\$90.00		
Fixtures	Unit Fee	No.	Total Fee
Up to 10 Fixtures	\$ 20.00		
11-20 Fixtures	\$ 32.00		
21-30 Fixtures	\$ 40.00		
31-40 Fixtures	\$ 48.00		
40-50 Fixtures	\$ 56.00		
51-60 Fixtures	\$ 64.00		
61-70 Fixtures	\$ 72.00		
71-80 Fixtures	\$ 80.00		
81-90 Fixtures	\$ 88.00		
91-100 Fixtures	\$ 96.00		
Over 100 Fixtures	\$102.00		
Circuits 110 & 220 Volts	Unit Fee	No.	Total Fee
First 110V Circuit	\$ 30.00		
Each Additional 110V Circuit	\$ 8.00		
First 220V Circuit	\$ 30.00		
Each Additional 220V Circuit	\$ 10.00		
Sign Connections – Illumination	Unit Fee	No.	Total Fee
1 st Sign	\$ 30.00		
Each Additional Sign	\$ 14.00		
Outline Tubing (Neon) 1 st 50 feet of tubing	\$ 30.00		
Each additional 50 ft of tubing	\$ 14.00		
Power Plugs & Motors	Unit Fee	No.	Total Fee
First Power Plug Outlet	\$ 30.00		
Each additional Power Plug Outlet	\$ 14.00		

Motors – Based on HPs, KWs, KVA	Unit Fee	No.	Total Fee
1/4 HP to 10 HP (0-15 KVA/KW)	\$ 28.00		
Over 10 HP to 30 HP (16 to 45 KVA/KW)	\$ 32.00		
Over 30 HP to 50 HP (46 to 75 KVA/KW)	\$ 52.00		
Over 50 HP to 100 HP (76 to 150 KVA/KW)	\$ 64.00		
Over 100 HP (Over 150 KVA/KW)	\$ 80.00		
Each additional KVA/KW transformer	\$ 20.00		
Furnaces – Space Heaters - Reconnects	Unit Fee	No.	Total Fee
First Unit	\$ 10.00		
Each Additional Unit	\$ 6.00		
Humidifiers	\$ 8.00		
Electrical Air Cleaners	\$ 8.00		
Electrical Space Heating	Unit Fee	No.	Total Fee
500 to 3,000 Watts	\$ 28.00		
Additional 3,000 Watts	\$ 14.00		
Feeders – Bus Ducts	Unit Fee	No.	Total Fee
Up to 100 Feet	\$ 28.00		
Over 100 feet up to 200 feet	\$ 42.00		
Each additional 50 feet over 200 feet	\$ 8.00		
Mobile Home Installation	\$ 50.00		
Special or Periodic Inspection including tent shows, temp lighting displays, conventions, alteration to existing electrical	\$ 75.00		
Alarm Systems	Unit Fee	No.	Total Fee
1 st Drill & Pull Station	\$ 20.00		
Each Additional Drill & Pull Station	\$ 4.00		
1st Fire Alarm Signal Device	\$ 16.00		
Each additional Signal Device	\$ 4.00		
Master Panel	\$ 28.00		
Low Voltage/Data/Telecom Outlets	Unit Fee	No.	Total Fee
1-19 Devices (each)	\$ 5.00		
20-300 Devices	\$ 100.00		
Over 300 Devices	\$ 300.00		
Total Due			\$

Mechanical

	Unit Fee	No.	Total Fee
Contractor Registration Fee	\$ 15.00		
Special Inspection	\$ 90.00		
Gas Burning Equipment - Heating Systems/Hot Water Tank	Unit Fee	No.	Total Fee
Up to 75,000 BTU	\$ 55.00		
75,001 to 150,000 BTU	\$ 75.00		
150,001 to 400,000 BTU	\$ 95.00		
400,001 to 2,500,000 BTU	\$ 115.00		
2,500,001 BTU & Over	\$ 135.00		
Oil Burners	Unit Fee	No.	Total Fee
.1 to .65 gal per hour	\$ 50.00		
.66 to 1.50 gal per hour	\$ 60.00		
1.51 to 5 gal per hour	\$ 153.00		
5.01 and over gal per hour	\$ 180.00		
Refrigeration - Cooling System - A/C Units	Unit Fee	No.	Total Fee
Under 2 HP (self contained)	\$ 55.00		
2 HP to 10 HP (Self Contained)	\$ 75.00		
10.5-50 HP (Self Contained)	\$ 95.00		
Over 50 HP (Self Contained)	\$ 115.00		
1-10 HP (Remote)	\$ 135.00		
10.5 – 50 HP (Remote)	\$ 155.00		
50.5 – 100 HP (Remote)	\$ 175.00		
Storage Tanks – Flammable Liquid	Unit Fee	No.	Total Fee
0-250 Gallons	\$ 40.00		
251 to 550 Gallons	\$ 50.00		
551 to 2,000 Gallons	\$ 60.00		
2,001 to 10,000 Gallons	\$ 70.00		
10,001 to 50,000 Gallons	\$ 80.00		
Over 50,000 Gallons	\$ 100.00		
Oil & Gas Piping (per tank)	\$ 40.00		
Multiple Installations	50% of fee		
Removal of Tanks (per tank)	\$ 90.00		
Exhaust Systems	Unit Fee	No.	Total Fee
Exhaust System	\$ 125.00		
Duct Work	\$ 104.00		
VAVs or FPBs @ 3 units	\$ 104.00		
Cooling Distribution System	\$ 104.00		
Hydronic Piping System	\$ 104.00		
Process Piping	\$ 104.00		

Solar Heating Attic Inspection	\$ 90.00		
Bath or Kitchen Exhaust Fan or Dryer Vent (each)	\$ 20.00		
Gas Line	Unit Fee	No.	Total Fee
Gas Line w/Pressure Test	\$ 90.00		
Miscellaneous	Unit Fee	No.	Total Fee
Pre Fab Fireplace	\$ 75.00		
Humidifiers	\$ 20.00		
Chimney Liner	\$ 35.00		
Wood Burning Stove	\$ 75.00		
Fire Damper/Fire & Smoke Damper/CRD – first 10 \$75.00 – Over 10 - \$40 each	\$ 75.00		
Special Inspection	\$ 90.00		
Duct Smoke Detector (each)	\$ 20.00		
Total Due			\$

IX-d
11-18-24

Moved by Councilwoman Manica
Supported by Councilman Ash-Shafii

**RESOLUTION TO SELL THE VACANT RESIDENTIAL LOTS AT 24 & 30 HIGHLAND TO APPLICANT
TAMARA PETTWAY**

WHEREAS the City of Highland Park holds in its inventory a surplus of parcels that are not producing a taxable, habitable and general benefit to the city and its residents; and

WHEREAS it is the goal of the city to decrease the number of parcels it owns and return them to productive use; and

WHEREAS the City of Highland Park is the owner of the vacant lots at 24 Highland and 30 Highland and the applicant Tamara Pettway, a resident of the city, desires to purchase both lots; and

Whereas, all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

NOW THEREFORE BE IT RESOLVED that the City Council approves the sale of the referenced vacant lots located in Highland Park, MI at the cost of \$1,000.00. Yeas (4), Nays (1) Council Pro Tem Robinson, Absent (0).

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IX-e
11-18-24

Moved by Councilman Ash Shafii
Supported by Council Pro Tem Robinson

**RESOLUTION TO SELL VACANT RESIDENTIAL ADJACENT LOT AT 15 GROVE TO THE ADJACENT
PROPERTY OWNER AT 17 GROVE, HIGH HORSE, LLC A MICHIGAN LIMITED LIABILITY COMPANY**

WHEREAS the City of Highland Park holds in its inventory a surplus of parcels that are not producing a taxable, habitable and general benefit to the city and its residents; and

WHEREAS it is the goal of the city to decrease the number of parcels it owns and return them to productive use; and

WHEREAS the City of Highland Park is the owner of the vacant adjacent lot at 15 Grove (vacant lot immediately adjacent to 17 Grove a residence owned by the Applicant, High Horse, LLC, a Michigan Limited Liability Company); and

WHEREAS, all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

NOW THEREFORE BE IT RESOLVED that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500.00. Yeas (4), Nays (1) Councilwoman Martin, Absent (0).

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IX-f

11-18-24

Moved by Councilman Ash Shafii
Supported by Council President Thomas

RESOLUTION TO APPROVE SALE OF COMMERCIAL LOT AT 15 VICTOR TO CRESCENT PROPERTY GROUP, LLC

WHEREAS the City of Highland Park (the "city") owns surplus real property in its inventory which real property is currently neither habitable, operable nor producing meaningful property tax revenue for the benefit of the City and its citizens; and

WHEREAS it is the stated desire of the City to reduce its inventory of surplus real property and sell such parcels to individuals and/or entities which intend to develop and improve those parcels so that they may become habitable, operative, productive and producing property tax income for the benefit of the City and its residents all in accordance with the city's Ordinances; and

WHEREAS, the City owns the parcel located at 15 Victor, the legal description of which is set forth on the attached Exhibit "A" (the "Property") which is specifically incorporated by reference into this resolution and;

WHEREAS the Purchaser proposes to redevelop the Property into a parking lot for the adjacent building 13928 Woodward; and

WHEREAS the development of the Property as described is beneficial to the City and its residents; and

WHEREAS the City Attorney prepared a Purchase Agreement and a Development Agreement for the sale of the Property to Purchaser; and

WHEREAS the Development Agreement would be executed by the City and the Purchaser on the date which Purchaser closes on its purchase of the Property; and

WHEREAS the deposit of \$1,010.00 (10% of the purchase price, and which is characterized as a Performance Bond under Ordinance Number 208.07) is payable by Purchaser to the City upon is execution of the Purchase Agreement and is non-refundable but applicable to Purchaser's purchase of the Property under the Purchase Agreement;

NOW THEREFORE, BE IT RESOLVED, that the City Council approves, (1) the sale of the Property to the Purchaser for a sale price of \$10,100.00 under the Purchase Agreement; (2) the execution of the Purchase Agreement by a member of the City's administration once it signed by Purchaser and (3) the execution of the Development Agreement by a member of the City's administration on the date Purchaser closes on the purchase of the Property. Yeas (1), Nays (4) Councilman Ash-Shafii, Councilwoman Martin, Councilwoman Manica and Council Pro-Tem Robinson, Absent (0).

X-a

11-18-24

DEPARTMENT OF WATER:

Moved by Councilwoman Manica

Supported by Council Pro Tem Robinson

**RESOLUTION REQUESTING THE PUBLIC ADVERTISEMENT FOR PURPOSES OF RECEIVING
CONSTRUCTION BIDS FOR THE WATER WATER METER PROJECT**

WHEREAS, it is necessary for the City of Highland Park Water Department to address all water supply connections as identified in Section 3.7 of the 2024 EGLE Administrative Compliance Agreement ACA-399-02-2024 (ACA); and

WHEREAS as part of Highland Park Settlement Agreement and ACA, the City of Highland Park must provide water master meters on all open points of connection between the City and the Great Lakes Water Authority (GLWA); and

WHEREAS, the City of Highland Park Water Department has worked with the technical representatives of the Great Lakes Water Authority (GLWA), the State of Michigan Department of Environmental, Great Lakes; Energy (EGLE), and the Detroit Water and Sewerage Department (DWSD) to identify all points of connection and when three (3) connections would be the most optimal to be open and metered;

WHEREAS, based on an engineering analysis by an independent third party as required by the ACA, along with consultation from the technical representatives of Highland Park, GLWA, EGLE, and

DWSD, three (3) open connections were required at Hamilton Avenue & McNichols Road, John R. Street & McNichols Road, and Hamilton Avenue & Webb Street; and

WHEREAS, to meet the requirements set forth in the ACA, as well to expedite proper measurement of pumped water to the City of Highland Park, the City of Highland Park Water Department is respectfully requesting a Special City Council meeting the week of January 6, 2025 the Water Department to provide the Recommendation of Bid Award; and

WHEREAS, it is the intent of the Water Department Director that when the construction contract is awarded that construction would tentatively begin in February of 2025, with two of three master meters being completely installed and operational (Hamilton Avenue & McNichols Road and Hamilton Avenue & Webb Street) by the end of April 2025 to begin the 12-month monitoring period as required by the ACA, with the third master meter being installed and operational (John R Street & McNichols Road) by the end of September 2025; and

BE IT RESOLVED, the City of Highland Park City Water Department requests to publicly advertise the Water Master Meter project for purposes of soliciting construction bids beginning November 19. Yeas (5), Nays (0), Absent (0)

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X-b

11-18-24

Moved by Councilman Ash-Shafii

Supported by Council Pro Tem Robinson

A RESOLUTION PERMITTING THE CITY OF HIGHLAND PARK WATER DEPARTMENT TO SUBMIT A LETTER TO GLWA REQUESTING THE PERIODIC REVIEW AND REOPENER OF MINIMUM ANNUAL FLOW VOLUMES AND MAXIMUM FLOW RATES AS PROVIDED IN THE WATER SERVICES CONTRACT BETWEEN THE GREAT LAKES WATER AUTHORITY (GLWA) AND THE CITY OF HIGHLAND PARK

WHEREAS, as part of the Water Services Contract between the Great Lakes Water Authority (GLWA) and the City of Highland Park Article 5, Pressure; Maximum Flow Rate; Minimum Annual Volume, Section 5.07

“For Customer and System planning purposes and, regarding the Minimum Annual Volume enforcement of the provisions of Article 3 Maximum Flow Rates, Pressure Ranges, Projected Annual Volumes, and Minimum Annual Volumes (collectively, “Values”) shall be established by mutual agreement for the Contract term.”

NOW THEREFORE, BE IT RESOLVED, that City of Highland Park City Water Department shall submit a letter to GLWA requesting the periodic review and reopener of minimum annual flow volumes

and maximum flow rates as provided in the Water Services Contract between the Great Lakes Water Authority (GLWA) and the City of Highland Park.

FURTHER BE IT RESOLVED THAT a copy of the letter be given to council. Yeas (5), Nays (0), Absent (0).

*

X-c
11-18-24

Moved by Councilwoman Manica
Supported by Council Pro Tem Robinson

A RESOLUTION PERMITTING THE CITY OF HIGHLAND PARK WATER DEPARTMENT TO SUBMIT A LETTER TO EGLE AND GLWA CONFIRMING THE DATE FOR COMMENCING THE 12-MONTH METERING PERIOD AFTER THE INSTALLATION OF THE THREE (3) WATER MASTER METERS.

WHEREAS it is necessary for the City of Highland Park Water Department to address all water supply connections as identified in the 2024 EGLE Administrative Compliance Agreement ACA-399-02-2024 (ACA) Section 3.7 and the Highland Park Settlement Agreement, Item No. 7 dated October 18, 2023, both fully executed on April 24, 2024; and

WHEREAS, as part of the ACA Section 3.7 and Highland Park Settlement Agreement, Item No.7, the City of Highland Park must provide water master meters on all open points of connection between the City and the Great Lakes Water Authority (GLWA); and

WHEREAS, based on an engineering analysis by an independent third party as required by the ACA, along with consultation from the technical representatives of Highland Park, GLWA, the State of Michigan Department of Environment, Great Lakes, and Energy (EGLE), and the Detroit Water and Sewerage Department (DWSD), three (3) open connections were required at Hamilton Avenue & McNichols Road (HP-05), John R Street & McNichols Road (HP-06), and Hamilton Avenue & Webb Street (HP-07); and

WHEREAS, to meet the requirements set forth in the ACA and Highland Park Settlement Agreement, as well to expedite proper measurement of pumped water to the City of Highland Park, the City of Highland Park Water Department is respectfully requesting the ability to submit a letter to EGLE and GLWA requesting confirmation of the date for beginning the 12 month metering period after the installation of the three (3) water master meters HP-05, HP06, and HP-07; and

WHEREAS HP-05 AND HP-07 (Hamilton Avenue & McNichols Road and Hamilton Avenue & Webb Street) are tentatively scheduled to be installed and operational by the end of April 2025, with HP-06 (John r Street & McNichols Road) being tentatively scheduled to be installed and operational by the end of September 2025;

BE IT RESOLVED, THE City of Highland Park City Water Department shall submit a letter to EGLE and GLWA requesting confirmation of the date for commencing the 12-month metering period after the installation of operation of the water master meters.

FURTHER BE IT RESOLVED that a copy of the letter by given to Council. Yeas (5), Nays (0), Absent (0).

XII. a

CITY COUNCIL AFFAIRS:

Moved by Councilman Ash Shafii

Supported by Council Pro Tem Robinson

A RESOLUTION TO ADD "REV. SAINT RICHARD A. SMITH STREET" AS A SECONDARY NAME FOR HIGHLAND STREET, TO HONR THE CONTRIBUTIONS OF THE REV. SAINT RICHARD A. SMITH TO THE COMMUNITY OF HIGHLAND PARK AND TO CELEBRATE HIS AND THE FIRST LADY'S 50TH PASTORAL ANNIVERSARY

WHEREAS the Highland Park City Council would like to formally recognize the contribution of Rev. Saint Richard A. Smith to the City of Highland Park; and

WHEREAS Rev. Saint Richard A. Smith served as Pastor for the Prayer Temple of Love Cathedral And was a respected pillar of the community for over 50 years; and

WHEREAS Rev. Smith with the congregation of Prayer of Temple of Love Cathedral to their current location at 12375 Woodward Avenue in July 1977, where he served the Highland Park community by working to maintain and beautify the city, provide guidance and leadership, and maintain peace on Highland Street during challenging times; and

WHEREAS Rev. Smith served as a Human Rights Commissioner and organized Operation Feed-All funded by Waune Metro and fed the community for 25 years. In the church's activity center, Rev. Smith also organized the PTLC Drug Program, mental Health Counseling, Homework Help, and the PTLC Educational Tutorial/Computer Program for students K-12th grade;

NOW, THEREFORE, BE IT RESOLVED, that the Highland Park City Council now declares Highland Street to now and forever also be known as Rev. Saint Richard A. Smith Street, and such honor shall be memorialized by the placement of a street sign indicating such on the corner of Highland Street and Woodward Avenue. Yeas (4), Nays (1) Councilwoman Martin, Absent (0).

XI-b
11-18-24

Moved by Councilwoman Manica
Supported by Councilwoman Martin

RESOLUTION REGARDING APPROVAL OF BOND FOR THE OFFICE OF CITY TREASURER

WHEREAS the Highland Park City Council is lawfully bound to uphold the Highland Park City Charter; and

WHEREAS Section 4-8 of the Highland Park City Charter states that the Council may require any officer to give a bond, to be approved by the City Attorney, in such sum as the Council determine; and

WHEREAS Lisa Stolarski was elected to the office of Highland Park City Treasurer on November 5, 2024; and

WHEREAS, the Highland Park City Council, pursuant to Charter, may require the City Treasurer to be adequately bonded in order to protect the tax revenues annually generated from the community; and

WHEREAS the City Administration is exploring the acquisition of a "blanket bond" to cover the City Treasurer and Deputy city Treasurer positions, as an alternative in the event Ms. Stolarski is unable to personally obtain an adequate bond to serve a City Treasurer; and

WHEREAS, the City of Highland Park has an annual tax levy of just over Twelve Million Five Hundred Thousand & 00/100 (\$12,500,000.00) dollars.

NOW THEREFORE BE IT RESOLVED that the Highland Park City Council directs the City Administration to exercise best efforts and due diligence to acquire a "blanket bond" for the City Treasurer and Deputy Treasurer positions. The "blanket bond" is in addition to any bonds required by the County of Wayne, or other governmental unit.

BE IT FURTHER RESOLVED that if the City of Highland Park is unable to procure a "blanket bond" then the Highland Park City Council requires the Treasurer-elect to procure a bond in the amount of Five Million & 00/100 (\$5,000,000.00) Dollars to adequately safeguard the community's tax levy revenues

BE IT FURTHER RESOLVED THAT the City Administration shall provide the Treasurer-Elect the appropriate application from the City's insurance agent.
Yeas (3) Councilman Ash Shafii, Councilwoman Manica and Council President Thomas, Nays (2) Council Pro Tem Robinson and Councilwoman Martin, Absent (0).

**** Before Councilman Ash-Shafii voted he asks can I get a quarter to flip heads-yes, tails-no he flipped the coin and stated heads. The coin was provided by Council President Thomas.**

ADJOURNMENT:

Moved by Council Pro Tem Robinson
Supported by Councilwoman Martin

To adjourn the meeting, The meeting was adjourned at 10:41 p.m.

CERTIFICATE

I, hereby certify that the attached is a copy of the minutes of the Virtual & In-Person Regular Meeting held the 18TH day of November 2024 and that said proposed minutes are available for public inspection at the address designated on the posted public notice.

 City Clerk