

**PROPOSED MINUTES OF THE VIRTUAL & IN-PERSON  
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**Monday May 6, 2024**

Council convened at 7:00 p.m. with Council President Thomas presiding.

Present: Council President Thomas, Council Pro Tem Robinson, Councilwoman Manica, Councilwoman Martin and Councilman Ash-Shafii (5).

Absent: None

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA**

Moved by Councilwoman Manica

Supported by Council President Thomas

To approve the agenda with the addition of the resolution to approve the location agreement DTE Kiosk bill payment system between the City of Highland Park. Yeas (3), Councilwoman Martin, Councilwoman Manica and Council President Thomas, Nays (2), Councilman Ash-Shafii and Council Pro Tem Robinson, Absent (0).

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**APPROVAL OF MINUTES**

Moved by Councilwoman Manica

Supported by Council President Thomas

To approve the minutes from the In-Person and Virtual Regular Meeting held April 15, 2024. Yeas (5), Nays (0), Absent (0).

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**V- BID OPENING:**

**05-06-2024**

The Clerk stated this was the time and place to open bids for Ambulance Transportation Service. One bid was received:

Rapid Response Emergency Services, LLC  
29045 Airport Dr.  
Romulus, MI 48174

Bid amount: Yearly Cost: \$320,000

Option 1 One- time payment for contract service year 2024-25 \$320,000

Option 2 Monthly payments for contract service year 2024-25 \$31,250 per month

Moved by Council Pro Tem Robinson

Supported by Councilman Ash-Shafii

To refer the above bid to administration for a recommendation. Yeas (5), Nays (0), Absent (0).

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**VI -MAYOR:**

**05-06-2024**

The following revised veto was received from Mayor McDonald.

**REVISED VETO**

On April 15, 2024, the City Council passed a Resolution regarding the amendment of The Bonding Requirement for Interim Treasurer Lisa Stolarski. The council is hereby on notice that pursuant to the authority vested in the Mayor under Charter Section 6-3 I am vetoing that Resolution for the following reasons:

1. The bond requirements are inconsistent with the Charter, Section 4-8 – Surety Bonds indicates that the City Council may require a bond for the Treasurer to be approved by the City Attorney in such sum as the council determines. Council may set the bond, but Council cannot approve the bond.
2. Capping the amount the city will pay for the bond to \$10,000 is contrary to charter Section 4-8 because all surety bonds and the premiums shall be paid by the City.

The charter sets forth the duties and responsibilities of the Treasurer, under Section 7-7 (a) The City Treasurer shall receive, have custody and account for all moneys belonging to and receivable by the City, including license fees, parking meter revenues, taxes, assessments and funds available from County, State or Federal government or other sources. The City Treasurer collects taxes, but it is the Mayor and City Clerk who certify the tax rolls. The bond is against the taxes collected and serves as an obligation of the surety to protect the city. More importantly, it is also my duty as Mayor to protect the City, Therefore, this Veto hereby suspends the operation of the above referenced resolution which shall have no legal effect unless the City Council shall, at the next regular meeting vote to adopt such resolution by the affirmative vote of four of its members.

Moved by Council Pro Tem Robinson

Supported by Councilman Ash-Shafii

To override the mayor's veto regarding the amendment of the bonding requirement for Interim Treasurer, Lisa Stolarski. Yeas (3), Councilman Ash Shafii, Councilwoman Martin, Council Pro Tem Robinson, Nays (2) Councilwoman Manica and Council President Thomas, Absent (0).

**VII- a COMMUNITY DEVELOPMENT:**

**5-06-24**

The following resolution was submitted for approval.

RESOLUTION TO SELL THE VACANT RESIDENTIAL SIDE LOT AT 16027 EDWARD STREET TO THE ADJACENT PROPERTY OWNER AT 16025 EDWARD STREET, LOU BISHOP.

Moved by Councilman Ash Shafii

Supported by Councilwoman Manica

WHEREAS, the City of Highland Park holds in its inventory a surplus of parcels that are not producing a taxable, habitable and general benefit to the city and its residents; and

WHEREAS, it is the goal of the city to decrease the number of parcels it owns and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant adjacent lot at 16027 Edward Street immediately adjacent to 16025 Edward Street, a residence owned by the applicant, Lou Ann Bishop; and

WHEREAS, the applicant has submitted an application to acquire the vacant side lot a 16027 Edward Street and paid the City of Highland Park a non-refundable application fee of \$25;

WHEREAS, all fees have been previously paid, and there is no indebtedness owed to the City of Highland Park by the applicant required clearances were obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and the applicant is ready to purchase; and

WHEREAS, the applicant has not incurred any code violations at his residence within the last 18 months;

NOW THEREFORE BE IT RESOLVED, that the City Council approves the sale of the vacant residential side lot located in Highland Park, MI at the cost of \$500.00, which price has been determined and certified by the City's Assessor;

FURTHER RESOLVED, the applicant is required, within 14 days of its receipt of a quit claim deed to the residential vacant side lot from the City of Highland Park to secure the property, remove all debris and maintain the property in accordance with all municipal ordinances. Yeas (5), Nays (0), Absent (0).

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**VII-b**

**05-06-24**

The following resolution was submitted for approval.

Moved by Councilwoman Manica

Supported by Council President Thomas

RESOLUTION TO SELL THE VACANT RESIDENTIAL LOT AT 56 BERESFORD TO THE ADJACENT PROPERTY OWNER OF 60 BERESFORD, LORNE MCGEE

WHEREAS, the City of Highland Park holds in its inventory a surplus of parcels that are not producing a taxable, habitable and general benefit to the city and its residents;

WHEREAS, it is the goal of the city to decrease the number of parcels it owns and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant adjacent lot at 56 Beresford, immediately adjacent to 60 Beresford, a lot owned by the applicant Lorne McGee which is adjacent to 64 Beresford, a residence owned by the applicant, Lorne McGee; and

WHEREAS, the applicant has submitted an application to acquire the vacant residential lot at 56 Beresford and paid the City of Highland Park a non-refundable application fee of \$25;

WHEREAS, all fees have been previously paid, and there is no indebtedness owed to the City of Highland Park by the applicant required clearances were obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and the applicant is ready to purchase; and

WHEREAS, the applicant has not incurred any code violations at his residence within the last 18 months.

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant residential lot located in Highland Park, MI at the cost of \$500.00 which price has been determined and certified by the City's Assessor;

FURTHER RESOLVED, the applicant is required, within 14 days of its receipt of a quit claim deed to the residential lot from the City of Highland Park to secure the property, remove all debris and maintain the property in accordance with all municipal ordinances. Yeas (4), Nays (1) Councilman Ash-Shafii, Absent (0).

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**VII c**

**05-06-24**

The following resolution was submitted for approval.

Moved by Councilman Ash Shafii

Supported by Council Pro Tem Robinson

RESOLUTION TO SELL THE VACANT RESIDENTIAL SIDE LOT AT 64 WINONA STREET TO THE ADJACENT PROPERTY OWNER AT 70 WINONA, NOLAN PERKINS

WHEREAS, the City of Highland Park holds in its inventory a surplus of parcels that are not producing a taxable, habitable and general benefit to the city and its residents; and

WHEREAS, it is the goal of the city to decrease the number of parcels it owns and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant adjacent lot at 64 Winona Street, immediately adjacent to 70 Winona Street, a residence owned by the applicant, Nolan Perkins; and

WHEREAS, the applicant has submitted an application to acquire the vacant side lot at 64 Winona Street and paid the City of Highland Park a non-refundable application fee of \$25;

WHEREAS, all fees have been previously paid, and there is no indebtedness owed to the City of Highland Park by the applicant required clearances were obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and the applicant is ready to purchase; and

WHEREAS, the applicant has not incurred any code violations at his residence within the last 18 months;

NOW THEREFORE, BE IT RESOLVED, that the City Council approves the sale of the vacant residential side lot located in Highland Park, MI at the cost of \$500.00, which price has been determined and certified by the City's Assessor;

FURTHER RESOLVED, the applicant is required, within 14 days of its receipt of a quit claim deed to the residential vacant side lot from the City of Highland Park to secure the property, remove all debris and maintain the property in accordance with all municipal ordinances. Yeas (5), Nays (0), Absent (0).

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**CITY COUNCIL:**

**VIII- a**

**05-06-24**

The following resolution was submitted for approval.

Moved by Councilwoman Manica

Supported by Council President Thomas

**RESOLUTION TO APPROVE THE LOCATION AGREEMENT DTE KIOSK BILL PAYMENT SYSTEM BETWEEN THE CITY OF HIGHLAND PARK AND DTE**

WHEREAS, for the convenience of Highland Park residents to pay their DTE Energy utility bills at an in-person location, the city believes it is in the best interest of its resident to partner with DTE Energy to install a DTE kiosk Bill Payment System; and

WHEREAS, said DTE Kiosk Bill Payment System will be installed at the Highland Park Police Department located at 13233 Hamilton, Highland Park, Michigan; and

WHEREAS, DTE Energy has provided a Location Agreement DTE Kiosk Payment System, which after review and negotiation has been approved by the City Attorney.

NOW THEREFORE, BE IT RESOLVED, that the city approves the Location Agreement DTE Kiosk Bill Payment System. Yeas (4), Nays (1), Councilwoman Martin, Absent (0).

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**VIII b**

**05-06-24**

The following resolution was submitted for approval.

Moved by Council Pro Tem Robinson  
Supported by Councilmember Manica

**RESOLUTION TO SCHEDULE A PUBLIC HEARING FOR FY 24-25 BUDGET**

WHEREAS, the City Council received the proposed FY 24-25 budget at the April 15, 2024 meeting;

WHEREAS, it is required by state law to schedule a public hearing to discuss the budget and related rates;

NOW THEREFORE BE IT RESOLVED that the Highland Park City Council schedule a Public Hearing for May 20, 2024 to discuss the proposed budget and rates. Yeas (5), Nays (0), Absent (0).

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**DEPARTMENT OF ENGINEERING:**

**IX -a**

**05-06-24**

The following resolution was submitted for approval.

Moved by Councilwoman Manica  
Supported by Council President Thomas

**RESOLUTION TO APPROVE CONTRACT FOR CENTURY CEMENT, INC. FOR SINKHOLE/CATCH BASIN REPAIRS**

WHEREAS, on March 4, 2024, the City approved a resolution to issue an RFQ for 48 sinkhole/catch basin repairs to be completed as ACT 51 funds become available; and

WHEREAS, on April 1, 2024 the City Clerk opened three sealed bids at the Highland Park City Council meeting;

WHEREAS, the bids were from: 1) LGC Global, Inc. 2) Major Contracting Group, Inc. and 3) Century Cement Co. Inc; and

WHEREAS, City Engineering tabulated the bids and have identified Century Cement, Inc. as the lowest bidder (see attached); and

WHEREAS, THE City wishes to enter into a contract with century Cement, Inc for 48 sinkhole/catch basin repairs; and

WHEREAS, 33 sinkholes have been identified to date with the contract providing for up to 48 sinkholes as other are identified; and

NOW, THEREFORE BE IT FURTHER RESOLVED, that the City approves a contract with Century Cement, Inc. for 48 sinkhole/catch basin repairs.

NOTE: Repairs to be paid from Act 51 funds

Yeas (4), Nays (1) Councilman Ash Shafii, Absent (0).

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**IX b**

**05-06-24**

The following resolution was submitted for approval.

Moved by Councilwoman Manica

Supported by Council Pro Tem Robinson

**A RESOLUTION FOR THE ACCEPTANCE OF THE 2024 AFFORDABILITY AND PLANNING (AP) GRANT AWARD TO THE STATE OF MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY (EGLE) BY THE CITY OF HIGHLAND PARK WATER DEPARTMENT**

WHEREAS, the City of Highland Park previously received a Significant Deficiency Violation Notice from EGLE regarding April 11, 2016 regarding the existing water infrastructure; and

WHEREAS, the City of Highland Park is under an Administrative Consent Order (ACO) by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) formerly the MDEQ, effective July 28, 2017 regarding the existing water infrastructure; and

WHEREAS, as a result of exceeding the lead Action Level (AL) in 2019, the City of Highland Park is required under the administrative rules promulgated under the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 3399) to meet additional requirements including water quality parameter monitoring, source water monitoring, corrosion control treatment, and public education, as well as being mandated to replace a higher percentage of lead service lines; and

WHEREAS, the Affordability and Planning (AP) Grant is a grant program developed by EGLE under Michigan's new Clean Water Plan that invests in asset management plans and watershed plans supporting long-term infrastructure needs to address public health and environmental risks. The grant will assist Highland Park with the annual Asset Management Plan (AMP) development and implementation of long-term infrastructure plans, \$7.5 million is available with a maximum grant award of \$500,000 per community; and

WHEREAS, the City of Highland Park Water department was awarded \$500,000 to utilize grant funds to establish rate structure that assist with rehabilitation and replacement of the water main infrastructure and lead water service lines throughout the city, continue the leak detection program, and reliability study; and

NOW, THEREFORE, BE IT RESOLVED, the City of Highland Park City Council approves the acceptance of the Affordability and Planning Grant Award for a total of \$500,000 to the City of Highland Park from the State of Michigan Department of Environment, Great Lakes, and Energy (EGLE) before May 15, 2024. Yeas (5), Nays (0), Absent (0).


ADJOURNMENT:

The meeting was adjourned at 9:22 p.m.



## CERTIFICATE

I, hereby certify that the attached is a copy of the proposed minutes of the In-Person and Virtual Regular Meeting held the 6<sup>th</sup> day of May, 2024 and that said minutes are available for public inspection at the address designated on the posted public notice.

  
Brenda Johnson, City Clerk