

**MINUTES OF THE
VIRTUAL REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

DECEMBER 21, 2020

Council convened at 7:01 p.m. with Council President Clyburn presiding.

Present: Council Pro Tem Patrick remotely from Highland Park, MI; Councilmember Jackson remotely from Highland Park, MI; Councilmember Bates remotely from Highland Park, MI; Councilmember Armstrong remotely from Highland Park, MI, and Council President Clyburn remotely from Highland Park, MI (5).

Absent: (0).

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA

Moved by Council Pro Tem Patrick
Supported by Councilmember Armstrong

To approve the agenda with the addition of approval of December 7, 2020 minutes and the removal of VI from Community Development. Yeas (5), Nays (0), Absent (0).

APPROVAL OF MINUTES

Moved by Council Pro Tem Patrick
Supported by Councilmember Jackson

To approve the minutes of the Virtual Regular Meeting held December 7, 2020. Yeas (5), Nays (0), Absent (0).

ADMINISTRATION

12-21-20 IV

The following resolution was submitted for approval.

**RESOLUTION TO ADOPT COLLECTIVE BARGAINING AGREEMENT (CBA)
BETWEEN MICHIGAN ASSOCIATION OF FIRE FIGHTERS ON BEHALF OF THE
PART-TIME FIRE FIGHTERS AND THE CITY OF HIGHLAND PARK, WAYNE
COUNTY, MICHIGAN**

Moved by Council Pro Tem Patrick
Supported by Councilmember Bates

WHEREAS the parties have negotiated the terms and conditions of a new CBA between the parties, with a term ending on June 30, 2023; and

WHEREAS City Council believes it is in the best interest of the City and its citizens to adopt and enforce the CBA; and

NOW THEREFORE, BE IT RESOLVED, that the Highland Park City Council hereby declares its decision to adopt the CBA between the City of Highland Park and Michigan Association of Fire Fighters, and further authorizes the Mayor and City Clerk to execute the CBA on behalf of the City. Yeas (5), Nays (0), Absent (0).

CITY COUNCIL
12-21-20 V a

The following resolution was submitted for approval.

HIGHLAND PARK CITY COUNCIL RESOLUTION EXECUTING THE CITY CHARTER MANDATE FROM CHAPTER 12: SECTION 12-1, SUBSECTION C

Moved by Council Pro Tem Patrick
Supported by Councilmember Armstrong

WHEREAS, the Highland Park City Charter governs, guides, and mandates the City government of the City of Highland Park, and

WHEREAS, in Chapter 12: *Section 12-1: Regular City Elections: Election Precincts* has 3 (three) subsections, a, b, c, and

WHEREAS, Subsection 'c' states, *'The City Council shall adopt, in 2020, a resolution required to switch to even numbered year elections, as authorized by MCL 168.642 and MCL 168.642a.* and

WHEREAS, the Highland Park City Council is lawfully bound to follow and uphold the Highland Park City Charter, NOW

THEREFORE, BE IT RESOLVED THAT, the Highland Park City Council hereby executes the mandate of Chapter 12: Section 12-1, Subsection C based upon the aforementioned requirement. Yeas (5), Nays (0), Absent (0).

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12-21-20 V b1

The following resolution was submitted for approval.

**RESOLUTION TO ESTABLISH AN ETHICS BOARD IN THE CITY OF
HIGHLAND PARK/ MAYORAL APPOINTMENTS**

Moved by Council Pro Tem Patrick
Supported by Councilmember Bates

To table the Mayoral appointments of Antonio Erving and Khursheed Ash-Safii.
Yeas (4), Nays Councilmember Jackson (1), Absent (0).

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12-21-20 V b2

The following resolution was submitted for approval.

**RESOLUTION TO ESTABLISH AN ETHICS BOARD IN THE CITY OF
HIGHLAND PARK/ CITY COUNCIL APPOINTMENT**

Moved by Council Pro Tem Patrick
Supported by Councilmember Armstrong

WHEREAS, in accordance with Section 19 of the City of Highland Park Charter, the City of Highland Park shall adopt an ethics ordinance, and

WHEREAS, the Highland Park City Council adopted an Ethics Ordinance on October 5, 2020 to set forth standards of behavior and conduct for the officers and employees of the City of Highland Park, and

WHEREAS, in accordance with the Ethics Ordinance there shall be a board created to be known as the Board of Ethics of the City of Highland Park, which shall be comprised of five (5) members, two (2) appointed by the Mayor and two (2) appointed by the City Council, and the fifth determined by the four (4) appointed members, and

WHEREAS, all board members shall be appointed to 3-year terms, and

WHEREAS, a Board of Ethics is established to hear complaints against officers and employees of the City of Highland Park when there is a reasonable basis to believe that the respondent has violated the Ethics Ordinance and refer those complaints for prosecution and/or a disciplinary hearing by the appointing authority, and

WHEREAS, the Highland Park City Council is seeking to hold all officers, employees, and designees to conduct themselves in a professional manner, consistent with the endeavor or earning and maintaining public trust and bound them to truthfulness, accountability, integrity, timeliness, courtesy, transparency and reasonableness, NOW

THEREFORE, BE IT RESOLVED THAT, the Highland Park City Council approves the appointment to the Board of Ethics for the City of Highland Park beginning on January 1, 2021 as follows: City Council Appointment, Angela Lugo-Thomas, 3-year term ending December 31, 2023. Yeas (5), Nays (0), Absent (0).

12-21-20 V b3

The following resolution was submitted for approval.

**RESOLUTION TO ESTABLISH AN ETHICS BOARD IN THE CITY OF
HIGHLAND PARK/ CITY COUNCIL APPOINTMENT**

Moved by Council Pro Tem Patrick
Supported by Councilmember Bates

WHEREAS, in accordance with Section 19 of the City of Highland Park Charter, the City of Highland Park shall adopt an ethics ordinance, and

WHEREAS, the Highland Park City Council adopted an Ethics Ordinance on October 5, 2020 to set forth standards of behavior and conduct for the officers and employees of the City of Highland Park, and

WHEREAS, in accordance with the Ethics Ordinance there shall be a board created to be known as the Board of Ethics of the City of Highland Park, which shall be comprised of five (5) members, two (2) appointed by the Mayor and two (2) appointed by the City Council, and the fifth determined by the four (4) appointed members, and

WHEREAS, all board members shall be appointed to 3-year terms, and

WHEREAS, a Board of Ethics is established to hear complaints against officers and employees of the City of Highland Park when there is a reasonable basis to believe that the respondent has violated the Ethics Ordinance and refer those complaints for prosecution and/or a disciplinary hearing by the appointing authority, and

WHEREAS, the Highland Park City Council is seeking to hold all officers, employees, and designees to conduct themselves in a professional manner, consistent with the endeavor or earning and maintaining public trust and bound them to truthfulness, accountability, integrity, timeliness, courtesy, transparency and reasonableness, NOW

THEREFORE, BE IT RESOLVED THAT, the Highland Park City Council approves the appointment to the Board of Ethics for the City of Highland Park beginning on January 1, 2021 as follows: City Council Appointment, Eban Morales, 3-year term ending December 31, 2023. Yeas (4), Nays Councilmember Jackson (1), Absent (0).

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12-21-20 V c

The following resolution was submitted for approval.

**RESOLUTION TO ESTABLISH SIX CITIZENS DISTRICT ADVISORY COUNCILS
(CDAC) IN THE CITY OF HIGHLAND PARK**

Moved by Council Pro Tem Patrick
Supported by Councilmember Bates

WHEREAS, in accordance with Section 7-18(1) of the City of Highland Park Charter, the City of Highland Park shall establish CDAC's to meet with residents in their respective districts and discuss ideas pertinent to those neighborhoods and to share ideas amongst various CDAC's and with City officials to promote a more efficient and enjoyable city, and,

WHEREAS, the Highland Park City Council adopted the CDAC Ordinance on October 5, 2020, and

WHEREAS, there shall be two (2) districts in each city council district, to equal six (6) CDAC's total, with the boundaries of each CDAC in accordance to their respective voting precinct, and

WHEREAS, each CDAC will have five (5) members; two (2) of the members shall be appointed by the Mayor and two (2) shall be appointed by City Council with the fifth member being selected by the four (4) members already appointed, and,

WHEREAS, all CDAC members must be Highland Park residents and reside within their respective precinct, and

WHEREAS, the Highland Park City Council desires to follow the charter to improve the quality of life for the residents of the City of Highland Park by establishing the CDAC's, NOW

THEREFORE, IT BE RESOLVED THAT, the Highland Park City Council approves the appointments to the CDAC's for the City of Highland Park beginning on January 1, 2021 as follows:

CITY COUNCIL APPOINTMENTS

District 1 Precinct 1

John Perdue 3-year term ending December 31, 2023

Keith Hoye Bey 3-year term ending December 31, 2023

District 1 Precinct 2

Clarence Price 3-year term ending December 31, 2023

Lisa Butler 3-year term ending December 31, 2023

District 2 Precinct 3

Nancy Gambrill 3-year term ending December 31, 2023

Jessica Wildman Katz 3-year term ending December 31, 2023

District 2 Precinct 4

Jerome Drain 3-year term ending December 31, 2023

Myra Taylor 3-year term ending December 31, 2023

District 3 Precinct 5

George Hardaway 3-year term ending December 31, 2023

Karen Johnson 3-year term ending December 31, 2023

District 3 Precinct 6

Fred Powell 3-year term ending December 31, 2023

Danita Hurst 3-year term ending December 31, 2023

MAYOR APPOINTMENTS

District 1 Precinct 1	
Cindy Mondy	3-year term ending December 31, 2023
Christina Dawkins	3-year term ending December 31, 2023
District 1 Precinct 2	
Leslie Robinson	3-year term ending December 31, 2023
Temeko Manica	3-year term ending December 31, 2023
District 2 Precinct 3	
Art Williams	3-year term ending December 31, 2023
Carra Payne	3-year term ending December 31, 2023
District 2 Precinct 4	
Neta Walker	3-year term ending December 31, 2023
Maurice Allen	3-year term ending December 31, 2023
District 3 Precinct 5	
Cassandra Walker	3-year term ending December 31, 2023
Dorothy Eaddy	3-year term ending December 31, 2023
District 3 Precinct 6	
Carol Durham	3-year term ending December 31, 2023
Doris Harris	3-year term ending December 31, 2023

Yeas (5), Nays (0), Absent (0).

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12-21-20 V d

The following resolution was submitted for approval.

Moved by Council Pro Tem Patrick
Supported by Councilmember Bates

Part Two. Administration Code
Title 8. Boards, Commissions, and Authorities
CHAPTER 276 LOCAL OFFICERS COMPENSATION COMMISSION

276.01 ESTABLISHMENT; PURPOSE.

A Local Officers Compensation Commission shall be established to determine the appropriate annual compensation of all elected officials and their appointees. Additionally, this Commission shall determine when compensation adjustments are necessary.

276.02 COMPOSITION; TERMS; VACANCIES; ELIGIBILITY.

(a) The Local Officers Compensation Commission shall consist of five members.

(1) The Mayor shall appoint two members. One of the Mayor's appointees shall be selected from one of the top five business taxpayers in the City of Highland Park.

- (2) The Mayor's second appointee must be a resident of Highland Park.
 - (3) The City Council shall appoint two members, both of whom shall be city residents.
 - (4) The four appointed commission members will select a fifth, who is not required to be a Highland Park resident. The appointment of the fifth member shall be made within 30 days of the appointment of the fourth member.
- (b) Commission members' terms shall be four years.
- (I) A Commission member shall only be removed for cause. (CHRT; 2019; Sec. 7-9)
- (c) No member or employee of the legislative, judicial, or executive branch of any level of government, or a member of the immediate family of such member or employee, shall be eligible to be a member of the Commission.

(Ord. 992; 1959 Code Sec. 2-2207)

276.03 COMPOSITION; TERMS; VACANCIES; ELIGIBILITY.

A Local Officers Compensation Commission shall be established to determine the appropriate annual compensation of all elected officials and their appointees. The determinations shall be the salaries unless Council, by a resolution adopted by two-thirds of the members elected to and serving Council, rejects them. The determinations of the Commission shall be effective thirty days following their filing with the City Clerk unless rejected by Council.

276.04 MEETINGS; QUORUM; CHAIRMAN; COMPENSATION; CHANGING PROCEDURE.

We the City Council of the City of Highland Park do hereby initiate the following proposed ordinance:

AN ORDINANCE to amend the Highland Park Administration Code, Part Two, by amending Chapter 276 Local Officers Compensation Commission.

CROSS REFERENCE: 2019 Charter Sec 7-9 Compensation Commission and 1983 Ordinance Sec 276 Local Officers Compensation Commission.

WHEREAS, the City of Highland Park Charter Section 7-9 states:

Sec. 7-9 Compensation Commission.

(I) Pursuant to the power of this Charter, a compensation commission shall be established to determine the appropriate annual compensation of all elected officials and their appointees. Additionally, this Commission shall determine when compensation adjustments are necessary.

(2) The compensation commission shall consist of five members.

- a. The Mayor shall appoint two members. One of the Mayor's appointees shall be selected from one of the top five business taxpayers in the City of Highland Park.
- b. The Mayor's second appointee must be a resident of Highland Park.
- c. The City Council shall appoint two members, both of whom shall be city residents.
- d. The four appointed commission members will select a fifth, who is not required to be a Highland Park resident.

(3) Commission members' terms shall be four years.

a. A commission member shall only be removed for cause.

(4) The compensation commission shall meet at least six months prior to the Highland Park municipal elections.

a. In order for the Commission to wield its power, four members must vote in the affirmative.

(5) Once the members of the compensation commission are in place, they shall select a chairman and vice chairman to conduct the business of their meetings.

WHEREAS, the City of Highland Park desires to amend policies and procedures for the establishment of the Highland Park Local Officers Compensation Commission;

NOW, THEREFORE, THE CITY OF HIGHLAND PARK ORDAINS:

Section 276 of the Codified Ordinances of Highland Park, 1983, be amended by revising Sections 276.01, 276.02, 276.03, and 276.04, to read as follows:

The Local Officers Compensation Commission shall meet at least six months prior to the Highland Park municipal elections and every even numbered year thereafter and shall make its determination within forty-five calendar days of its first meeting. In order for the Commission to wield its power, four members must vote in the affirmative. Once the members of the Commission are in place, they shall select a chairman and vice chairman to conduct the business of their meetings. The members of the Commission shall receive no compensation, but shall be entitled to their actual and necessary expenses incurred in the performance of their duties. Yeas (5), Nays (0), Absent (0).

**POLICE
12-21-20 VI**

The following request was submitted for approval.

We are requesting to auction off cleared and city surplus items via online auction. This will help generate funds for the city, clear space in the property room, allow the city to purchase new systems, and recycle out the old.

If approved, the funds will go to the Treasury department with an itemized list of items sold/not sold for future auctions attached.

Notification

Notification will be made available to the public and will be notified via social media and highlandparkmi.gov. A notice will be live on the website when the auction(s) are to be held and other information pertaining to the auction.

Nearby Cities

Nearby cities participating in online auctions via the mentioned website are as follows: Troy Northville Livonia Westland Pontiac

Auction Information www.govdeals.com

This site is for municipalities and government sellers only. There is no fee to sell items. Municipality listing is included in the fees that the buyers pay at time of purchase. THERE IS NO FEE TO LIST OR SELL. We're able to control everything within the auction portal. We can set specific auction starting prices, sort items for smooth transactions, and bundle items into a lot to generate higher revenue.

Moved by Councilmember Bates
Supported by Councilmember Armstrong

To approve the request to auction cleared and city surplus items via an online auction at govdeals.com. Yeas (5), Nays (0), Absent (0).

**ENGINEERING/WATER
12-21-20 VII a**

The following resolution was submitted for approval.

RESOLUTION TO APPROVE EMERGENCY CONTRACT TO SCHREIBER CORPORATION FOR REPAIR/REPLACEMENT OF ROOFS ON HIGHLAND PARK RECREATION CENTER

Moved by Councilmember Bates
Supported by Councilmember Armstrong

WHEREAS, the Recreation Center is experiencing roof leaks; and

WHEREAS, the roof leaks damage the infrastructure and compromise the safety of citizens using the facility; and

WHEREAS, Schreiber Corporation issued a quote (see attached) for \$17,950 for two roof replacements and repairs, replacing of curb cap and installing new scupper box (gutters & downspouts), all needed to keep the facility dry; and

WHEREAS, it is optimal to complete this work prior to snow failing and sticking to avoid further leaks in the spring; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City approves entering into a contract with Schreiber Corporation for \$17,950 for two roof replacements and repairs, replacing of curb cap and installation of a new scupper box, needed to keep the Recreation Center dry. Yeas (5), Nays (0), Absent (0).

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12-21-20 VII b

The following resolution was submitted for approval.

RESOLUTION TO SOLICIT CONTRACTORS FOR REPAIRS TO ROADS AND MINOR SINKHOLES

Moved by Council Pro Tem Patrick
Supported by Councilmember Bates

WHEREAS, in 2020, the City approved and completed the repair of the most dangerous sinkholes in the City, including: 69 sinkholes in city right of ways, a sinkhole in the DHHS parking lot and the driveway approach and two potholes behind Highland Park City Hall; and

WHEREAS, the City Engineering Department in conjunction with the Department of Public Works has assessed all of the public roadways in the City and identified an additional 182 road repairs and minor sinkholes throughout the City that may pose a threat to the infrastructure as well as to the safety of the residents and road users (see attached); and

WHEREAS, with the completion of the identified repairs, the City's 53 miles of major and local roadways will be brought up to the standards that the City of Highland Park residents deserve; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City approves the solicitation of contractors for repairs to roads and minor sinkholes in 2021. Yeas (5), Nays (0), Absent (0).

COUNCIL AFFAIRS

Moved by Council Pro Tem Patrick
Supported by Councilmember Bates

Workshop & Regular Meetings

January 4th & 19th
February 1st & 16th
March 1st & 15th
April 5th & 19th
July 6th & 19th
August 2nd & 16th

September 7th & 20th
October 4th & 18th
May 3rd & 17th
June 7th & 21st
November 1st & 15th
December 6th & 20th

To approve the 2021 City Council meeting schedule. Yeas (5), Nays (0), Absent (0).

ADJOURNMENT

Moved by Councilmember Bates
Supported by Council Pro Tem Patrick

To adjourn the meeting, motion carried, meeting adjourned at 8:05 p.m.

CERTIFICATE

I hereby certify that the attached is a copy of the minutes of the Virtual Regular Meeting held the 21st day of December 2020 and that said minutes are available for public inspection at the address designated on the posted public notice.

A handwritten signature in blue ink, appearing to read 'Cidia Wicker-Brown', with a decorative flourish at the end.

Cidia Wicker-Brown, Deputy City Clerk