

**PROPOSED MINUTES OF THE VIRTUAL & IN-PERSON  
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**October 16, 2023**

Council convened at 7:02 p.m. with Council President Thomas presiding.

Present: Council President Thomas, Council Pro Tem Robinson, Councilwoman Manica, Councilwoman Martin, and Councilman Ash-Shafii (5).

Absent: (0).

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA**

Moved by Councilman Ash-Shafii  
Supported by Council Pro Tem Robinson

To approve the agenda with the removal of item IX from Legal and place on the Workshop agenda for November 20<sup>th</sup>. Yeas (4), Nays (1) Manica, Absent (0).

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**APPROVAL OF MINUTES**

Moved by Councilwoman Manica  
Supported by Councilwoman Martin

To approve the minutes of the In-Person and Virtual Regular meeting held October 2, 2023. Yeas (5), Nays (0), Absent (0).

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**30<sup>th</sup> DISTRICT COURT  
10-16-23 V**

The following item was submitted for approval.

**RESOLUTION TO ACCEPT MICHIGAN INDIGENT DEFENSE FUND GRANT #E2024003-00  
FROM THE STATE OF MICHIGAN**

Moved by Councilwoman Manica  
Supported by Councilman Ash-Shafii

**WHEREAS**, the State of Michigan, under the Michigan Indigent Defense Commission Act of 2013 (MCL 780.981 - 780.1003), requires minimum standards that are designed to ensure that the provision of indigent criminal defense services meet constitutional requirements for effective assistance of counsel; and

**WHEREAS**, the City of Highland Park applied to the Michigan Indigent Defense Commission (MIDC) for grant funds in order to implement the State-mandated requirements; and

**WHEREAS**, the City has received notification from the Michigan Indigent Defense Commission advising of its intent to award the amount of \$92,169.30 in order to fund implementation; and

**WHEREAS**, the City has a local match requirement of \$13,905.00, and now therefore,

**BE IT RESOLVED** that the Highland Park City Council hereby authorizes the appropriate City officials to accept Michigan Indigent Defense Commission Grant #E20240033-00 in the amount of \$92,169.30, and to budget the appropriate revenue expenditure accounts in Fund 260 (Indigent Defense Fund). Yeas (5), Nays (0), Absent (0).

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**ADMINISTRATION  
10-16-23 VI**

The following resolution was submitted for approval.

**RESOLUTION TO APPOINT KWAME POWELL TO THE BOARD OF POLICE AND FIRE COMMISSIONERS**

Moved by Councilwoman Manica  
Supported by Councilman Ash-Shafii

**WHEREAS**, the Board of Police and Fire Commissioners is responsible for reviewing, investigating, and resolving any complaint concerning the operation of the Police and Fire Departments; **and**

**WHEREAS**, the Board is obligated to follow state statute and law pertaining to their responsibility; **and**

**WHEREAS**, the Board currently consists of five (5) Commissioners Appointed by the Mayor; **and**

**WHEREAS**, the Appointments to the Board are subject to City Council approval.

**NOW, THEREFORE, BE IT RESOLVED**, that the Highland Park City Council approves the appointment to the Board of Police and Fire Commissioners as follows:

Kwame Powell                      Term to expire August 31, 2027

Yeas (5), Nays (0), Absent (0).

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**CITY CLERK  
10-16-23 VII**

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE THE EARLY VOTING PLAN AND ESTABLISH POLLING LOCATIONS, EARLY VOTING SITE AND ABSENT VOTER COUNTING BOARDS FOR THE 2024 ELECTION CYCLE**

Moved by Councilwoman Martin  
Supported by Council President Thomas

**WHEREAS**, under Section 4(1)(m) of Article II of the Constitution of Michigan of 1963, registered electors have the right to vote in each statewide and federal election in person at an early voting site beginning on the second Saturday before the election and ending on the Sunday before the election (9 consecutive days) from

9:00 a.m. to 5:00 p.m., and

**WHEREAS**, the legislative body of a city must establish an Early Voting Site and approve an Early Voting Plan as required by the State, and

**WHEREAS**, the proposed Early Voting Plan is attached to this resolution, and

**WHEREAS**, the Blackwell Municipal Complex at 12050 Woodward is designated as the Early Voting Site, and

**WHEREAS**, the following locations are hereby designated as election day polling places in the City of Highland Park:

<u>PRECINCTS</u>	<u>LOCATION</u>	<u>ADDRESS</u>
1	Downes Manor	13725 John R
2	Blackwell Municipal Complex	12050 Woodward
3	Ernest T. Ford Field House	10 Pitkin
4	Ernest T. Ford Field House	10 Pitkin
5	Faith Tabernacle Church	16548 Hamilton
6	Healing Spring MB Church	12647 Hamilton

**THEREFORE, BE IT RESOLVED** the Early Voting Plan, the establishment of polling places, (1) Early Voting Site and (2) A.V. Counting Boards for all precincts for the 2024 Election Cycle are approved by the Highland Park City Council. Yeas (4), Nays (1) Robinson, Absent (0).

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**FINANCE  
10-16-23 VIII**

Moved by Councilman Ash-Shafii  
Supported by Councilwoman Manica

To receive and file the Monthly Financial Statement September 2023. Yeas (3) Thomas, Manica and Ash-Shafii, Nays Robinson and Martin (2), Absent (0).

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\* Council Pro Tem Robinson left the meeting at 7:57 p.m.

\* Councilman Ash-Shafii left the meeting at 7:57 p.m.  
Councilman Ash-Shafii returned at 8:00 p.m.

**ADJOURNMENT**

Moved by Councilwoman Martin  
Supported by Councilwoman Manica

To adjourn the meeting, motion carried, meeting adjourned at 8:12 p.m.

**CERTIFICATE**

I hereby certify that the attached is a copy of the proposed minutes of the In-Person and Virtual Regular Meeting held the 16<sup>th</sup> day of October 2023 and that said minutes are available for public inspection at the address designated on the posted public notice.

A handwritten signature in blue ink, appearing to read "Cidia Wicker-Brown", with a decorative flourish at the end.

Cidia Wicker-Brown, Deputy City Clerk