

OFFICE USE ONLY

Date Received: \_\_\_\_\_ PERMIT NO.: \_\_\_\_\_

Intake Staff: \_\_\_\_\_ ISSUE DATE: \_\_\_\_\_

Initial Fees Paid: \_\_\_\_\_ Final Fees Paid: \_\_\_\_\_

City of Highland Park  
Water Department  
14110 Woodward Avenue  
Highland Park, MI 48203



Customer Service Center Hours  
M-TH 8:00AM - 4:30PM  
FRI 8:00AM - 2:00PM  
Phone (313) 865-1876

## Water & Sewer Permit Application

I. Project Location				
Name of Owner/Agent		Has building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required		
Lot #	Subdivision	Unit #	Telephone Number	
Street Address				
II. Contractor Information				
Name		State License Number	Expiration Date	
Street Address		State Registration Number	Local Licensing Jurisdiction	
City	State	Zip Code	Local License Number	Expiration Date
Telephone Number		Federal Employer ID Number (or reason for exemption)		
Workers Compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)		
III. Project Description				



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Please contact the Water Department 48 hours in advance to schedule an inspection.

<b>IV. Project Type</b> (check all that apply)				
<input type="checkbox"/> Single Family	<input type="checkbox"/> Commercial	<input type="checkbox"/> Demolition	<input type="checkbox"/> Demolition Disconnection	<input type="checkbox"/> New
<input type="checkbox"/> Multi-family	<input type="checkbox"/> Industrial	<input type="checkbox"/> Construction	<input type="checkbox"/> Water Service Only	<input type="checkbox"/> Modification - Water Structure
<input type="checkbox"/> School	<input type="checkbox"/> Religious	<input type="checkbox"/> Special Purpose	<input type="checkbox"/> Sewer Only	<input type="checkbox"/> Modification - Sewer Structure
<input type="checkbox"/> Other _____	<input type="checkbox"/> State-Owned	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Hydrant Use	<input type="checkbox"/> Water Dept. Business

### V. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below:

Plans are not required for the following:

1. One- and two-family dwelling containing not more than 3,500 square feet of building area.
2. Alterations and repair work determined to be of a minor nature, by the Water Department.

If the work that is being performed is described above, check box "Plans Not Required" listed below.

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act 299 of the Public Acts of 1980, as amended, and shall bear the architect's or engineer's signature and seal.

Have Plans been submitted? (See requirements in this section above)     Yes     No     Plans Not Required

### VI. Hydrant Use

Property Address: \_\_\_\_\_

Cross Streets: \_\_\_\_\_

For a Period of: \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

For the Following Purpose: \_\_\_\_\_

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Hydrant No.:	Est. No. of Days:
VII. Applicant Signature	Date:

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## Water & Sewer Permit Application

### PERMIT APPLICATION FEE SCHEDULE

Service Description	Rate		No.	Units	Total
<b>Application Fee</b>					
Water Tap	\$ 100.00	per application		each	\$ _____
Sewer Tap	\$ 100.00	per application		each	\$ _____
Hydrant Use	\$ 100.00	per application		each	\$ _____
<b>Total - Permit Application Fee</b>					<b>\$ _____</b>

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## Water & Sewer Permit Application

### MISCELLANEOUS FEE SCHEDULE

Service Description	Rate	No.	Units	Total
<b>Water Tap Fee</b>				
1 inch and below	\$ 2,500.00	per connection	each	\$ _____
1-1/2 inch	\$ 2,750.00	per connection	each	\$ _____
2 inch	\$ 3,000.00	per connection	each	\$ _____
3 inch	\$ 4,000.00	per connection	each	\$ _____
4 inch	\$ 5,000.00	per connection	each	\$ _____
6 inch	\$ 6,000.00	per connection	each	\$ _____
8 inch	\$ 7,000.00	per connection	each	\$ _____
10 inch	\$ 8,000.00	per connection	each	\$ _____
12 inch	\$ 10,000.00	per connection	each	\$ _____
<b>Water Meter Cost</b>	Actual Cost	per meter	each	\$ _____
<b>Sewer Tap Fee</b>				
1 inch and below	\$ 4,000.00	per connection	each	\$ _____
1-1/2 inch	\$ 4,250.00	per connection	each	\$ _____
2 inch	\$ 4,500.00	per connection	each	\$ _____
3 inch	\$ 5,500.00	per connection	each	\$ _____
4 inch	\$ 6,500.00	per connection	each	\$ _____
6 inch	\$ 7,500.00	per connection	each	\$ _____
8 inch	\$ 8,500.00	per connection	each	\$ _____
10 inch	\$ 9,500.00	per connection	each	\$ _____
12 inch	\$ 15,000.00	per connection	each	\$ _____
<b>Demolition Disconnection</b>	\$ 1,000.00	per disconnection	each	\$ _____
<b>Hydrant Daily Rental Fee</b>	\$ 25.00	per day	day	\$ _____
<b>Total - Miscellaneous Fee</b>				<b>\$ _____</b>

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## Water & Sewer Permit Application

### INSPECTION FEE SCHEDULE

Service Description	Rate	No.	Units	Total
<b>Inspection Fee</b>				
Water Tap (weekday)	\$ 600.00		days	\$ _____
Water Tap (weekend)	\$ 900.00		days	\$ _____
Sewer Tap (weekday)	\$ 600.00		days	\$ _____
Sewer Tap (weekend)	\$ 900.00		days	\$ _____
<b>Total - Inspection Fee</b>				<b>\$ _____</b>

Half-day minimum inspection fee: \$300.

Please contact the Water Department 48 hours in advance to schedule an inspection.