

**CITY OF HIGHLAND PARK  
BUILDING DEPARTMENT  
12050 WOODWARD AVE. HIGHLAND PARK, MI 48203  
(313) 852-0050**

building@highlandparkmi.gov

**FOR OFFICE USE ONLY**

PERMIT #: \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_

BY: \_\_\_\_\_

**FENCE PERMIT APPLICATION**

JOB ADDRESS: \_\_\_\_\_

OWNER'S NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

OWNER'S ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

APPLICANT'S ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**FEES & WORK DESCRIPTION:**

No. of Inspections	Type of Inspection or Fee	Fee	Cost (No. x Fee)
<b>Required</b>	Administrative Fee	\$50.00	<b>\$50.00</b>
	Industrial/Commercial – First 100 feet	\$50.00	
	Industrial/Commercial – Each additional 100 feet	\$100.00	
	Residential	\$50.00	
	Other _____		
	<b>TOTAL FEES:</b>		

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FEES                      PAID

Permit: \_\_\_\_\_

Registration: \_\_\_\_\_

Investigative Fee: \_\_\_\_\_

Other: \_\_\_\_\_

**TOTAL:** \_\_\_\_\_

Department Approval: \_\_\_\_\_

Date approved for issue: \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_

**PLAN REVIEW:** A site plan showing the dimensioned location and the proposed type and height of all fences must be attached. If possible use a copy of mortgage survey. If the survey is not available draw the plan on plain paper.

REQUIRED PLAN ATTACHED?  NO     YES

**AFFIDAVIT:** I hereby certify that I have obtained, read, understand and will comply with all City requirements. I consent to receiving all notices by e-mail. understand it is my responsibility to arrange for necessary inspections 24 hours in advance.

\_\_\_\_\_  
APPLICANT'S SIGNATURE                      DATE                      DRIVER'S LICENSE NUMBER                      DATE OF BIRTH

FEES LISTED ON REVERSE SIDE

## FENCE PERMITS

- 1.1 All permits shall be assessed a non-refundable application fee of \$50.00.
- 1.2 Permit Fees: Permits and fees are non-refundable after work has started and non-transferable.  
  
Fences:           Industrial/Commercial - First 100 feet - \$50.00  
                      Each additional 100 feet                       - \$100.00  
                      Residential   - \$50.00
- 1.3 Contractor registration fee:  
  Registration   \$50.00
- 1.4 An investigative fee equal of \$75.00, shall be assessed if a permit was not obtained prior to commencement of work.